Welcome

1. Determination of Quorum and Call to Order – Open Staff Senate Meeting
2. Approved Minutes: September 2019
3. Approved Agenda
4. Election for Secretary and Parliamentarian
   - Senators voted by private paper ballot for candidates – both Sharon Proffitt and Ann Marie Cox were nominated for both positions
   - Selected Secretary
   - Selected Parliamentarian
5. Executive officer report
   - Needs Assessment Survey: Important for goals and guidance on what to provide staff – information will go out today, please participate and encourage colleagues
   - Budget Initiative- increasing budget for programmatic events and necessities: Suggestions- email Staff Senate. Seeking one time and recurring funds to increase the Staff Senate budget by a few hundred dollars annually
   - President’s State of the University Address: October 25th, 10:30am Bondurant Auditorium
6. Reports from Standing Committees
   - Elections & Nominations, Chair: Christi Wayne
     - Elections for Senator and Alternate for Academic Affairs
     - Try way tie for Senator, bylaws indicate tie resolved by draw of name from hat
     - Candidates are Alyssa Purdy, Amanda Lawson, Lynn Arnold
     - Senator: Lynn Arnold
     - Alternate Senator: Amanda Lawson
     - Results of Secretary Sharon Proffitt and Parliamentarian Ann Marie Cox election
   - Policies & Issues, Chair: Sharon Proffitt
     Members: Pam Duncan, Deborah Lowe
     - First Meeting – Sharon, Pam, Deborah
     - Classified Handbook Focus
     - Who owns handbook- RU or State?
     - Who will approve once changes are made?
     - Will check policies and procedures online – working with Bill Shorter
• **Communications, Chair: Angela Arnold**
  Members: Kim Dowdy, Pam McCallister, Robert Jordan
  - Met with UR 9/25/19
  - Worked out details of getting started with UR helping to create branding and templates for standard business and marketing for events. UR working on first Staff Spotlight, hopefully soon to be released! Please reach out to any Communications committee member with ideas of who we should spotlight next.
  - Working with UR on promoting scholarships.
  - Held Committee meeting 10/8/19
  - Every member has access to Microsoft Teams to use for communicating amongst the committee.
  - Worked with Exec to schedule new group photo after new members are elected.
  - Updated webpage with vacancies, photos and meeting locations. Any website changes/updates, email Pam McCallister and copy Angela Arnold.
  - Sent purchasing requests to Exec to present in meeting with Budget.
  - FB worthy info or events, please send to Kim Dowdy.
  - Still collecting data with Benchmarking survey.
  - Waiting on Exec to return Annual Report with their changes/suggestions.

• **Staff & Community Relations, Chair: Kristina Contreras**
  - Benefits Fair today. Stop by! Will raffle off two baskets! Bring Health Insurance card for a free flu shot. KUDOS to Angela Arnold for preparing the giveaway baskets for the fair. Visit us at the table and enter for a chance to win one of these beautiful baskets.

7. **Reports from University-Wide Committees/Internal Governance - Committees representatives to be decided:**
   - Diversity & Equity Action, SS Representative: Connie Leathers, 2019-2020
     - August retreat, working groups
     - Drafting an action plan to implement university master plan in this focus area
     - Submitting to admiration for consideration
     - Defining Diversity equity and inclusion – Merrie Winfrey
     - Training for F/S – Ruby Dwyer
     - Recruitment and retention of underrepresented/diverse staff - ? Who
     - Communication of existing programs - ? Who
   - Intercollegiate Athletics, SS Representative: Vacant Chair Prof. Betty Dore – if you would like to represent staff please contact Kristina Contreras for more information
   - Parking & Traffic, SS Representative: Nate Swistock 2019-2020
   - University Executive, SS Representative: Kristina Contreras, 2019-2020
     - Met on October 9th
     - 3 items to approve:
       a. Position name change in Institutional Effectiveness from Assistant Provost for Institutional Effectiveness and Quality Improvement to Director of Institutional Effectiveness
       b. Approved changing any reference to general education program in the charges for the Core Curriculum Advisory Committee to state Core Curriculum program
       c. Approved the creation of the REAL Council
   - Dining Services Advisory Committee, SS Representative: Christi Wayne, 2017-2019 – NO REPORT
   - Bookstore Advisory Committee, SS Representative: Kara Pfaff, 2019-2020- NO REPORT
   - Library Committee, SS Representative: Jim Webster, 2019-2020- NO REPORT

8. **Senators announcements (news from Divisions, concerns from constituents)**

https://www.radford.edu/content/staff-senate/home.html
Student Affairs Division:
- This month HEHROS is participating in the HIVE crowd funding campaign – will send details for minutes and posted on FB now
  “HEHROS - Highlander Table Donation”
- RUC Fall Festival for students October 9 - outdoor games, photo opportunities, popcorn, cotton candy, live music and much more!
- October is also Careers in Student Affairs month – flier with minutes and details on FB
- Spring “You Matter” campaign dates set
- Thank you to everyone able to join us in previous campaigns
  Welcome participation in the spring:
  Tuesday, March 24
  Wednesday, March 25
  3-6 p. m.
  Volunteers will have the option of signing up for the full three (3) hours or a two (2) hour window from 3-5 or 4-6 p.m. More information coming about how to sign-up. In the meantime, we encourage those willing and interested to hold anytime they might be able to join us on their calendars.

No other Division reports or announcements,

9. Guest Speaker:
- Mike Biscotte- Director of Facility Planning and Construction- discussing Radford University Master Plan
  Presentation will be online for those who would like to access it.
  Questions are welcome.
  President and cabinet establish strategic plan and then master plan follows.
  Working on Master plan 2020-2030 at this time
  Looking at consistent theme of aesthetic brand
  Efficiency, sustainability
  Information gathering, data analysis, Committee, subcommittees, working groups, stakeholder meetings, approvals, and deliver to BOV in December
  What do we have for assets, what do we need, how do we fund it
  6-8 prior Master plans
  10 years accomplished a lot of growth and development from previous plan
  Developed a new updated campus base map
  In past colleges were built as closed campuses, cannot survive that way any longer, integrate with East and West side of campus from Intramural fields and university operated apartments sprinkled around main campus
  How can we reframe the New River as an asset instead of a barrier?
  Campus is mixed and not broken up by zones
  Campus has existed in this place over 100 years in place
  Green indicates "old" buildings and what has been renovated, in good shape with our footprint
  LEED – certified silver, gold or platinum. Everything we have done is currently Gold. Science centers are challenging but we achieved silver with Center for Sciences and Reed/Currie
  Radford City comprehensive plan: old foundry, Tyler gateway (Food City/Rock Rd) – eventually will allow additional method to access campus, University surrounding area
Roanoke City Innovation Corridor Map – hospital district, VT med school (campus) to downtown, corridor (growing) RUC is right in the middle with hospital, VTC, and RUC - $2 billion intended, already millions invested

1/3 residence halls, 1/3 classrooms, 1/3 other

No development in WWII but active development since then 60-70 1M sq ft developed and last 8 years 1M Sqft – build → absorb and repeat, we are in absorb mode

Strategic plan advises 3% annual growth through 2023 – generates on-campus traditional head count of 10,500 +/- looking at refitting and repurposing quality infrastructure

Living learning in Residence halls, sustainability, improve parking, transportation, perimeter, connection to river for rec and research and more

Outside consultants – classrooms labs and offices – classrooms are strained during peak hours, looking at how classes are offered, labs and offices are in good shape

9-4pm M-R classrooms are full – 90% +, no judgement from this group, watching trends, have ample opportunity “off-grid” and T/R night and MWF night – “off grid” is such as clinical experience where students are out in the field most of the week

We have plenty of parking per employee and students, but may not be in the correct zones, quality of lots are very good, consider a circulator of transit in outer parking options

HKC, Career and Talent Development, Russell, Venture Lab, Geohazards, all done or underway

Next big effort, Center for Adaptive Innovation and Creativity, holistic updates for McConnell, other colleges and “small moves” tech to talent pipeline, increase IT graduates – REAL implications to class offerings

Residential Life and Housing – do not need more beds on campus, some need work – Norwood and Tyler and Muse need attention

Student Activities – provide plenty of study/collaborative spaces all over campus, explore New River options, RU outdoor recreation and event spaces, thematic/Greek housing, work with city to improve off campus retail/dining, etc

Need a University “college Ave” corridor in cooperation with city

Construct, renovate,

CAIC – construct, Hulburt addition (don’t think it is needed now), welcome center, admin services addition, public safety building

Renovate – Dedmon

Repurpose – programmatic expansion, Reed Currie, Walker, Peters, Kyle, and Young

Halls to support: WCHHS, +

Evaluate and uplift: classrooms and labs

Enhance – sustainability, greenspaces, etc

Create – greenway, riverway, Roanoke campus, RUC, RHEC, public/private retail, other opportunities

Look at purple and tan – fully renovated or upfitted, Red is new construction

CAIC – about where Porterfield sits – traditional compared to CHBS or CS, next to Covington, Martin, Preston will become the biggest larger than Kyle hall

McConnell Library – opening and creating an atrium between the two additions

Dedmon – compact the bowl feed from top of building, much better fan experience, walk into a surprise instead of a drapery

https://www.radford.edu/content/staff-senate/home.html
Fairfax corridor in front of Russell – will be much better traffic flow and appearance

Transit – circulator, bus stop in front of CHBS, Bonnie, CAIC, Muse/Moffett quad, Kyle – much more regular flow of traffic and getting on an off campus and stopping at lots near Dedmon and Armstrong, no more buses in lot A

Signage, pathways to the city, sign at the end of Fairfax? Announcements, exposure of University seal

Greenway connectivity?

University Drive Bridge – city needs to make repairs, working closely – new security fence, opportunity for signage, better and safer lighting, banners, widen sidewalk, bike and share lane, city is driving, might say Radford University – turning it into a WELCOME opportunity

**Draft will be posted for review and comment by University relations – look in next couple weeks**

**Comments due from campus and BOV NOV 6**

Comments:

Thank you for looking a disparity in transit

Time check movement – looking at other options for driver breaks, etc. – nothing is set in stone

Keep in mind Radford City Transit runs the routes, you can always give them direct feedback [https://www.radfordva.gov/1001/Radford-Transit](https://www.radfordva.gov/1001/Radford-Transit)

Lot DD – four way stop – very DANGEROUS – foliage – art – SHINY? DOUBLE CROSS WALK – once you get across curb it belongs to city – provide feedback to VDOT and Radford City

Tyler into Lot DD – intersection is changing – remove landscaping – already engaged in that project with the city, University is in partnership to improve all of

Consideration of future pedestrian bridges – need to look at what can travel under bridge, but are looking at other safety features like rumble strips, flashing lights and signage, evaluated against tunnels and bridges – considering all features for traffic and pedestrian safety

Additional benefits are “cleaning up” spaces that are highly visible – such as dumpsters, etc.

Alternate routes outside from Dedmon and River greenway – looking at long-term implications

Parking – are there any other plans at this time for parking distribution beside circulator. We have acquired a good deal of land in the foundation improvements so considering how that can be used in the future

Climate action plan

We have been very successful with energy conservation – we made $95G by cooperating in a conservation.

KUDOS to Facilities for the overall monitoring of our utilities

Solar? Any larger energy efforts must be in cooperation with the city and counties

10. **Comments, Announcements, Questions for Special Guests – open floor**

11. **Adjournment – Close Staff Senate Meeting**

   - Next Staff Senate meeting:
   Thursday, November 21, 2019
   9am, HETH 043
   Guest Speaker/Presentation: Nicole Hendrix and Faculty Senate Jake Fox to discuss the new REAL curriculum

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