

PERSONNEL ACTION

Department							Po	sition Num	ber			
ob Title												
Effective Date of Action												
		AS SOON	AS SOON AS APPROVED									
MPLOYMENT TY	PE			TYPE OF A	CTION			LEA	VE TYPE			
☐ A/P Faculty	A/P Faculty			Pay Change				□ E				
□ Adjunct	☐ Temporary F Adjunct			Pay			☐ Leave With Pay					
_	☐ Transfer, Con Teaching Faculty				mpetitive		☐ Leave Without Pay					
☐ Transfer, Nor				•		□ R						
Student Wage	☐ One-Time Pay											
☐ Reassigned Fir												
☐ Grant Continu				nuation								
				Wage Hire								
ECTION I. PERSO	NAL INFO	RMATIO	N RU									
#				Nan	ne	Last			First		MI	
ork Location									Work Pl	none _		
		Buildir	ng		Roo	m Number	ı	P. O. Box				
pervisor Name _						Supervisor RU	ID#		:	Superv	visor Position #	
CTION II. FUNDI	NG/PAYN	/IENT										
quested Salary or			Bonus Pa	ay Amount \$		Current/Previous Salary \$			s Salary \$			
OAP Code		_			%							
OAI COUC											<u>%</u>	
	Fund	Org	Account	Program	0/	Fund	Org	Account	Program		0/	
					<u>%</u>	Frank					<u>%</u>	
	Fund	Org	Account	Program		Fund	Org	Account	Program			
mments/Explanati	ions											
to. To oncure com	ا المعادم المعادم	h +ha Affa	rdabla Cara	Λ ct (Λ C Λ \ tl		nat ta ayaaad a	n average of	20 haurs nar	all for to		ary wage and not to exceed on aver	
											wage are limited to an average of 29	
urs per week accoi	rding to the	e Manpow	er Control	Act and it is	for all position	ns worked at t	he university	combined.				
CTION III. SPON	SORED PI	ROGRAM	S APPRO\	/AL: (REQU	JIRED ONLY	IF POSITION	IS SUPPORT	ED BY SPO	NSORED	PROGI	RAMS FUNDS)	
niect Director/Acc												
ponsored Programs												
										Date		
ECTION IV. SIGN												
Operational Management										Date		
Administrative Management						ean, Director, or higher level)						
				(1	Dean, Director,	or higher level)						
enior Management										Date		
esident				(Required i	if Vice President	t is appointing au	thority)			Date		
dget						t is appointing au				Date		
uman Resources										Date		
										Jule		
HR Use Only:	Ro	le Code: _			_	I-9/SSA		Bann	er			
	C+-	ato ID:				Log			et/Payroll			
	Sta	מנפ וט:			-	Email		File				