

**MINUTES**

**March 21, 2019**

**9:00 a.m. – Bonnie Combo room**

**Welcome**

- 1. Determination of Quorum and Call to Order – Open Staff Senate Meeting**
- 2. Approve Agenda**
- 3. Approve Minutes: February 2019**
- 4. Samantha Powell SGA rep to Staff Senate Non-Voting member – will follow-up with SGA President and Samantha**
- 5. Guest speakers – none**
- 6. Executive officer report**

*Foundation scholarship – selection process concluded, to be announced after student notified – will invite student and relative*

*Keepin' it Green Award – Earth Day celebration*

- 7. Senators announcements (news from Divisions, concerns from constituents)**

*BEE HEARD, Campus Climate Survey – Kim Dowdy*

*Student Affairs class celebrations – Kim Dowdy, Angela Arnold*

*Sharon Profit – March 26<sup>th</sup> last presentation on training for mandatory source supply order for specific budget codes, prizes for attending, 10-12 in the Bonnie Combo, come to the last one, sign up on CITL portal*

*Christoph travel training – three offerings, beginning tomorrow 9am in Bonnie Combo room*

*Chrome River training – last division to come on is Athletics*

- 8. Reports from Standing Committees**

- **Elections & Nominations, Chair: Allison McCoy**

*Elections to be completed by March 31. Currently 4 senator terms ending, 5 alternate senator terms ending. Term of office begins July 1. Use April-July to develop a transition plan/training/retreat. Timeline allows new officers to be elected and announced at picnic May 17<sup>th</sup>.*

- **Policies & Issues, Chair: Kim Dowdy**

*Kim Dowdy and Karen Montgomery met with Chad Reed February 28: perceptions of contracted services vs classified staff, employee handbooks for classified staff, tuition benefit proposals/staff input opportunities, staff access to policy information and guidance/training opportunities*

*Watch for news from Chad Reed's or Human Resources*

*April meeting cancelled to allow move Senate meeting and welcome President Hemphill*

- **Communications, Chair: Kristina Contreras**

*Encourage colleagues to follow us on Facebook. Watch for more communication on website. Future plans, brochure, welcome efforts with new staff,*

- **Staff & Community Relations, Chair: vacant**

- **Spirit Committee, Chair: Allison McCoy**

*Planning for picnic May 17<sup>th</sup>, Bea Covington – moved to allow President Hemphill to attend. Join us at the Bonnie. Watch for information on nominating people for the Bea Covington. If you are interested in volunteering or being involved please contact Allison McCoy.*

**9. Reports from University-Wide Committees/Internal Governance**

- Diversity & Equity Action, SS Representative: *Lynn Arnold, 2017-2018, Connie Leathers, 2019 – no report*
- Intercollegiate Athletics, SS Representative: *Allison McCoy - Chair Prof. Betty Dore – no report. Please support the Women's Basketball Team in the NCAA Tournament. GO HIGHLANDERS!*
- Parking & Traffic, SS Representative: *Taylor Lambert, 2017-2019 – no report*
- Budget & Planning, SS Representative: *Inactive committee, 2017-2018*
- University Executive, SS Representative: *Karen Montgomery, 2017-2019 – no meeting has occurred*
- Dining Services Advisory Committee, SS Representative: *Christi Wayne, 2017-2019 – no meeting occurred. Christi will share our pleasure about the Carribean program and discount. Kristina and Christi will work on a formal thank you from Staff Senate (watch for a possible resolution)- employee discount March 20 – KUDOS!*
- Bookstore Advisory Committee, SS Representative: *Kara Pfaff, 2017-2019, no report*
- Library Committee, SS Representative: *Jim Webster, 2017-2019 – no report. Karen shared De-Stress Egg Fest and Library stress buster immediately following. April 29-30 De-stress buster, 500 eggs? 250 per day, students will search for distress tip and prize number egg, will bring back to Library for award, including a new gaming system and beats headphones, promote to students*

**10. Old Business – committee reports**

**11. New Business - none**

**12. Comments & Announcements – open floor**

Open enrollment – watch for information for May

April 25<sup>th</sup> 1-5pm, Heth Clock Plaza, shred-a-thon - remember to approve any university records with Jeanie Quesenberry

**13. Adjournment – Close Staff Senate Meeting**

- Next Staff Senate meeting:  
**Thursday, April 25, 2019 - off rotation**  
9am, Bonnie Hurlburt Student Center Combo Room  
*Guest Speaker/Presentation: NONE*  
President Hemphill will be in attendance
- Executive officer elections