Welcome to Radford University

Contact Information:
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Human Resources
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Mandatory Training for Administrative and Professional (AP) Faculty

All VLC, Radford University Domain Mandatory Trainings can be searched with the **KEYWORD:** Radford

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1. **Radford University Required Training- AP Employee**

   The following courses are included in this training:

   1. **DHRM-HR Policy - Alcohol and Other Drugs Policy** (Due w/in 30 days of hire)
   2. **Administrative and Professional Faculty Grievance Policy1.10** (Due w/in 30 days of hire)
   3. **DHRM-HR Policy - Preventing Workplace Harassment** (Due w/in 30 days of hire)
   4. **DHRM - HR Policy - Preventing Workplace Violence for Employees** (Due w/in 90 days of hire)
   5. **VDEM Terrorism Security Awareness Orientation** (Due w/in 90 days of hire)

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In Addition to the training listed above, you **may** be required to complete additional training that is specific to your employment. Please consult with your Supervisor to discuss these needs. Below are a few (but not all) links to additional trainings available.

- **People Admin Training & Resources**
- **eVA (Virginia’s eProcurement Portal) Training**
- **Misc. HR Training**
- **"Our Turn" Event (through the Center for Innovative Teaching and Learning)**
- **Banner Training (you will need to register for this site)**

**Wishing you all the Best!**

Human Resources, Radford University

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