MINUTES
September 19, 2019
9:00 a.m. – HETH 014
All Meetings are Zoomed and Recorded

Welcome

1. Determination of Quorum and Call to Order – Open Staff Senate Meeting - achieved
2. Approve Minutes: August 2019 - approved
3. Approve Agenda - approved
4. Executive officer report
   - President’s Forum, September 4th updates
   - Upcoming project for Center for Adaptive Innovation and Creativity to be built in place of McGuffey and Porterfield – Kristina Contreras
   - Highlander Discovery Institute Inaugural Event, tonight Bondurant, tickets sold out-Theme “Exploring the Nexus of Politics and Society;” Katie Couric, Journalist- moderator, Ana Navarro (“CNN”, “The View”) and Donna Brazile (Political Strategist, “Fox News”) panelists. HDI was developed to provide the campus and the community with the opportunity to experience new ideas and ways of thinking, specifically in the areas of teaching, research, and service - Kristina Contreras
   - Bridge from NRCC to RU partnership (more information to follow)- Kristina Contreras
   - Staff Appreciation Day announcement- Mary Hagan (absent – Kristina spoke on her behalf) 2 representatives on this committee: Mary Hagan and Lisa Hayden, please share any ideas you have with these Senators. Question being considered, will this be on the same day as the staff picnic or a different day?
   - October 25th President’s State of the University Address, 10:30am, Bondurant Auditorium- Kristina Contreras
   - Moving meetings to Heth 043 down the hall because the room is Zoom equipped and is more central location for main campus. Please update your calendars!

5. Reports from Standing Committees
   - Elections & Nominations, Chair: Christi Wayne
     - Senator Election Alternate for Academic Affairs – Karen Montgomery and Mary Hagan have both stepped down from senator and exec roles, each for personal reasons. Need to fill Secretary and Parliamentarian as well as senators for Academic Affairs. Collecting nominations for all vacant senator and alternate senator posts currently please contact Vice President Christi Wayne if you wish to nominate yourself or another classified or wage employee to serve on Senate.
     - Currently vacancies are:
       a. College/Division: Executive – senator and alternate vacant
       b. College/Division: Academic Affairs – 1 senator and alternate vacant
       c. College/Division: University Relations – alternate senator vacant
       d. College/Division: University Advancement – senator and alternate vacant
     - Election of new Secretary and Parliamentarian – send nominations from current senate to Christi Wayne

https://www.radford.edu/content/staff-senate/home.html
• Chair for Policies and Issues – open to any staff member or senators
• All committees are open to any staff member wishing to get involved. Reach out to Kristina, Christi or the chair of the Senate committees. We also need staff a representative for University wide committee: Intercollegiate Athletics, contact Kristina if you would like to serve in this role. Committee members are expected to attend the committee meeting, work for the committee and serve the interests of staff and report back at senate committee and general body meetings regularly.
• All information is available on our Facebook page
• Policies & Issues, Chair: OPEN – Pam and Sharon are interested in committee, have not met yet.
• Communications, Chair: Angela Arnold
  Members: Kim Dowdy, Pam McCallister, Robert Jordan
  - First meeting – Angela, Pam, Kim
  - New member, thank you Robert
  - Set up a SharePoint to communicate, we are learning how to use it
  - Current projects: Ice cream social coverage – sharing photos, Annual report, social media, goal setting, preparing to meet with University relations
  - Goals:
    o Develop unified branding (all event and PR logos similar) images and campaign with UR
    o increase traffic to website and social media, through PR
    o increase attendance at meetings, through PR
    o increase interest in senator positions and committee membership, through PR
    ▪ work with Exec to create forms for submitting nominations, applying for committee, suggestion box, etc.
    o raise awareness of staff senate initiatives, programs, accomplishments, through PR
    o support increased staff member awareness, education, and morale through communication
    ▪ work with other senate committees and UR to create: Staff Spotlight
    ▪ work with UR to arrange more coverage of Staff events, etc.
    ▪ plan photo booth and other fun PR related programming in support of Spirit committee and awards committees
    o archive senate documents, record senate events news stories and photographs, etc.
  - Social media insights: share at meeting
  o Highest traffic is when we share pictures of people at RU making accomplishments and serving RU and information about news in the community (traffic changes) – please share anything you have with Kim or Angela
  - University Relations meeting scheduled: 9/25
• Staff & Community Relations, Chair: Mary Hagan (absent)
  • Benefits Fair on October 17th from 11am -2pm, Muse Banquet Room, Need Volunteers for table, 30 min shifts, 2 people per shift. Sign Up Genius to go out in coming weeks

6. Reports from University-Wide Committees/Internal Governance- Committees representatives to be decided:
• Diversity & Equity Action, SS Representative: Connie Leathers, 2019-2020
• Retreat – working groups -- faculty recruitment, training and development, 4 committees total, meeting once a month – more to come
• Intercollegiate Athletics, SS Representative: VACANT REP Chair Prof. Betty Dore – if you are interested
• Parking & Traffic, SS Representative: Nate Swistock 2019-2020 – not present, unclear if meeting occurred
• University Executive, SS Representative: Kristina Contreras, 2019-2020 – NO REPORT, have not met
• Dining Services Advisory Committee, SS Representative: Christi Wayne, 2017-2019 – has not met
• Bookstore Advisory Committee, SS Representative: Kara Pfaff, 2019-2020 – has not met
• Library Committee, SS Representative: Jim Webster, 2019-2020 – no meeting
7. Senators announcements (news from Divisions, concerns from constituents)

Student Affairs Division:
Thank you! Thank you! Thank you! Thank you!
- Move in
- Welcome week greeter
- You Matter Campaign
- Club fair
- Student Success and Retention to change names in Jan 2020 – Office of Student Success

Awesome start to the year!

Noteworthy
- Fall club Advisor Social – Heth hall 016 11:30am-1pm - Sept 13, if you are interested in being an academic advisor to a club contact Liz Craft
- The Shelter Free Food bank for NRCC and RU students in Radford/Fairlawn communities
- Highlander Chats
- Family Weekend Sept. 20-22
- Radford Gives Back October 9th

Enrollment Management:
New Vice President Announced: Craig Cornell as of November 1st, Ohio University

8. Guest Speakers-
Josh Nease, Academic Program Manager for Sustainability & Selu Conservancy- Cupanion program

Scan sticker tag, phone Fill it Forward Ap: 1) reduce plastic waste, app will track your environmental impact – carbon footprint, less waste to landfill, 2) earn points for prize drawing from RU – two students one this time 3) fill it forward makes a donation to a clean water program around the world including the US with 4 different nonprofit groups who specialize – a clean cup of water is said to be worth $0.02 and adds up quickly. We are already on our 3rd project here – and you can see it on your app. 1/9 people lack access to clean water. About 9 million people lack access each day. Can see your and RU’s impact. Generally seeing excitement – we were featured in Roanoke Times and on Website. Have 2 student ambassadors and Josh who can make a presentation in your staff meeting. Trying to make sure we hand them out to people who are really interested, because there is a cost. There are also reusable water bottles available to those who support. Mr. Josh Nease, Sustainability & Selu Conservancy Academic Program Manager, 540.831.5223, jnease@radford.edu. Achieved a lot of their 2010 goals – setting new ones! Sustainability means a lot of different things to different people. Meeting the needs of the present without compromising the needs of the future. Environment, social and economic implications. Aim to create a university that creates little or no damage to the environment, pays it’s bills well, and makes lasting change for the future. People, planet, profit. So far about 250 people are participating. RUC are rolling out stickers. Starting with 1000 stickers. Stickers are supposed to be dishwasher safe. Super sticky and made to last. Instructions are on the back of the tag.

Notebooks for everyone from Ashely Shumaker, University Relations. “I am a Highlander” Slogan to support tag line, RRR.

9. Comments, Announcements, Questions for Special Guests – open floor

10. Special Staff Senate Kudos

11. Wishing Mary Hagan and Karen Montgomery stepping down in their leadership roles, thank you for their service. Karen was unable to be here. Have a gift for her as serving as President. She will still serve as Past President. Connie Leathers received the Anna Lee Stewart Award given at Fall 2019 connotation. Able to nominate a student for a scholarship – Connie nominated Trevor Testerman, Marie Testerman former Staff Senate President (deceased) in her honor and gratitude.

12. Adjournment – Close Staff Senate Meeting

https://www.radford.edu/content/staff-senate/home.html
• **Next Staff Senate meeting:**
  Thursday, October 17, 2019
  9am, HETH 043 *NOTE NEW MEETING ROOM*
  *Guest Speaker/Presentation: Mike Biscotte to discuss RU Master Plan*

• **Benefits Fair**
  Thursday, October 17, 2019
  11am – 2pm Muse Banquet Room

Meeting adjourned 9:37am