

## MOVE-IN TIMESLOTS

- Each timeslot covers a 3-hour window for you to arrive on campus and check-in at a designated check-in tent. You can arrive on campus and check-in anytime within that 3-hour window.
- **The deadline to schedule is Sunday, August 13, 2023, at 11:55 p.m.** If you do not select a move-in timeslot, one will be assigned to you.

First year and transfer student move-in will take place on Tuesday, August 15 and Wednesday, August 16, 2023.

Returning resident move-in will take place on Saturday, August 19, 2023.

- Roommates and suitemates do not have to share a move-in timeslot (unless you decide to sign up for the same time).

## HOW TO SELECT YOUR ROOM

1. Visit the [Housing Portal](#)
2. On the homepage, select **Move-In Timeslots** button
3. Review the timeslot information and select **Continue**
4. Select your Fall 2023 room assignment
5. Select the box under **Book an Appointment** to show the calendar with available timeslots
6. **Select the timeslot** that works best for you
7. After confirming details, select **Finish** at the bottom of the page - **ALL DONE!**

Move-In Timeslots

### Book an Appointment

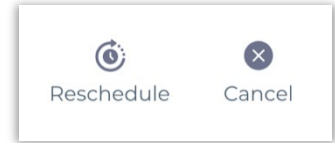
Select appointment type

> First Year & Transfer Move-In

> Returner Move-In

## RESCHEDULE OR CANCEL A TIMESLOT

- If you need to reschedule or cancel a timeslot, simply navigate to the timeslot signup page using the steps above
- Your move-in timeslot will be displayed in the middle of the page
- Select **Reschedule** or **Cancel** and follow the on-screen prompts to complete the process
- If you reschedule or cancel, your original timeslot will be forfeited and you may not be able to get the same timeslot again.
- If needed, **rescheduling** must be done at least 24 hours in advance of your scheduled timeslot.



## NEED HELP?

Let us know if you need any assistance with signing up for a move-in timeslot. You can reach out via email [housing@radford.edu](mailto:housing@radford.edu), by calling us at 540-831-5375, or visiting the office in Heth Hall 226.