MINUTES
January 20, 2022
9:00 a.m. – Zoom meeting recorded
Available for viewing in D2L Staff Senate course shell

Welcome
1. **Determination of Quorum and Call to Order** – Open Staff Senate Meeting: 43 Participants
2. **Approve Minutes**: November 2021- tabled to February
3. **Approve Agenda**: January 2022
4. **Executive officer report**
   - Welcome
   - COVID Update emailed 1/17. Masks to be worn at this time. Vaccination status no longer needs to be reported in observance of Governor Youngkin’s Executive Directive.
   - Check RU website for updates
   - Executive Board meeting with new President
5. **Reports from Standing Committees – No Reports**
   - Elections & Nominations, Chair: Christi Wayne
     Committee Members:
   - Policies & Issues, Chair: Sharon Proffitt-
     Committee Members: Amanda Lawson, Kathy York
   - Communications, Chair: Ann Marie Cox-
     Committee Members: Pam McCallister, Lynn Arnold, Kim Allen, Tracy Jones, Ruby Dwyer
   - **Staff & Community Relations, Chair: Robert Jordan**
     Committee Members: Connie Leathers
6. **Reports from University-Wide Committees/Internal Governance – No Reports**
   - Diversity & Equity Action, SS Representative: Connie Leathers
   - Intercollegiate Athletics, SS Representative: Ann Marie Cox - Chair Prof. Betty Dore
   - Parking & Traffic, SS Representative: Nate Swistock
   - University Executive, SS Representative: Kristina Contreras- No Report
   - Dining Services Advisory Committee, SS Representative: Christi Wayne
   - Bookstore Advisory Committee, SS Representative: Kara Pfaff- No report
   - Library Committee, SS Representative: Noelani Hall-
7. **Senators announcements (news from Divisions, concerns from constituents):**
   - **Enrollment Management**: Add/Drop currently open for spring students and will close at 11:59pm on 1/24. Registration is currently open for students for the summer 2022 terms. Graduation applications for spring and summer 2022 are due- students should touch base with their faculty advisors or

https://www.radford.edu/content/staff-senate/home.html
Academic Success Center for college and program application deadlines.

- Folks receiving calls purportedly from VGEA claiming benefits. Reach out to Kara Pfaff to verify.
- VGEA will not reach out personally to discuss benefits
- Library has new dean and will have meeting soon with everyone
- Ruby Dwyer gave a shout-out to facilities for all of the cleaning, new waxing of the floors between terms, etc.

8. **Guest Speakers- Kim Dulaney- Executive Director, Procurement & Contracts- eVA update**
   - New Go live date is May 2
   - April will be the end of the testing
   - Test site is up and ready to go. Anyone can use that site to test.
   - Training will be announced.
   - What to do for purchases at end of fiscal year? Plus new roll out all scheduled about the same time.
   - Change order process will be the tricky part.
   - Information in March. Website will be updated, too.
   - Kim will check to see if people can be added to the testing site. Not sure if can still be added.

9.
9. Announcement from Senate President, Kristina Contreras

10. Adjournment – Close Staff Senate Meeting

1. Next Staff Senate meeting:
   February 17th, 2022
   Guest Speaker: Ashley Offutt- Director of Center for Diversity and Inclusion

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