



For Foundation Purposes Only: Designation/Fund: _____ Recorded Gift Date: _____

Gift in Kind Contribution Form

Date of Gift: _____ **Designated College/Program/Event:** _____

Donor Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Home Phone: _____ **Email:** _____

Detailed Description of gift(s): _____

I, _____ (*printed name*), estimate the fair market value of this contribution to be \$_____. I understand that this estimate is for gift recording and informational purposes only.

Gifts in kind are not formally accepted until this receipt is received and approved by the Radford University Foundation, Inc. (the "Foundation") in accordance with the Foundation's Gift Acceptance Policy (a copy of which is posted on the Foundation's website). I acknowledge that by making this gift to the Foundation, I am forfeiting all ownership rights in this property upon the Foundation's acceptance of this gift.

Donor Signature **Date**

(Please attach copies of any receipts or documentation regarding the value of the gift for informational purposes only.)
The Foundation does not provide a value for in-kind donations. The donor should consult with his or her tax advisors to determine whether an income tax charitable deduction may be available for this contribution as there are a number of rules that affect the deductibility of gifts of tangible personal property. No income tax charitable deduction is available for gifts of services. A donor may be able to deduct mileage driven in service of the Foundation if properly substantiated. The current IRS allowance for such mileage is \$0.14/mile. Radford University Foundation is a 501(c)(3) public charity.

For Radford University Foundation & Radford University use only once donor has completed the above:	
<i>updated 9/14</i>	
For Faculty/Staff donations only, related Dean/VP Approval: _____	
Received by (RU Faculty/Staff): _____	Date: _____
<small>(Receiver certifies he/she has received the items on behalf of the Foundation in accordance with Foundation and University policy and should immediately notify the Foundation at foundation@radford.edu to confirm final acceptance requirements.)</small>	
Date of Gift Receipt: _____	
RU Office of Advancement Approval: _____	Date: _____
RU Foundation Acceptance: _____	Date: _____
Gifts valued at over \$5,000 may require Foundation Board approval. Date of Approval, if applicable: _____	