

APPENDIX: PROPOSED CURRICULUM LIFECYCLE COMMITTEE

Faculty Senate Motion 24-25.27 proposes replacement of the current Academic Program Review and Enhancement Committee in *Academic Governance at Radford University* with the following committee:

Curriculum Lifecycle Committee

Type:

Standing Committee

Purpose

Develop, maintain, and facilitate a transparent and equitable self-study process of credit-bearing academic programs' quality and effectiveness that prioritizes continuous improvement and adaptation and integrates external accreditation processes, as appropriate.

Charges

1. Develop and regularly assess benchmarks and criteria for assessing program health and collaborate with relevant institutional offices to share the data and benchmarks the departments will use to assess program health.
 - a. To establish benchmarks and criteria for assessing program health, an advisory subcommittee will meet annually or as needed to recommend such measures to the committee. The advisory subcommittee will be comprised of one of the elected committee members, the representative from the Faculty Senate Curriculum Committee, the Assistant Provost for Faculty and Curriculum, and Director of Academic Affairs Budget and Finance and the subcommittee may confer with other personnel they deem necessary to develop recommended benchmarks and criteria.
2. Develop and follow a published long-term review schedule for the curriculum lifecycle.
3. Assist departments, schools, and other units in their creation of reports on the current status and future plans for each program in their purview as well as the department, school, and other units overall. These reports will be shared with the committee and the faculty.
4. Review and respond to completed reports, including department, school, and other unit recommendations to create, revise, continue, or discontinue programs.
5. Transmit reports to the dean or supervising administrator and to the chief academic officer.
 - a. If the committee disagrees with the report of a department, school, or other unit, then it can submit a memo to the dean and to the chief academic officer summarizing their points of disagreement.

6. Receive from the dean or supervising administrator and from the chief academic officer responses to reports and share these responses with relevant departments, schools, or units.
7. Ensure an adequate record by depositing minutes, reports, and supporting documents with the appropriate administrator as required in the *Overview of Shared Governance at Radford University*.

Membership Composition

- One tenured T&R faculty member elected by each academic college, drawn from among current assessment coordinators or chairs of assessment committees.
- Two department chairs/school directors selected by the Council of Chairs.
- Two tenured T&R faculty members appointed by the Assistant Provost for Graduate Affairs
- A representative from the Faculty Senate Curriculum Committee
- Assistant Provost for Faculty and Curriculum (chair, nonvoting)
- Director of Academic Affairs Budget and Finance (nonvoting)

Division

Academic Affairs

Designated Administrator

Provost, with convening and chairing by the Assistant Provost for Faculty and Curriculum