AGENDA
November 19th, 2020
9:00 a.m. – Zoom
All meetings are recorded

Welcome

1. **Determination of Quorum and Call to Order** – Open Staff Senate Meeting
2. **Approve Minutes**: September and October 2020
3. **Approve Agenda**: November 2020
4. **Executive officer report**
   - Welcome
   - Holiday/Campus Closure schedule next week
   - Radford Early Learning Center Grant
   - Toys for Tots collection
   - D2L Staff Senate Page
   - President’s State of the University Address recap, Friday November 13th, available to watch on website
   - OneCampus starting December 1st.
   - New Speaker Series starting in January: Diversity, Equity, and Inclusion
     2. February: *Radford City DEI opportunities, challenges, and resources*, Mayor David Horton; *Radford University’s ability to respond to events that include our students*, Dr. Andrea Zuschin
     3. March: *Gender Identity in Women’s Rights*, Dr. Sarah Hastings
     4. April: *Safe Zone Level I Training*, Dr. Michele Ren
     5. May: *Race and White Supremacy*, Dr. Gabriella Smith
     6. June: *Transgender Needs (Coworkers and Students)*, Emil Morris, Women’s Resource Center of NRV
   - Continue to use symptom tracker even after term ends when on campus. For case by case exit testing, employees seeking testing, or questions, email covid19@radford.edu

5. **Reports from Standing Committees**
   - **Elections & Nominations**, Chair: Christi Wayne
     Committee Members:
   - **Policies & Issues**, Chair: Sharon Proffitt
     Committee Members: Amanda Lawson, Deborah Lowe, Neal Thompson, Kathy York
     1. The group received answers back from Human Resources. Questions asked were: Policy numbers, links and descriptions. Classification status. Holidays. We are happy to share just email me (skproffit@radford.edu).
2. We continue to review the handbook, we focus our meeting on pages 1, 2, 3, 4, and some of the highlights were:
   a. Overtime and telecommuting. We want to bring to the group should we ask Human Resources about overtime should we add information if you are off during a week that you earn OT, that week you get comp time instead of getting paid OT.
   b. Many employees have stated that you need to live 50 miles from work in normal circumstances in order to telecommunicate. Should HR put something in about Covid-19 for future shutdowns or State of Emergency issues.

- **Communications, Chair: Ann Marie Cox**
  Committee Members: Pam McCallister, Lynn Arnold, Kim Allen

- **Staff & Community Relations, Chair: Robert Jordan**
  Committee Members: Tracy Jones, Buffy Ruffin, Connie Leathers, Shelsi Webb
  1. Staff survey report update
  2. Virtual Staff Appreciation Day/Activities

6. **Reports from University-Wide Committees/Internal Governance**
   - Diversity & Equity Action, SS Representative: *Connie Leathers - Update*
   - Intercollegiate Athletics, SS Representative: *Ann Marie Cox - Chair Prof. Betty Dore*
   - Parking & Traffic, SS Representative: *Nate Swistock*
   - University Executive, SS Representative: *Kristina Contreras - No Report*
   - Dining Services Advisory Committee, SS Representative: *Christi Wayne - Update*
   - Bookstore Advisory Committee, SS Representative: *Kara Pfaff - update - Textbook requests for courses*
   - Library Committee, SS Representative: *Jim Webster - No Report*

7. **Senators announcements (news from Divisions, concerns from constituents)**

8. **Guest Speaker - Amel Cuskovic, Assistant Vice President for Human Resources**

9. **Bea Covington Nominees and Recipient Announcement**

10. **Comments, Announcements, Questions for Special Guests – open floor**

11. **Adjournment – Close Staff Senate Meeting**

   - **Next Staff Senate meeting:**
     Thursday, January 21st, 2020
     9am, Zoom
     *Guest Speaker/Presentation: Tricia Smith, Equity in Customer Service*

https://www.radford.edu/content/staff-senate/home.html