

EXTENDING YOUR FORM I-20 or DS-2019

NOTE: This process must be completed before the end date on your Form I-20

In order to extend your Form I-20 or DS-2019, please bring the following documents to the International Student Advisor at the McGlothlin Center for Global Education and Engagement at least (30) days prior to the end date written on your Form I-20 or DS-2019:

1. Program Extension Form
2. Affidavit of Support
3. Original bank statement showing proof of funds for the amount required to pay for the remainder of your studies (The bank statement must be less than 6 months old, original and in English.)

For more information about a program extension, please contact the International Student Advisor at the McGlothlin Center for Global Education and Engagement by calling (540) 831-6200 or emailing gloaled@radford.edu.

When ready, please submit all paperwork to:

International Student Advisor
McGlothlin Center for Global Education and Engagement
Cook Hall #105
Email: gloaled@radford.edu

PROGRAM EXTENSION REQUEST

Section 1: To Be Completed By Student

First Name: _____ Last Name: _____

RU ID: _____ Email: _____ Phone: _____

Immigration Status: F-1 J-1 Current End Date on I-20/DS-2019: _____

Student Signature: _____ Date: _____

Section 2: To Be Completed By Academic Advisor

The above-named student has requested an extension of the time limit placed upon the F-1 or J-1 nonimmigrant student's length of study. The purpose of this form is to provide information required by U.S. Citizenship and Immigration Services.

- Has the above-named student been enrolled full-time and making normal academic progress towards the completion of their degree? Yes No
- I anticipate that the student will complete all degree requirements on or about: _____ (MM/DD/YYYY)
- This student has not yet completed the current program due to (please check all reasons that apply and provide further explanation below):
 - Delays caused by a change of major of study
 - Delays caused by unexpected research problems
 - Delays caused by change in research topics
 - Delays caused by loss of credits upon transfer to Radford University
 - No unusual delay- the original length of time given to complete studies was not sufficient
 - Other (please explain on the reverse side of this form)
- Do you recommend that this student be given additional time to continue his or her studies? Yes No

Academic Advisor's Name: _____

Academic Advisor's Signature: _____ Date: _____

Email: _____ Phone: _____

RADFORD UNIVERSITY

McGlothlin Center for Global Education and Engagement

Additional Information

FOR MCGEE OFFICE USE ONLY

Request: Approved Denied

Reviewed By: _____

Date: _____