Welcome to Radford University

Contact Information:
Ruby Dwyer
Training and Development Coordinator
Human Resources
540-831-7662
rmdwyer@radford.edu
Mandatory Training for Full Time Classified Facilities Staff

All VLC Radford University Domain Mandatory Trainings can be searched with the **KEYWORD:** Radford

**Radford University Required Training-Classified Facilities Employees**

The following courses are included in this training:

*Courses may be online or in-person*

1. Alcohol and Other Drugs *(Due w/in 30 days of hire)*

2. EDR - Workplace Dispute Resolution Services Overview *(Due w/in 30 days of hire)*

3. Civility in the Workplace *(Due w/in 30 days of hire)*

4. Terrorism Security Awareness Orientation *(Due w/in 90 days of hire)*

In addition to the training listed above, you **may** be required to complete additional training that is specific to your employment. Please consult with your Supervisor to discuss these needs. Below are a few (but not all) links to additional trainings available.

- People Admin Training & Resources
- eVA (Virginia’s eProcurement Portal) Training
- Misc. HR Training
- "Our Turn" Event (through the Center for Innovative Teaching and Learning)
- Banner Training (you will need to register for this site)

**Wishing you all the Best!**

Human Resources, Radford University

PO BOX 6889 * 540-831-5008 * 540-831-6278 fax