Mandatory Training for Administrative and Professional (AP) Faculty

All VLC, Radford University Domain Mandatory Trainings can be searched with the KEYWORD: Radford

Title: Radford University Mandatory Training for Employees (Administrative and Professional Faculty)

The following courses are included in this training:

1. Alcohol and Other Drugs (Due w/in thirty days of hire)
2. Administrative and Professional Faculty Grievance Policy1.10 (Due w/in thirty days of hire)
3. Civility in the Workplace (Due w/in thirty days of hire)
4. Virginia State Employee Safety and Disaster Awareness Training (Due w/in thirty days of hire)

In addition to the training listed above, you may be required to complete additional training that is specific to your employment. Please consult with your Supervisor to discuss these needs. Below are a few (but not all) links to additional trainings available.

- People Admin Training & Resources
- eVA (Virginia’s eProcurement Portal) Training
- Misc. HR Training
- "Our Turn" Event (through the Center for Innovative Teaching and Learning)
- Banner Training (you will need to register for this site)
- Environmental Health and Safety Training Including:
  - Van Training
  - Golf Cart Training

Wishing you all the Best!

Ruby Dwyer, Training and Development
Human Resources, Radford University

We are located off campus on Tyler Ave, above Moe’s and Subway, on the second Floor.

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