

WHAT IS ROOM SELECTION

- Room selection allows students to browse and select their Fall room assignment from a list of available spaces on campus. Roommates will be linked.

SELECTION TIMESLOTS

- Every student in the selection process will receive an individual timeslot. This is the time room selection “opens” for you in the Housing Application. After that time passes, you will see room selection in the application steps.
- Timeslots are based on boarding policy obligation and the date you signed the Resident Agreement.
- If you are in a roommate group, you will still receive individual selection timeslots. However, the roommate group leader will select the rooms for the other members in the group once their timeslot arrives.

TIP: Check with other members of your roommate group to see who has the earlier timeslot. Group leaders can transfer leadership if needed.

WHEN YOUR TIMESLOT ARRIVES

- Once your time starts, you will have access to select your room. This process is typically open for one week. We reopen selection as spaces come available.
- You will have the chance to select from **available** rooms in **available** residence halls or university-operated apartments for which you are eligible. Not all room, halls, and apartments will necessarily be available at your selection time.

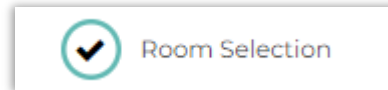
HOW TO SELECT YOUR ROOM

1. Visit the [Housing Portal](#)

2. Select **Housing Applications** in the red menu bar

3. Select **Continue** on your **Academic Year 2023-2024** application

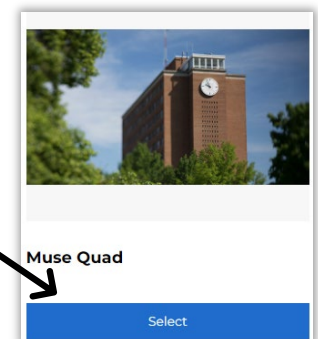
4. Navigate to the **Roommate Selection** step



5. On the initial selection page, choose a residence hall quad.

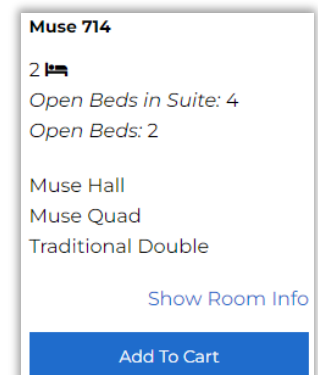
To see more about Radford's halls, [visit our website](#).

- This initial selection is just a filter - it does not lock you into that quad.
- On the following page, you will be able to use other filters to explore available options.



6. Select a room/unit to see more info about that space. Note the number of available beds for the space. Certain rooms may be unavailable for selection.

7. Select "Show Room Info" to see others who have booked the same room (if any).



8. Once you find the room you would like, select "Add to Cart."

Then select "Assign Beds" at the bottom of the page.

- You will have 10 minutes to finish assigning yourself and any roommates (if you are the group leader).
- When the time expires, the room will be made available to others.

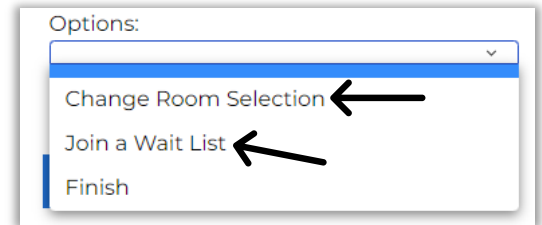


9. After you have assigned yourself and any roommates, select "Save & Continue" on the Confirmation page to save your reservation & continue the application.

Please remember, Housing may need to change your room assignment before the Fall due to administrative need. Any adjustments will be communicated.

CHANGE ROOM SELECTION & WAIT LISTS

- After finishing your room selection using the steps above, you will have a limited time to change the room you choose or join a wait list for specific room type.
- On the Application Status page, you can choose “Change Room Selection” or “Join a Wait List” in the dropdown at the bottom of the page
- If you change your room selection, you will forfeit the initial room you selected. You will then reselect a new room with the same steps detailed above.
- Wait lists allow you to put your name on our wait lists for certain room types - such as single rooms. As rooms become available for the Fall, we will use the Wait Lists to offer spaces.



ROOM RATES

- The room rates for Fall 2023-Spring 2024 were recently finalized by the Board of Visitors. Once available and published, rates will appear [on our website](#).

NEED HELP?

Let us know if you need any assistance with room selection. You can reach out via email housing@radford.edu, by calling us at 540-831-5375, or visiting the office in Heth Hall 226.