

WHAT IS ROOM SELECTION

- Room selection allows students to view and select their Fall room assignment from the available bed spaces on campus. Selection is completed within the Housing Portal.
- Students who have matched with a roommate(s) within the housing application will remain together and be placed in the same room during selection.

TIMESLOTS

- Students receive an individualized timeslot indicating the day and time room selection opens for them in the Housing Portal.
- Timeslots are assigned based on boarding policy obligation, academic credit hours (returning students), and Housing Application completion date.
- Members of a roommate group receive the same timeslot. However, *only the roommate group leader can select the room for the other members.*

WHEN YOUR TIMESLOT ARRIVES

- Once your time arrives, you will have access to select your room by revisiting the Housing Application. Room selection typically remains open for several days.
- You will have the chance to select from available rooms in available residence halls or university-operated apartments (returning and transfer students only) based on eligibility.

HOW TO SELECT A ROOM

1. Visit the [Housing Portal](#)

2. Select **Housing Applications** in the red menu bar

3. Select **Continue** on your **Academic Year** application

4. On the Application Complete page, select **Begin Room Selection** at the bottom of the page

A blue rectangular button with the text "Begin Room Selection" in white.

5. You will see the list of available rooms to select from

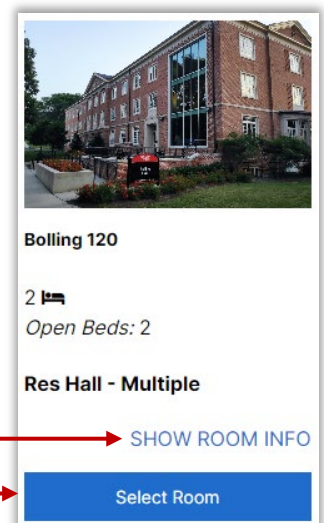
- Each room card displays open beds and room type
- Use the filters on the left side to narrow options

6. Select **Show Room Info** to see info about that space including others who may have booked the same room/apartment

- Note the number of available beds for the space

7. To book your room, click **Select Room** on the room card then select **Assign Beds** at the bottom of the page

- Your room selection will be held for 10 minutes to finish assigning yourself and any roommates



8. On the Assign Beds page, use the drop-down menu to place yourself (and roommates if you are the roommate group leader) into an available bed

- In the residence halls, there are no differences between bed 1 and bed 2
- In university-operated apartments, the bed number corresponds to a specific bedroom. Housing can easily help you swap bedrooms later.

9. After assigning yourself and any roommates into a bed, select **Confirm Selection** on the Confirmation page to finalize your room reservation

You are all set – get excited for Fall move-in!

NOTE:

While rare, Housing may need to adjust your room assignment before the Fall. Changes are typically due to maintenance or capacity needs. Any adjustments will be communicated via email.

AFTER ROOM SELECTION

- After finishing your room selection using the steps above, you will see a confirmation page which lists your room/apartment and any roommates. You can revisit this page anytime by reopening your housing application.
- At the bottom of the confirmation page, you can visit our [Fall Move-In Info](#) page, join a wait list, or return to the homepage of the Housing Portal.
- **Joining a Wait List** allows you to place your name on an available wait list for certain room types – including single rooms. As we get closer to August and have a clearer picture of enrollment totals, we will use Wait Lists to offer rooms based on availability. Please note:
 - Being on a wait list does not guarantee placement in the corresponding room
 - Room types, especially single rooms, may not become available before Fall
 - Not all room types are available to all students (for example, freshmen are not eligible for the University-operated apartments)
- If you need to **change your room selection** for any reason, please contact Housing and Residential Life using the contact details below.

ROOM RATES

- Fall 2025 – Spring 2026 housing and meal plan rates, approved by Radford University's Board of Visitors, [can be found on our website](#).

NEED HELP?

Contact Housing and Residential Life if you need any assistance with room selection. You can reach out via email housing@radford.edu, by calling us at 540-831-5375, or visiting the office in Heth Hall 226.