General Education Implementation Plan

Launch Date: Fall 2027
Start Date: August 2025

I. Leadership of Implementation

General Education Implementation Steering Committee (GE-ISC)
Co-Chairs: Provost or Designee & Faculty Senate President

Charges:

- Coordinate overall rollout
- Coordinate communication with campus constituents
- Coordinate website content updates and catalog content edits
- Coordinate integration across subcommittees and with the new General Education IG Committee
- Regularly update FSEC and AALT on implementation progress
- Build out Wrike to manage implementation tasks

Timeline: May 2025 – August 2027 (with monitoring during AY 2027–28)

Membership:

- Project manager for Curriculum - David Beach
- Project manager for Assessment – Jessica Stowell
- Project manager for Technology Integration – Katie Piper
- Project manager for RADF 101/Find Your Place & Advising – Jerel Benton
- Director of Institutional Effectiveness – vacant
- Director of Advising – Solitaire Kelly
- Budgeting representative – Adam Neal
- Subcommittee Faculty Co-Chairs

II. Subcommittees and Charges

1. Curriculum Subcommittee

Project Manager and Co-Chair: David Beach
Faculty Co-Chair: Selected by FSEC

Charges:

- Serve as transitional members of the new General Education IG Committee for approval of general education courses

- Review and recommend course designations for previously approved REAL Courses
- Coordinate the integration of Navigate Your Journey into majors
- Collaborate closely with the RADF 101/Find Your Place & Advising Subcommittee to ensure coherence in course structure and support.

Membership

- Director of the Undergraduate Curriculum – David Beach
- 7 Faculty representatives, one from each college, at least one from RUC
- University Library Representative – TBD
- Advising representative – Donna Oliver
- Registrar/catalog staff representative – Associate Registrar
- Assessment representative – Noah Elbaor

2. Assessment Subcommittee
Project Manager and Co-Chair: Jessica Stowell
Faculty Co-Chair: Selected by FSEC

Charges:

- Design and oversee the assessment system for the General Education program
- Coordinate the creation of rubrics for all general education components including: Inquiries, competencies, integrations, and SCHEV outcomes.
- Coordinate the creation of signature assignment guidelines
- Create data collection tools and reporting mechanisms.
- Pilot processes in D2L and link with Institutional Effectiveness for sustainability and accreditation alignment.

Membership:

- Assistant Provost for Faculty and Curriculum – Jessica Stowell
- 7 Faculty Representatives, one from each college, experienced in assessment, at least one from RUC
- Director of Institutional Effectiveness – vacant
- Research Associate – Jonathan Renz
- Assessment Specialist – Noah Elbaor
- Data Scientist – vacant

3. Technology Integration Subcommittee
Project Manager and Co-Chair: Katie Piper
Faculty Co-Chair: TBD

Charges:

- Develop and maintain the digital infrastructure to support general education delivery, assessment, and advising.
- Ensure integration with Curriculog, Catalog, DegreeWorks, Banner, and student-facing tools, while prioritizing usability, accessibility, and long-term sustainability.

Membership

- University Registrar – Katie Piper
- 2 Faculty representatives experienced in submitting curriculum proposals/faculty advising, one from RUC (Dept CC chair?)
- Associate Registrar
- Director of Academic Advising – Solitaire Kelly
- Systems Manager – Michael Turner
- IT Rep – John Harvey
- HSC/RUC Biology – Hailey Bechtel

4. RADF 101/Find Your Place & Advising Subcommittee

Project Manager and Co-Chair: Jerel Benton
Faculty Co-Chair: Selected by FSEC

Charges:

- Coordinate the design and delivery of the RADF 101/Find Your Place and align advising strategies to the goals of the new General Education model.
- Oversee peer mentorship integration, advisor and orientation leader training, and development of student-facing communications.
- Develop the RADF 101/Find Your Place course framework and learning outcomes
- Coordinate pilot course rollout and instructor recruitment
- Design peer mentorship and advising components
- Advise on implementation and feedback loops

Membership

- Assistant Provost for Student Success – Jerel Benton
- 7 Faculty representatives, one from each college, ideally with FYE background, at least one from RUC
- Advising Representative – TBD
- Faculty Development – Heather Keith or Designee
- Member from RISE – Tracy Kwock
- Director of the Undergraduate Curriculum – David Beach

- Honors College Director – Niels Christensen
- Student Affairs Representative – Tricia Smith
- Student Connection Programs – Jason Lucas/Ash Yearwood
- University Library Representative – TBD

IV. Subcommittee Population Process

Objective: Ensure each subcommittee is representative and transparent.

Subcommittee Composition Summary

Subcommittee	Project Manager	Faculty Co-Chair	Members
Curriculum	David Beach	Appointed by FSEC	Faculty, Registrar's Office, Assessment, Advising
Assessment	Jessica Stowell	Appointed by FSEC	Faculty, Assessment,
Technology Integration	Katie Piper	Appointed by FSEC	Registrar's Office, Faculty, IT, HSC
RADF 101 / Advising	Jerel Benton	Appointed by FSEC	Faculty, Advising, CITL, RISE, Honors, Student Affairs, Student Connections, University Library

Timeline

Phase 1: Finalize Materials (Now–August 7, 2025)

- Finalize subcommittee charges and expectations
- Draft nomination form and call for nominations
- Coordinate with deans and Provost to determine course release availability

Phase 2: Launch Call for Nominations (August 12–29, 2025)

- Call sent by Faculty Senate
- Open to self- and peer nominations
- Nomination form includes:
    o Preferred subcommittee
    o Relevant experience
    o Service availability and course release feasibility

Phase 3: Review & Selection (September 2-5, 2025)

- Selection team (FSEC and Project Managers) reviews nominations
- Coordinate with Deans for future course coverage
- Conduct targeted outreach if needed

Phase 4: Notification & Launch (September 8–12, 2025)

- Notify selected members prior to September 10
- Publish rosters by September 12
- Schedule initial subcommittee meetings for Mid-September

V. Next Steps

- Confirm Faculty by September 5, 2025
- Announce committee rosters and schedule first meetings by September 12
- Launch pilot and infrastructure development during AY 2025–26
- General Education Implementation Steering Committee will monitor and report progress each semester