



University Smoking Policy

Policy Number: FM-PO-1700

Oversight Department: Facilities Management

Effective Date: 3/1/1991

Date of Last Review: 7/23/2026

Next Review Date: 7/1/2029

1. Purpose

Radford University is committed to providing a healthy and safe environment for its students, faculty, staff, and visitors while also respecting and recognizing the rights of those who choose to smoke. The following policy has been established consistent with these concerns and to ensure compliance with the Governor's Executive Order No. 41 (2006), which bans smoking in offices occupied by executive branch agencies and institutions, including institutions of higher education. The order further directs that smoking shall be banned in any other building operated by executive branch agencies and institutions, including institutions of higher education.

2. Applicability

This policy applies to all employees, students, visitors, and other individuals while they are on University-owned or University-operated grounds, in University facilities/property, or in University vehicles.

3. Definitions

Smoking means the lighting or burning of tobacco or any other material in any type of smoking equipment, including, but not limited to, cigarettes, cigars, and pipes; or the use of any other smoking substances, including electronic cigarettes, vaping devices, hookahs, or any other electronic smoking devices or instruments.

University facilities/property: For purposes of this policy, this term includes, but is not limited to, all University buildings and spaces owned, operated, rented, or leased by the University, including covered walkways, temporary enclosed structures, bus-stop shelters, exterior stairways, balconies, landings, loading docks, trailers, or tents placed on University property by contractors and/or vendors. When the University occupies rented or leased space that is subject to a more restrictive smoking or tobacco-use policy established by the property owner, facility operator, or host organization, the more restrictive policy must be followed.

University vehicles: University-owned vehicles and/or rental vehicles obtained through the use of the University's rental car contract.

4. Policy

- A.** Smoking is prohibited in all indoor and enclosed spaces owned or operated by the university. The right of the nonsmoker to protect his or her health will take precedence over an individual's desire to smoke.
- B.** Smoking is prohibited in all outdoor athletic and other facilities and spaces that are defined by a fence or wall.
- C.** Smoking is prohibited within 25 feet of an air intake, operable window, entrance, or exit of any building or facility owned or operated by the University, unless a more restrictive policy applies.
- D.** Smoking is prohibited in any outside area adjacent to a facility whose configuration and/or other physical conditions allow smoke/vapor either to enter and affect the internal environment or to unduly affect the environment of those entering or exiting the facility.
- E.** Smoking is prohibited in all university vehicles.
- F.** Smoking is prohibited in any area in which a fire or safety hazard exists.
- G.** There is no smoking allowed anywhere on or in the grounds and facilities/property at the Selu Conservancy.
- H.** Smoking is permitted outdoors on Radford University grounds, plazas, sidewalks, and similar open pedestrian ways only when smokers are at least 25 feet from an entrance or exit of any facility, are over the age of 21, and are not subject to a more restrictive facility-specific policy.

5. Procedures

- A.** Each supervisor, manager, department head, director, dean, and vice president is responsible for consistently enforcing the provisions of this policy in their area of accountability.
- B.** In designated smoking areas identified within this policy, the University shall arrange for ash urns or similar receptacles to be placed at outside locations (25 feet or more from entry/exit ways) to aid smokers in disposing of smoking materials.
- C.** Smokers shall use ash urns or similar receptacles to dispose of smoking material waste and shall not litter on property owned or operated by Radford University.
- D.** Facilities Management shall place and maintain appropriate signage. The Director of Facilities Planning and Construction shall designate nonsmoking areas in which a fire or safety hazard exists.

- E. Signs shall be posted in each building and facility stating that "This is a Smoke-Free Building/Facility." Signs shall also be posted to prohibit smoking in any area in which a fire or safety hazard exists. Signs shall also be posted identifying designated smoking areas.
- F. Sanctions will be commensurate with the severity and/or frequency of the offense and will be handled in accordance with provisions of applicable handbooks or codes of conduct.

6. Exclusions

There are no exclusions to this policy.

7. Appendices

Appendix A: Radford University Designated Smoking Areas Map

Appendix B: Examples of Smoke-Free Building Signage

8. References

[Executive Order 41 \(2006\)](#)

9. Interpretation

The authority to interpret this policy rests with the President of the University and is generally delegated to the Vice President for Finance and Administration.

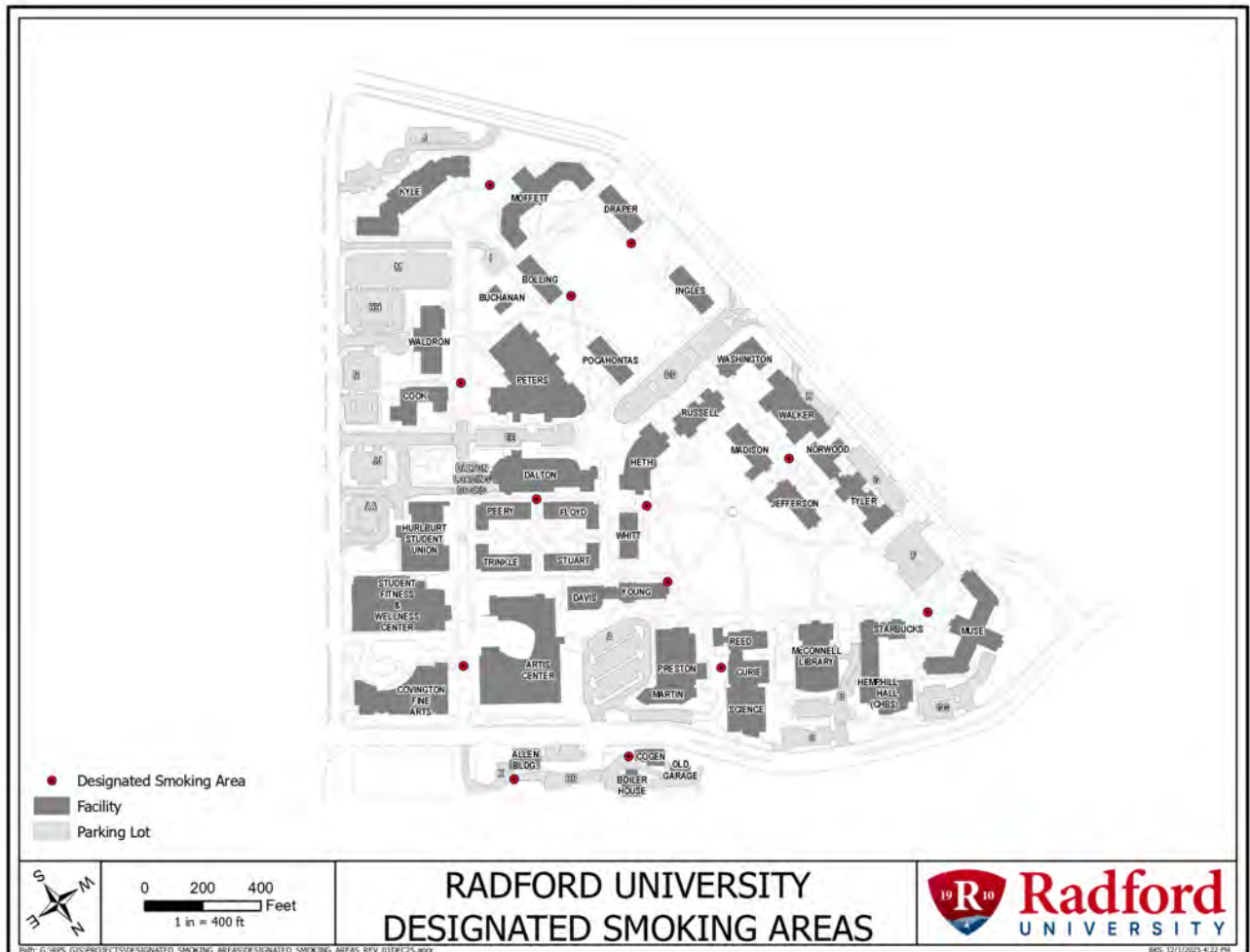
10. Approval and Revisions

The President of the University and the President's Cabinet have approval authority over this policy and all subsequent revisions.

This policy originated in March 1991, was revised in January 2007, and has been communicated previously on the University website. It was revised, reformatted into the University-wide policy template, and approved by the President's Cabinet on October 12, 2026. President Danilowicz signed the policy on October 26, 2026.

For questions or guidance on a specific policy, contact the Oversight Department referenced in the policy.

Appendix A



Appendix B

