MOVE-IN TIMESLOTS

- Each timeslot covers a 3-hour window for you to arrive on campus and check-in at a designated check-in tent. You can arrive on campus and check-in anytime within that 3-hour window.

- **The deadline to schedule is Sunday, August 13, 2023, at 11:55 p.m.** If you do not select a move-in timeslot, one will be assigned to you.

First year and transfer student move-in will take place on Tuesday, August 15 and Wednesday, August 16, 2023.

Returning resident move-in will take place on Saturday, August 19, 2023.

- Roommates and suitemates do not have to share a move-in timeslot (unless you decide to sign up for the same time).

HOW TO SELECT YOUR ROOM

1. Visit the Housing Portal

2. On the homepage, select Move-In Timeslots button

3. Review the timeslot information and select Continue

4. Select your Fall 2023 room assignment

5. Select the box under Book an Appointment to show the calendar with available timeslots

6. Select the timeslot that works best for you

7. After confirming details, select Finish at the bottom of the page - ALL DONE!
RESCHEDULE OR CANCEL A TIMESLOT

• If you need to reschedule or cancel a timeslot, simply navigate to the timeslot signup page using the steps above

• Your move-in timeslot will be displayed in the middle of the page

• Select Reschedule or Cancel and follow the on-screen prompts to complete the process

• If you reschedule or cancel, your original timeslot will be forfeited and you may not be able to get the same timeslot again.

• If needed, rescheduling must be done at least 24 hours in advance of your scheduled timeslot.

NEED HELP?

Let us know if you need any assistance with signing up for a move-in timeslot. You can reach out via email housing@radford.edu, by calling us at 540-831-5375, or visiting the office in Heth Hall 226.