



### When to submit an EPAF?

- Wage Continuation
- Job Termination
- Supervisor Change
- Job Title Change
- Budget FOAP Change
- Grant Continuation
- Grant Continuation with FOAP Change
- Department Change
- Department Change with FOAP Change
- Adjunct Reappointment

### When to submit a PR40?

- Student Wage Hire
- Temporary Wage Hire
- One Time Pay
- Stipend
- Recognition Bonus Pay
- Temporary Pay
- Leave Type Changes

*Faculty Hires, Classified Staff Hires, Adjunct Hires, 1500 Hour Wage Hires, Internal Transfers and Salary Changes are generally processed through PeopleAdmin, but can be submitted on a PR40, if necessary.*