



STANDARD AFFILIATION AGREEMENT FOR  
STUDENT CLINICAL  
EXPERIENCE/PRACTICUM BETWEEN  
RADFORD UNIVERSITY

Department/School of \_\_\_\_\_

and

\_\_\_\_\_

This Agreement is made on \_\_\_\_\_ between the **Department/School** of \_\_\_\_\_ at Radford University (hereinafter the "University") and \_\_\_\_\_ (hereinafter the "Facility/Organization").

**WHEREAS**, the University has programs of study leading to [undergraduate and graduate] degrees in \_\_\_\_\_; and

**WHEREAS**, clinical experience/practicum is a required and integral component of that curriculum; and

**WHEREAS**, the University desires the assistance of the Facility/Organization in developing and implementing the clinical experience/practicum phase of its curriculum; and

**WHEREAS**, the Facility/Organization wishes to assist the University in developing and implementing the clinical experience/practicum for the University's \_\_\_\_\_ students.

**NOW THEREFORE**, in consideration of the mutual agreements set forth herein, the University and the Facility/Organization agree as follows:

**I. Mutual Responsibilities of the University and the Facility/Organization**

- a) The University and the Facility/Organization will determine the number of students to be assigned to the Facility/Organization for the clinical experience/practicums for each of the courses for which the Facility/Organization serves as a clinical education site.

- b) In accordance with applicable law, the University and the Facility/Organization will not discriminate against any University student because of age, race, color, religion, sex, sexual preference, disability or national origin.

## **II. Responsibilities of the University**

- a) The University will assume the overall responsibility for development of the clinical education program.
- b) The University will refer to the Facility/Organization only those students who have satisfactorily completed the academic prerequisites for the clinical experience/practicum.
- c) The University will designate a person or persons to coordinate the clinical experience/practicum(s) of the student(s) for each clinical course.
- d) The University will be responsible for the final evaluation and grading of the student(s) performance in the clinical experience/practicum.
- e) The University will notify the Facility/Organization contact person of its planned schedule of student assignment(s), including the dates of clinical experience/practicum(s), the name(s) of the student(s), and the level of academic and preclinical preparation of the student(s).
- f) The University through the designated course faculty member will provide the Facility/Organization with educational objectives and evaluation forms (as appropriate) for the clinical experience/practicum.
- g) The University will advise students assigned to the Facility/Organization of their responsibility for complying with the existing rules and regulations of the Facility/Organization, including the responsibility for complying with any physical examination requirements of the Facility/Organization.
- h) The University will verify current licensure of faculty members and graduate students in the Commonwealth of Virginia assigned to the Facility/Organization, and upon written request furnish the agency with evidence of such licensure.

- i) The University reserves the right to terminate a clinical experience/practicum assignment if the University determines that conditions at the Facility/Organization are detrimental to student learning.

Radford University is an agency of the Commonwealth of Virginia, and, as such, the Commonwealth of Virginia Risk Management Plan, a financial plan of risk management that is in the nature of self-insurance, administered in accordance with the Code of Virginia (1950), as amended, applies to Radford University. The Risk Management Plan is comparable to coverage pursuant to commercial general liability insurance with limits of \$100,000.00 per claim for tort claims against the Commonwealth and \$2,000,000.00 per claim with respect to officers, employees, and agents of the Commonwealth, as well as students participating within the authorized scope of a clinical internship, externship, or other education program in order to meet pedagogical requirements.

### **III. Responsibilities of the Facility/Organization**

- a) The Facility/Organization will have ultimate responsibility for providing care to the recipients of its services (hereinafter referred to as "patients").
- b) The Facility/Organization will designate personnel to collaborate with University faculty in planning for the use of clinical facilities and provision of appropriate learning opportunities in accord with objectives for the clinical experience/practicum.
- c) The Facility/Organization will provide written evaluative input about student performance, as appropriate to the placement, and in accord with procedure and process agreed upon between the faculty coordinator of the clinical course and clinical Facility/Organization designee.
- d) The Facility/Organization reserves the right to request that the University withdraw from clinical experience/practicum any student whose health or performance is detrimental to patient well-being or to the operation of the Facility/Organization.
- e) The Facility/Organization will provide the University with information regarding the availability of first aid and emergency care for students while in clinical placement/assignment. If the Facility/Organization provides first aid and/or emergency

care to an assigned student, the Facility/Organization may charge the student reasonable fees for such services.

- f) The Facility/Organization will provide the student with information regarding the requirement to participate in random or required screenings (such as drug screens) and background checks.
- g) The Facility/Organization will provide the student with information regarding any costs which are the responsibility of the student.

#### **IV. Responsibilities of the Student**

The University shall advise the student that he or she is responsible for demonstrating professional behavior appropriate to the environment of the Facility/Organization, including protecting the confidentiality of patient information and maintaining high standards of patient care.

#### **V. Term**

This Agreement shall become effective immediately and shall remain in effect for \_\_\_\_\_ year(s) unless otherwise sooner terminated as hereinafter provided. At the end of said initial term, this Agreement shall be automatically renewed for one-year successive terms unless a party provides written notice of termination or non-renewal at least sixty (60) days prior to effective date, provided that any student(s) currently assigned to the Facility/Organization at the time of notice of termination shall be given the opportunity to complete the clinical experience/practicum at the Facility/Organization, such completion not to exceed three months.

**VI. Notice**

Any written communication or notice pursuant to this Agreement shall be made to the following representatives of the respective parties at the following addresses:

For the College/School/Department:

For the Facility/Organization:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City St Zip: \_\_\_\_\_

City St Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**VII. Entire Understanding**

This Agreement contains the entire understanding of the parties as to the matters contained herein, and it shall not be altered, amended or modified except by a writing executed by the duly authorized officials of both the University and the Facility/Organization.

**VIII. Severability**

If any provision of the Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms, disregarding such unenforceable or invalid provision.

**IX. Captions**

The caption headings contained herein are used solely for convenience and shall not be deemed to limit or define the provisions of this Agreement.

**X. No Waiver**

Any failure of a party to enforce that party's rights under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any of the provisions contained herein.

**XI. Governing Law**

This Agreement shall be governed and construed in accordance with the laws of the State of Virginia.

**XII. Binding Effect**

This Agreement shall inure to the benefit of, and be binding upon, the parties hereto and their respective successors and assigns.

**XIII. Force Majeure**

The performance of the Affiliation Agreement by either party shall be subject to force majeure, including but not limited to acts of God, fire, flood, natural disaster, war or threat of war, acts or threats of terrorism, civil disorder, unauthorized strikes, governmental regulation or advisory, recognized health threats as determined by the World Health Organization, the Centers for Disease Control, or local government authority or health agencies (including but not limited to the health threats of COVID-19, H1N1, or similar infectious diseases), curtailment of transportation facilities, or other similar occurrence beyond the control of the parties, where any of those factors, circumstances, situations, or conditions or similar ones prevent, dissuade, or unreasonably delay the Clinical Experience/Practicum, or where any of them make it illegal, impossible, inadvisable, or commercially impracticable to hold the Clinical Experience/Practicum or to fully perform the terms of the Affiliation Agreement. The Affiliation Agreement may be cancelled by either party, without liability, damages, fees, or penalty, and any unused deposits or amounts paid shall be refunded, for any one or more of the above reasons, by written notice to the other party.

**RADFORD UNIVERSITY**

**THE FACILITY/ORGANIZATION**

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Name and Title

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Name and Title

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Signature

Date

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Signature

Date

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Name and Title

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Signature

Date