Mandatory Training for Full Time Classified Staff

Title: Radford University Mandatory Training for Employees (Classified Staff)

The courses listed below are included in this training.

1. Alcohol and Other Drugs (Due w/in thirty days of hire)
2. EDR - Workplace Dispute Resolution Services Overview (Due w/in thirty days of hire)
3. Civility in the Workplace (Due w/in thirty days of hire)
4. Virginia State Employee Safety and Disaster Awareness Training (Due w/in thirty days of hire)

All of these courses can be completed online. Radford University Required Trainings located in the VLC can be searched with the KEYWORD Radford.

In Addition to the training listed above, you may be required to complete additional training that is specific to your employment. Please consult with your Supervisor to discuss these needs. Below are a few (but not all) links to additional trainings available.

People Admin Training & Resources

eVA (Virginia’s eProcurement Portal) Training

Misc. HR Training

"Our Turn" Event (through the Center for Innovative Teaching and Learning)

Banner Training (you will need to register for this site)

Environmental Health and Safety Training Including:

- Van Training
- Golf Cart Training

WISHING YOU ALL THE BEST!

Ruby Dwyer, Training and Development

Human Resources, Radford University

We are located off campus on Tyler Ave, above Moes and Subway, on the second Floor.

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