Welcome to
Radford University
Mandatory Training for Administrative and Professional (AP) Faculty

All VLC, Radford University Domain Mandatory Trainings can be searched with the KEYWORD: Radford

**Radford University Required Training- AP Employee**

The following courses are included in this training:

1. Alcohol and Other Drugs Policy  (Due w/in 30 days of hire)
2. Administrative and Professional Faculty Grievance Policy1.10  (Due w/in 30 days of hire)
3. Civility in the Workplace (Due w/in 30 days of hire)
4. Terrorism Security Awareness Orientation (Due w/in 90 days of hire)

In Addition to the training listed above, you **may** be required to complete additional training that is specific to your employment. Please consult with your Supervisor to discuss these needs. Below are a few (but not all) links to additional trainings available.

- People Admin Training & Resources
- eVA (Virginia's eProcurement Portal) Training
- Misc. HR Training
- "Our Turn" Event (through the Center for Innovative Teaching and Learning)
- Banner Training (you will need to register for this site)

**WISHING YOU ALL THE BEST!**

Human Resources, Radford University

PO BOX 6889 * 540-831-5008 * 540-831-6278 fax