

# Getting a Book or Article the Library Doesn't Own (InterLibrary Loan)



Book

Request Interlibrary Loan.



Academic Journal

Request Interlibrary Loan.



1. Find a book or article that you want but that the RU Libraries don't own or have access to.

2. You can click "Request Interlibrary Loan" in RU Libraries search results to enter a request. Or you can go directly to ILLIAD and use the "New Request" menu to enter your request.

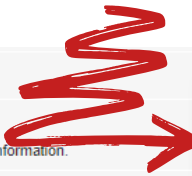


- Logoff
- Main Menu
- **New Request**
  - Article
  - Article Owned by McConnell Library
  - Book/Media
  - Book Chapter

ILLIAD is the program used to request items the library doesn't own. Log in using your radford.edu email username and password.

*Note: You will be asked to fill out a personal information form the first time use ILLIAD.*

3. Enter the citation information for the item (and if ILLIAD has auto-filled some of these details, confirm that they are correct). Remember to include the date needed by and any other requirements or limits. And if this is a print item (such as a book), use the drop-down menu to select a pickup location.



\*Pickup Location

Notes

Put any information here that may help us find the item, as well as any other pertinent information.

- Pickup location: McConnell Library
- Pickup location: RUC Library
- Pickup location: Mailed to my home (only for Distance Education students)



4. Wait for an email to your radford.edu account telling you that your item is ready and how to access it or pick it up. *While requests are processed promptly, the amount of time this takes depends on many things outside the RU Libraries' control, such as how quickly the other library responds and possible shipping delays.*

Need help? Email [ill@radford.edu](mailto:ill@radford.edu) or scan the QR code for more information.



RUC

RADFORD  
UNIVERSITY  
CARILION

Library