



Name \_\_\_\_\_

Radford ID # \_\_\_\_\_

**Verification of 2023 Income Information for Parent Nontax Filers for the 2025-2026 Academic Year**

The instructions and certifications below apply to the parent and/or parent's spouse - if the parent is married. Complete this form if the parent and/or parent's spouse will not file and are not required to file a 2023 income tax return with the IRS.

**Check the box that applies:**

- ☐ The parent and/or parent's spouse were not employed and had no income earned from work in 2023.
- ☐ The parent and/or parent's spouse were employed in 2023 and have listed below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2 form is provided. (see below)

**You must provide copies of all 2023 IRS W-2 forms issued to the parent and/or parent's spouse by their employer(s). List every employer, even if the employer did not issue an IRS W-2 form.**

- ☐ A copy of 2023 W-2s is provided.
- ☐ A copy of 2023 W-2s will be provided later.

If more space is needed, provide a separate page with the parent and students name and ID number at the top.

Employer's Name	2023 Amount	IRS W-2 Provided?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 Earned</i>	<i>Yes</i>

*Verification of information reported on this form may be requested. Review of verification documents may take up to four weeks. Additional information may be needed after the review of documents. Awarding will not occur until all documents are received and verified. Students will be considered for funds that are available at the time verification is finalized. Students can monitor documents received, reviewed, or needed through their Onecampus portal. Correspondence regarding verification will be sent to the student's Radford University e-mail address.*

*Verification must be finalized prior to the payment date for the semester to receive any deferment or partial deferment of charges. Students who have not received award notifications (or if awards are insufficient to cover balances due) by the time payment is due, will need to pay university charges by the payment deadline.*

*The signature(s) below certify the above statements are true. **This form requires handwritten signatures to be considered complete.***

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please return this completed and signed form to the Financial Aid Office, Radford University, P.O. Box 6905, Radford, VA 24142, fax this form to 540-831-5138, or email this completed and signed form to [finaid@radford.edu](mailto:finaid@radford.edu).*