Table of Contents

Please click on the date to be forwarded to the minutes.

a. April 22, 2021 .................................................................................................................................................. 2
b. September 9, 2021 ......................................................................................................................................... 3
c. September 23, 2021 ..................................................................................................................................... 6
d. October 7, 2021 ............................................................................................................................................. 9
e. October 21, 2021 ......................................................................................................................................... 11
f. November 4, 2021 ....................................................................................................................................... 13
g. November 18, 2021 .................................................................................................................................... 16
h. December 2, 2021 ........................................................................................................................................ 19
i. January 20, 2022 .......................................................................................................................................... 21
j. February 3, 2022 .......................................................................................................................................... 24
k. February 17, 2022 ....................................................................................................................................... 27
April 22, 2021

MINUTES
2021-2022 Faculty Senate Meeting
April 22, 2021
Zoom Virtual Meeting

Members present:
Ali-Sha Alleman, Alyssa Archer, Ian Barland, Roann Barris, David Beach, Brad Bizzell, Jason Browning, Tim Channell, Eric Choate (Substitute-Jean Mistele), Matt Close, Scott Dunn, Jeannine Everhart, Daniel Farhat, Chris Fish-Huson, Jake Fox, I Ping Fu, Tim Fuhrer, Sarah Gilbert, Kurt Gingrich, Vernard Harrington, Rhett Herman, Katie Hilden, Sekyung Jang, Katie Katz, Sheila Krajnik, Agida Manizade, Nick Lee, Ji-Eun Lee, Stockton Maxwell, Diane Millar, Roby Page, Arco Paul, George Philippi, Geoff Pollick, Tammy Robinson, Jennie Rhuland, Gary Schirr, Sandra Schneider, Susan Schoppelrey, Ryan Sincavage, Judy Smith, Maneesh Thakkar, Cheri Triplett, Eric Williams, Feifei Zhu

Members absent: Suzanne Ament, John Cook, Alan Forrest, Sandra French

I. The meeting was called to order at 5:08 p.m. by Dr. Katie Hilden

II. Elections were held for officers of the 2021-2022 Faculty Senate.
   a. Dr. Katie Hilden-Clouse was re-elected President
   b. Dr. Vernard Harrington was re-elected Vice President
   c. Dr. Tim Channell was re-elected Secretary
   d. Drs. Kurt Gingrich and Sheila Krajnik were elected as at-large members of the Faculty Senate Executive Council
   e. Dr. Ian Barland was elected Parliamentarian

III. The meeting adjourned at 5:30 p.m.

To the Table of Contents
September 9, 2021

MINUTES
2021-2022 Faculty Senate Meeting
September 9, 2021
Zoom Virtual Meeting

Members present:

Members absent:
Carrie Sanders, Sandra Schneider, Eric Williams, Feifei Zhu

I. Approval of Minutes
   a. Minutes of the April 22, 2021, meeting of the Faculty Senate were approved as presented.

II. Provost’s Report: Interim Provost Dr. Orion Rogers
   a. Conveyed welcome to the Faculty Senate from the President that was involved with the Board of Visitors committee meetings.
   b. Radford University selected as one of 66 institutions across the nation to participate Association of American Colleges and Universities Institute on Open Educational Resources.
   c. Fall 2021 begins seeking reaffirmation with the Southern Association of Colleges and Schools Commission on Colleges.
      i. Timeline:
         iii. Fall 2021 Committee meetings
         iv. Compliance Certification Report by September 2022
         v. Off-site review will be in November 2022
         vi. Early Spring 2023 Focus report will be due
         vii. QEP is Due Spring 2023
            1. Topic has been selected: Diversity, Equity, and Inclusion
         viii. Onsite review will be March 27-30, 2023.
         ix. Response to the Visiting Team’s Report is due 5 months following the onsite in March
         x. Review by SACSCOC Board in December of 2023
   d. Dean of the Library search is in progress and finalists will be on campus in the coming weeks
e. Academic Leadership Fellows have been announced and an article published about the fellows
f. Announced new department chairs and school directors, and interim administrative appointments
g. Review of faculty for the university.
   i. 42 new faculty this fall and 22 are new to Radford
   ii. 7 retirements not part of FERP
   iii. 18 faculty resignations
   iv. 30 FERP applications approved
      iii. 7 Retired in July
      iv. 23 will retire in January 2022
v. 489 total faculty
vi. Announcement of Emeritus Faculty status

III. Special Report: Jason Clayton, Director, Center for Career & Talent Development provided a report on the upcoming career fair

IV. Reports:
   a. Faculty Senate President’s Report: Dr. Katie Hilden
      i. Overview of the SACSCOC timeline and QEP forums
      ii. Presidential search forums will be held via Zoom 9/15 and 9/16
      iii. The Higher Education Emergency Relieve Fund for students must be acknowledge by October 1. Communication to students is important.
      iv. Upcoming speakers to faculty senate: 9/23 VP Enrollment Management, Craig Cornell and 10/7 VP of Finance and Administration, Chad Reed
      v. Overview of the FS President’s report to the Board of Visitors
         i. Faculty Morale Survey statistics and summary
            1. Results are posted on the website
   b. Committee Reports
      i. Campus Environment
         I. An update was provided on the Faculty Morale Survey results. The quantitative results are posted on the Faculty Senate website.
         II. Utilizing the software in the SMART lab to do qualitative analysis and a preliminary report was given.
         III. Questions and Answers were provided
      ii. Curriculum
         I. Two motions moving into new business
         II. Committee is reviewing minor degree program overlaps and a curriculum pathway issue
      iii. Faculty Issues
         I. Met with jointly with Governance and Resource Allocation committees to discuss the revision to the T & R handbook sections on Fiscal Exigency as well as Program review.
II. Met with Dr. Matt Close for further discussion with the revisions
III. Reviewed and ranked committee charges for the year

iv. Governance
   I. Met with Faculty Issues and Resources Allocation committees
   II. Reviewed charges for the year

v. Resource Allocation
   I. Met with Governance and Faculty Issues committees
   II. Reviewed charges for the year

V. Old Business:
   a. None

VI. New Business:
   a. 21-22.03: Motion to Eliminate the PPD Requirement from the REAL Curriculum, Referred by Curriculum Committee
   b. 21-22.04: Motion to Revise Transfer Policy Under the REAL Curriculum, Referred by Curriculum Committee

VII. The meeting adjourned at 4:50 pm

To the Table of Contents
Members present: 
Ali-Sha Alkleman, Felix Amenkhienan, Suzanne Ament, Alyssa Archer, Ian Barland, Roann Barris, David Beach, Brad Bizzell, Bruce Brown, Jason Browning, Jay Caughron, Tim Channell, Eric Choate, Matt Close, Scott Dunn, Jeannine Everhart, Daniel Farhat, Chris Fish-Huson, Jake Fox, Sandra French, I Ping Fu, Tim Fuhrer, Kurt Gingrich, Rhett Herman (Substitute, Sandra Liss), Katie Hilden, Sekyung Jang, Katie Katz, Sheila Krajnik, Ji-Eun Lee, Agida Manizade, Stockton Maxwell, Diane Millar, Roby Page, George Philippi, Geoff Pollick, Daniel Reed, Tammy Robinson, Jennie Ruhland, Susan Schoppelrey, Wally Scott, Sandra Schneider, Ryan Sincavage, Judy Smith, Cheri Triplett,

Members absent: 
John Cook, Sarah Gilbert, Vernard Harrington, Arco Paul, Maneesh Thakkar, Eric Williams, Feifei Zhu

I. Approval of Minutes
   a. Minutes of the September 9, 2021, meeting of the Faculty Senate were approved as presented.

II. President’s Report: Interim President Dr. Carolyn Lepre
   a. Update on COVID-19 plan that included the use of the COVID dashboard
      i. As of September 19, 3818 campus-based tests have been administered with the vast majority being students resulting in a total of 68 positive cases across main campus and RUC since the beginning of tracking the results August. This week only 11 new reported cases in that total.
      ii. 87.9% of students report being fully or partially vaccinated. 89% of employees are vaccinated. Weekly testing continues for students, faculty, and staff
      iii. If faculty have questions, concerns, or ideas in response to COVID-19, please reach out to the COVID-19 working group at COVID19@radford.edu
   b. Update on the Highlander Family weekend
   c. Invitation to the 2021 State of the University Address

III. Provost’s Report: Interim Provost Dr. Orion Rogers
   a. Update on the Adjunct Faculty Compensation Task Force
   b. Update on the plan for the COACHE survey and commitment to funding the survey
   c. Naming of a committee to study department chairpersons and school directors compensation and workload policies is complete. Invitations to prospective members will be forthcoming and the committee composition include a faculty representative
from each college and school of nursing, two deans, two members of the course minimums committee, a member of the council of chairs, and a member of the FSEC
d. Update on the Dean of the Library search
e. Update on SACSCOC reaffirmation with the announcements of forums on RUC and Main Campus
f. University 100 and University 150 class curriculum will be controlled via a faculty oversight committee with Dr. Cory Cassidy co-chairing the committee and the other co-chair, as well as other members, will be confirmed soon
g. QUEST dates for summer 2022 are being finalized
h. Update on the REAL experience (formerly the majors and minors fair) will be held on Monday, October 4.

IV. Special Report: Mr. Craig Cornell, Vice President for Enrollment Management provided an update on current enrollment and recruitment strategies

V. Reports:
a. Faculty Senate President’s Report: Dr. Katie Hilden
   i. An email will be forthcoming to senators with important updates
   ii. Update on the presidential search
   iii. Update on the Board of Visitors report and follow-up
      I. Interest in the Qualitative analysis and other items from the Faculty Morale Survey
      II. Discussion on how faculty and the Board of Visitor could engage more regularly and meaningfully

b. Committee Reports
   i. Campus Environment
      I. Continuing to review and evaluate qualitative data from the Faculty Morale Survey
   ii. Curriculum
      I. Two motions in new business
   iii. Faculty Issues
      I. A motion in new business
      II. Approved the online education governance motion and have forwarded it to the Governance Committee for review and comment
iv. Governance
   I. No Report
v. Resource Allocation
   I. Reviewing a motion brought forward by a committee member
   II. Continued work on questions for Vice President Reed’s upcoming visit to the committee

VI. Old Business:
   a. 21-22.03: Motion to Eliminate the PPD Requirement from the REAL Curriculum, Referred by Curriculum Committee
      i. Motion was introduced by Senator Dr. Kurt Gingrich
      ii. Discussion ensued
      iii. Motion passed
VII. Moved and seconded to extend the time to 5:05. The motion passes.
   b. 21-22.04: Motion to Revise Transfer Policy Under the REAL Curriculum, Referred by Curriculum Committee
      iii. Motion was introduced by Senator Dr. Kurt Gingrich
      iv. Discussion Ensued

VIII. Moved and seconded to extend the time to 5:15. The motion failed.
      v. Motion tabled due to expiration of meeting time

IX. New Business:
   a. 21-22.05: Motion to Recommend Student Evaluation Administration, Referred by Faculty Issues Committee

X. Announcements
   a. Senator Archer asked that a flyer be attached with President Hilden’s email announcing the Humans of Radford library event opportunity on main campus.

XI. Meeting was adjourned at 5:05 p.m.

To the Table of Contents
October 7, 2021

MINUTES
2021-2022 Faculty Senate Meeting
October 7, 2021
Zoom Virtual Meeting

Members present:
Ali-Sha Alkleman, Felix Amenkhienan, Alyssa Archer, Ian Barland, Roann Barris, David Beach, Brad Bizzell, Jason Browning, Jay Caughron, Tim Channell, Eric Choate, Matt Close, John Cook, Scott Dunn, Jeannine Everhart, Daniel Farhat, Chris Fish-Huson, Jake Fox, Sandra French, I Ping Fu, Tim Fuhrer, Sarah Gilbert, Kurt Gingrich, Vernard Harrington, Rhett Herman, Katie Hilden, Katie Katz (Wendy Downey, Substitute), Sheila Krajnik, Ji-Eun Lee, Agida Manizade, Stockton Maxwell, Diane Millar, Roby Page, Arco Paul, George Philippi, Geoff Pollick, Daniel Reed, Tammy Robinson, Jennie Ruhland, Sandra Schneider, Susan Schoppelrey, Ryan Sincavage, Judy Smith, Cheri Triplett, Members absent:
Suzanne Ament, Bruce Brown, Sekyung Jang, Carrie Sanders (Wally Scott), Maneesh Thakkar, Eric Williams, Feifei Zhu

I. Approval of Minutes
   a. Minutes of the September 9, 2021, meeting of the Faculty Senate were approved as presented.

II. Special Report: Mr. Chad Reed, Vice President for Finance and Administration
   a. Overview of the five major programmatic functions within budgeting; Educational & General (E&G), Student Financial Assistance, Sponsored Programs, Auxiliary Enterprises, Capital Outlay (non-operating)
   b. Overview of the 2021-2022 Operating Budget
   c. Overview of enrollment influence on the budget
   d. Overview of the Reductions to the E&G budget and position changes

III. Reports:
   a. Faculty Senate President’s Report: Dr. Katie Hilden—No Report
   b. Committee Reports
      i. Campus Environment
         I. A motion in new business
         II. Continue to review qualitative data from the Faculty Morale Survey and plan to report next meeting.
      ii. Curriculum
         I. A motion in old business
         II. Committee is reviewing a curriculum pathway issue and mid-semester grade policy
iii. Faculty Issues
   I. Motion in old business
   II. Began discussion on faculty issues of workload, compensation, and evaluation with Academic Partnerships

iv. Governance
   I. Motion in new business
   II. Continue work on updating handbook and academic governance documents to reflect the new status of the School of Nursing

v. Resource Allocation
   I. Discussed questions that Mr. Reed answered in his report
   II. Working with Faculty Issues Committee on two possible motions concerning interactions with the Board of Visitors

IV. Old Business:
   a. 21-22.04: Motion to Revise Transfer Policy Under the REAL Curriculum, Referred by Curriculum Committee
      i. Discussion ensued on the motion
      ii. Motion Passes

   b. 21-22.05: Motion to Recommend Student Evaluation Administration, Referred by Faculty Issues Committee
      i. Discussion ensued on the motion 21-22.05

V. Motion to extend time to 5:00 was made and seconded, motion passes
   ii. Discussion continues the main motion 21-22.05
   iii. Motion passes

VI. New Business:
   a. 21-22.06: Motion to Recommend Participation in the COACHE Survey, Referred by Campus Environment Committee
   b. 21-22.07: Motion to Recommend Revision of the Academic Program Review and Enhancement Committee, Referred by Governance Committee

VII. Meeting adjournment at 5:00pm

To the Table of Contents
October 21, 2021

MINUTES
2021-2022 Faculty Senate Meeting
October 21, 2021
Zoom Virtual Meeting

Members present:
Ali-Sha Alkleman, Felix Amenkhienan, Suzanne Ament, Alyssa Archer (Jennifer Whicker, Substitute), Ian Barland, Roann Barris, David Beach, Brad Bizzell, Jason Browning, Jay Caughron, Tim Channell, Eric Choate, Matt Close, John Cook, Scott Dunn, Jeannine Everhart, Daniel Farhat, Chris Fish-Huson, Jake Fox, Sandra French, Tim Fuhrer, Kurt Gingrich, Rhett Herman, Katie Hilden, Sekyung Jang, Katie Katz, Sheila Krajnik, Ji-Eun Lee, Agida Manizade, Diane Millar, Roby Page, Arco Paul, George Philippi, Geoff Pollick, Daniel Reed, Tammy Robinson, Jennie Ruhland, Sandra Schneider, Susan Schoppelrey, Wally Scott, Ryan Sincavage, Judy Smith, Maneesh Thakkar, Cheri Triplett, Eric Williams

Members absent:
Bruce Brown, I Ping Fu, Sarah Gilbert, Vernard Harrington, Stockton Maxwell, Feifei Zhu

I. Approval of Minutes
   a. Minutes of the October 7, 2021, meeting of the Faculty Senate were approved as presented.

II. President’s Report: Interim President Dr. Carolyn Lepre
   a. Provided an overview of the new academic affairs leadership structures in the Provost office.
      i. Goal to have the positions in place by the end of the semester
      ii. Update to Jeanne Mekolichick, Associate Provost for Academic Programs, position to include research and sponsored program under her purview
      iii. Appointing Dr. Nicole Hendrix to Assistant Provost for Undergraduate Studies, to include general education, high-impact practices, and general undergraduate issues including commencement
      iv. A newly created position, that will include portions of two open position in academic leadership, Assistant Provost of Budgets and Academic Operations. An external search will be posted soon, and the individual will serve in an advisory role in moving forward in academic strategic planning and budgeting
      v. This will save approximately $60,000
   b. The president opened a dialog with senators that included questions from senators

III. Provost’s Report: Interim Provost Dr. Orion Rogers
   a. An offer has been extended to a Dean of the Library candidate

IV. Reports:
   a. Faculty Senate President’s Report: Dr. Katie Hilden
      i. Update on the presidential search
b. Committee Reports
   i. Campus Environment
      I. No Report
   ii. Curriculum
      I. No Report
   iii. Faculty Issues
      I. No Report
   iv. Governance
      I. No Report
   v. Resource Allocation
      I. No Report

V. Old Business:
   a. 21-22.06: Motion to Recommend Participation in the COACHE Survey, Referred by Campus Environment Committee
      i. The motion was introduced by Senator Dr. George Phillipi
      ii. Discussion ensued
      iii. Motion passes
   b. 21-22.07: Motion to Recommend Revision of the Academic Program Review and Enhancement Committee, Referred by Governance Committee

VI. New Business:
   a. 21-22.08: Motion to Eliminate the Core Curriculum Advisory Committee; Referred by Governance Committee
   b. 21-22.09: Motion for Changes to Academic Governance Committee Membership; Referred by Governance Committee
   c. 21-22.10: Motion to Revise the Academic Affairs Approval Flowcharts Document; Referred by Curriculum Committee

VII. Meeting adjournment at 4:51pm

To the Table of Contents
November 4, 2021

MINUTES
2020-2021 Faculty Senate Meeting
November 4, 2021
Zoom Virtual Meeting

Members present:
Ali-Sha Alkleman, Felix Amenkhienan, Suzanne Ament, Alyssa Archer, Ian Barland, Roann Barris, David Beach, Brad Bizzell (Substitute, Roofia Galeshi), Bruce Brown, Jay Caughron, Tim Channell, Eric Choate, Matt Close, John Cook, Scott Dunn, Jeannine Everhart, Daniel Farhat, Chris Fish-Huson (Substitute, Wendy Downey), Jake Fox, Sandra French, I Ping Fu, Tim Fuhrer, Sarah Gilbert, Kurt Gingrich, Vernard Harrington, Rhett Herman, Katie Hilden, Sekyung Jang, Katie Katz, Sheila Krajnik, Ji-Eun Lee, Diane Millar, Roby Page, Arco Paul, Geoff Pollick, Daniel Reed, Tammy Robinson, Jennie Ruhlman, Susan Schoppelrey, Sandra Schneider, Ryan Sincavage, Judy Smith, Maneesh Thakkar, Cheri Triplett, Eric Williams

Members absent:
Jason Browning, Agida Manizade, Carrie Sanders, Stockton Maxwell, George Philippi, Wally Scott, Feifei Zhu

I. Meeting was called to order by Vice-President Dr. Vernard Harrington

II. Approval of Minutes
   a. Minutes of the October 21, 2021, meeting of the Faculty Senate were approved as presented.

III. President’s Report: Interim President Dr. Lyn Lepre
   a. The Presidential Fellows program has been announced and will have a focus on diversity, equity, and inclusion
   b. Update on the budget for the 2022-2023 academic year
      i. Initial projection of a multi-million dollar deficit that will require realignment of the full university budget
      ii. Commitment to realign the budget that do not impact faculty currently in positions
         I. Vacant lines
         II. Faculty Early Retirement Program
         III. Unused funds or other cost savings
         IV. A system to evaluate open positions to see if the positions need refilled
            iii. Committed to a collaborative process to address the shortfall
   c. A meeting was held between President Lepre and Faculty Senate President Hilden with Board of Visitors Rector Archer

IV. Provost’s Report: Interim Provost Dr. Orion Rogers
   a. Update on the organizational structure within the office of the provost
   b. Update on faculty senate motion 20-21:166 on Faculty Compensation for Adjunct Faculty, a committee has been formed to review the information and make recommendations
c. Update on the department chairs and school directors compensation committee

d. Appreciation to Dr. Ben Caldwell for his work as Interim Dean of the Libraries and announcement of the new Dean of the Libraries was made. The new dean will begin on January 10, 2022

V. Special Report: Senator Dr. Kurt Gingrich provided an update from the Faculty Senate of Virginia meeting

VI. Reports:
   a. Faculty Senate President’s Report: Dr. Katie Hilden
      i. Update on visit to the Faculty Issues Committee and the Resource Allocations Committee and the discussion on the upcoming Board of Visitors motions
      ii. Update on the meeting with Rector Archer and Interim President Lepre
         I. Update on the timeline for action using the current wording on fiscal exigency was discussed
         II. Discussion on the potential of moving the end date of the June 12, 2020, resolution to December 2021
            1. The Rector is interested in hearing ideas of how the university would resolve a major financial crisis in an emergency situation
            III. Discussion on how faculty and the Board of Visitors can work together and have a more open line of communication and engagement
   b. Committee Reports
      i. Campus Environment
         I. No Report
      ii. Curriculum
         I. No Report
      iii. Faculty Issues
         I. No Report
      iv. Governance
         I. No Report
      v. Resource Allocation
         I. No Report

VII. Old Business:
   a. 21-22.07: Motion to Recommend Revision of the Academic Program Review and Enhancement Committee; Referred by Governance Committee
      i. Discussion ensued
      ii. Motion passes

VIII. Motion to extend time to 5:00 pm was made and seconded. Motion passes
   b. 21-22.08: Motion to Eliminate the Core Curriculum Advisory Committee; Referred by Governance Committee
      i. Discussion ensued
      ii. Motion passes
   c. 21-22.09: Motion for Changes to Academic Governance Committee Membership; Referred by Governance Committee
   d. 21-22.10: Motion to Revise the Academic Affairs Approval Flowcharts Document; Referred by Curriculum Committee
IX. New Business:
   a. 21-22.11: Motion to Update and Align SCHEV Designation for Nutrition and Dietetics with Current Practice; Referred by FSEC
   b. 21-22.12: Motion to Create Courses in English as a Second Language (ESL); Referred by Curriculum Committee
   c. 21-22.13: Motion to Create Minor in African American Studies; Referred by Curriculum Committee
   d. 21-22.14: Motion to Recommend Board of Visitors Commitment to Tenure and Shared Governance; Referred by Faculty Issues and Resource Allocation Committees
   e. 21-22.15: Motion to Recommend Board of Visitors/Faculty Senate Connecting Structures; Referred by Faculty Issues and Resource Allocation Committees
   f. 21-22.16: Motion for Formation of an Academic Governance Committee on Online Education; Referred by Faculty Issues Committee

X. Meeting Adjourned at 5:00pm

To the Table of Contents
November 18, 2021

MINUTES
2020-2021 Faculty Senate Meeting
November 18, 2021
Zoom Virtual Meeting

Members present:
Ali-Sha Alkleman, Felix Amenkhienan, Suzanne Ament, Alyssa Archer, Ian Barland, Roann Barris, David Beach, Brad Bizzell (Substitute, Roofia Galeshi), Bruce Brown, Jason Browning, Jay Caughron, Tim Channell, Mike Chatham, Eric Choate, Matt Close, John Cook, Scott Dunn, Jeannine Everhart, Daniel Farhat, Chris Fish-Huson, Jake Fox, Sandra French, I Ping Fu, Tim Fuhrer, Sarah Gilbert, Kurt Gingrich, Vernard Harrington, Rhett Herman, Katie Hilden, Sekyung Jang, Katie Katz (Substitute, Wendy Downey), Sheila Krajnik, Ji-Eun Lee, Agida Manizade, Stockton Maxwell, Diane Millar, Roby Page, Arco Paul, George Philippi, Geoff Pollick, Daniel Reed, Tammy Robinson, Jennie Ruhland, Susan Schoppelrey, Sandra Schneider, Wally Scott, Ryan Sincavage, Judy Smith, Maneesh Thakkar, Cheri Triplett, Eric Williams

Members absent:

I. Meeting was called to order by President Dr. Katie Hilden

II. Approval of Minutes
   a. Minutes of the November 4, 2021, meeting of the Faculty Senate were approved as presented.

III. Special Report was given by Senator Dr. Sandra French on the Faculty Morale Survey Qualitative Data

IV. Reports:
   a. Faculty Senate President’s Report: Dr. Katie Hilden
      i. Provided an update on the committee of the whole that was convened on November 11, 2022, to discuss a potential budget shortfall for the 2022-2023 academic year. No formal business was conducted.
      ii. Update on the college elected faculty to the newly established working group to review criteria for potential position search.
      iii. Update on the continuing work on low enrolled course benchmarks and the Fall 2021 pilot run of the policy. The pilot will continue for the Spring 2022 semester.
      iv. Update on the Board of Visitors upcoming meetings. Senators are encouraged to attend committee meetings on Thursday, December 2, 2021 (HETH 16 and 22).
   b. Committee Reports
      i. Campus Environment
      iii. Appreciation to Dr. French and the committee for their work on the qualitative analysis of the Faculty Morale Survey
iv. Will be taking up the charge concerning continuing issues around the RUC merger

ii. Curriculum
   iii. Bringing attention to senate on the new motion regarding mid-semester grades

iii. Faculty Issues
   iii. Three motions in old business
   iv. Met with Dr. Jeanne Mekolichick to discuss the Academic Partnership programs

iv. Governance
   iii. No Report

v. Resource Allocation
   iii. Working on two motions with the Faculty Issues committee that will be introduced in old business
   iv. Scheduling a meeting with VP Chad Reed to review several items

Old Business:

c. 21-22.09: Motion for Changes to Academic Governance Committee Membership; Referred by Governance Committee
   iii. Discussion ensued
   iv. Motion passes

d. 21-22.10: Motion to Revise the Academic Affairs Approval Flowcharts Document; Referred by Curriculum Committee
   iii. Discussion ensued
   iv. Motion passes

e. 21-22.11: Motion to Update and Align SCHEV Designation for Nutrition and Dietetics with Current Practice; Referred by FSEC
   iii. Moved and seconded to postpone indefinitely
   iv. Discussion ensued
   v. Motion to postpone indefinitely passes by acclamation

f. 21-22.12: Motion to Create Courses in English as a Second Language (ESL); Referred by Curriculum Committee
   iii. Motion is introduced by Mr. Ismael Betancourt, Chief Global Officer & Assistant Provost for Global Education and Engagement
   iv. Discussion ensued
   V. Moved and seconded to extend time for 10 minutes, Motion passes
   iii. Discussion continues on motion 21-22.12

VI. Moved and seconded to extend time for 10 minutes, Motion fails
   iv. Discussion continues on motion 21-22.12
   v. Motion passes

g. 21-22.13: Motion to Create Minor in African American Studies; Referred by Curriculum Committee

h. 21-22.14: Motion to Recommend Board of Visitors Commitment to Tenure and Shared Governance; Referred by Faculty Issues and Resource Allocation Committees

i. 21-22.15: Motion to Recommend Board of Visitors/Faculty Senate Connecting Structures; Referred by Faculty Issues and Resource Allocation Committees

j. 21-22.16: Motion for Formation of an Academic Governance Committee on Online Education; Referred by Faculty Issues Committee
VII. New Business:
   a. 21-22.17: Motion on the Mid-Semester Grade Policy; Referred by Curriculum Committee
   b. 21-22.18: Motion to Recommend the Deletion of the Post-baccalaureate Certificate in Bioethics; Referred by Curriculum Committee

VIII. Announcements
   a. Senator Dr. Jake Fox updated the Senate on the capitol campaign progress and encouraged faculty to consider giving a gift to the university, regardless of the size of the gift.

IX. Meeting Adjourned at 5:00pm

To the Table of Contents
Minutes of the November 18, 2021, meeting of the Faculty Senate were approved as presented.

III. Reports:
   a. Faculty Senate President’s Report: Dr. Katie Hilden
      i. Interim Provost Rogers is not able to attend due to board of Visitors meetings and has forwarded a report to senators
      ii. A report was also forwarded to senators from Dr. Hilden
      iii. Appreciation to students Michaela Baker and Tyanna Davis for patiently waiting through the entirety of the previous meeting to speak to the upcoming motion to create the African American Minor. Time expired before the motion was taken up and they are in attendance to speak to that motion.

   b. Committee Reports
      i. Campus Environment
         I. Will continue work on the charge around ongoing issues with the RUC merger
      ii. Curriculum
         I. No Report
      iii. Faculty Issues
         I. Three motions in old business
      iv. Governance
         I. No Report
      v. Resource Allocation
         I. Two motions, with the Faculty Issues committee, in old business
         II. Preparing an agenda for the scheduling a meeting with VP Chad Reed
IV. Old Business:
   a. 21-22.13: Motion to Create Minor in African American Studies; Referred by Curriculum Committee
      i. Motion is introduced by Dr. Beth Lyman with assistance by student leader Tyanna Davis
      ii. Discussion ensued
      iii. Motion passes unanimously
   b. 21-22.14: Motion to Recommend Board of Visitors Commitment to Tenure and Shared Governance; Referred by Faculty Issues and Resource Allocation Committees
      i. Motion introduced by Senator Dr. David Beach
      ii. Moved and seconded to amend the motion to reflect the February Board of Visitors meeting dates (February 10-11, 2022) instead of the December dates.
         1. Motion passes
      iii. Discussion ensued
      iv. Motion passes
   c. 21-22.15: Motion to Recommend Board of Visitors/Faculty Senate Connecting Structures; Referred by Faculty Issues and Resource Allocation Committees
      i. Motion introduced by Senator Dr. David Beach
      ii. Discussion ensued
      iii. Motion passes
   d. 21-22.16: Motion for Formation of an Academic Governance Committee on Online Education; Referred by Faculty Issues Committee
      i. Motion introduced by Senator Dr. David Beach
      ii. Discussion ensued
      iii. Moved and seconded to amend the motion was made under the charges section to replace the word first word in the last bullet point from “ensure” to “facilitate”

V. Moved and seconded to extend time for 10 minutes. Motion fails
   iv. Motion 21-22.16 fails
   e. 21-22.17: Motion on the Mid-Semester Grade Policy; Referred by Curriculum Committee
   f. 21-22.18: Motion to Recommend the Deletion of the Post-baccalaureate Certificate in Bioethics; Referred by Curriculum Committee

VI. New Business:
   a. None

VII. Announcements
   a. Best of Luck to Dr. Felix Amenkhienan upon his retirement.

VIII. Meeting Adjourned at 4:50pm

To the Table of Contents
January 20, 2022

MINUTES
2020-2021 Faculty Senate Meeting
January 20, 2022
Zoom Virtual Meeting

Members present:
Ali-Sha Alkleman, Suzanne Ament, Alyssa Archer, Ian Barland, Roann Barris, David Beach, Brad Bizzell, Bruce Brown, Jason Browning, Jay Caughron, Tim Channell, Mike Chatham, Eric Choate, Matt Close, John Cook, Jeannine Everhart, Daniel Farhat, Jake Fox, Sandra French, I Ping Fu, Tim Fuhrer, Sarah Gilbert, Kurt Gingrich, Vernard Harrington, Rhett Herman, Katie Hilden, Sekyung Jang, Katie Katz, Sheila Krajnik, Ji-Eun Lee, Agida Manizade, Stockton Maxwell, Diane Millar, Roby Page, Arco Paul, George Philippi, Geoff Pollick, Daniel Reed, Tammy Robinson, Jennifer Ruhlman, Carrie Sanders, Rachael Santos, Sandra Schneider, Susan Schoppelrey, Ryan Sincavage, Judy Smith, Maneesh Thakkar, Cheri Triplett, Shuhong Wang, Marjorie Young

Members absent: Scott Dunn

I. Meeting was called to order by President Dr. Katie Hilden

II. Approval of Minutes
   a. Minutes of the December 2, 2021, meeting of the Faculty Senate were approved as presented.

III. President’s Report: Interim President Dr. Carolyn Lepre
   a. Welcome back to campus
   b. Update on the work with the General Assembly
      i. Initial budget overview
      ii. Continuing to meet with state leaders to advocate for Radford University
      iii. Proposed $12 million in the next biennium for student financial aid. This reflects a larger commitment from the State than requested
      iv. Proposed $20 million allocated for infrastructure improvement on campus including funding for renovation planning to the McConnel Library
      v. Proposed $11.2 million for support sustainability initiatives including a combined heat and power faculty
      vi. Two amendments proposed include
         I. Request for $12 million to do detailed plans for a new RUC building
         II. Request for $9.7 million base operating support budget
   c. Tuesday, February 22, 2022, is Radford Advocacy Day and students will meet with members of the General Assembly to talk about their Radford experience
   d. Successfully completed the search for the Presidential Fellow. Dr. Jamie Lau has been selected.
   e. The dean searches for the Artis College of Science and Technology and the College of Visual and Performing Arts have been approved to move forward.
      i. Search firms are being interviewed and expected to be selected within the next two weeks.
IV. Provost’s Report: Interim Provost Dr. Orion Rogers
   a. Update on the reorganization of the Provost’s office was given
      i. The search for the Assistant Provost for Budget and Academic Operations has concluded successfully with the naming of Dr. Tim Channell
         I. Dr. Robert Trent has been named the interim chair for the Department of Music as an internal search is in process
      ii. Overview of the Dean searches
         I. Appreciation to Prof. James Robey for serving as the interim dean for the CVPA and Dr. Art Carter for serving as interim dean for the ACST during the dean searches
      iii. Announced the School of Nursing has received full approval from the Virginia Board of Nursing for programs
      iv. A search is in progress for the Director of Institutional Effectiveness and Quality Improvement and SACSCOC liaison with the announcement of the retirement of Dr. Sandra Baker

V. COVID Planning Group Update: Dean Angie Mitchell, Associate VP for Student Affairs and Dean of Students
   a. 59 new positive new cases this week
   b. Overview of the new directives from the Governor’s office for faculty and staff
      i. COVID testing times will remain the same
   c. Dean Mitchell accepted questions

VI. Reports:
   a. Faculty Senate President’s Report: Dr. Katie Hilden
      i. Update on the Criteria Working Group for open faculty lines. Appreciation to the working group and it is anticipated to share it with senators following a presentation to the Academic Affairs Leadership Team
      ii. Update on the COACHE meeting between the COACHE team and Radford will be scheduled to work through issues and an update will be provided to the senate at the next scheduled meeting.
      iii. Reminder that chairs evaluations begin the week of January 24. Appreciation to Mel Fox for her work to prepare the chair evaluation surveys for those departments that will use Class Climate.
      iv. Update on the Presidential Transition Team and the transition with Dr. Danilovich.
      v. Faculty Senate meetings will continue to be online while the mask mandate is in effect.
      vi. Appreciation to Dr. Tim Channell for his years of service to the Faculty Senate
   b. Committee Reports
      i. Campus Environment
         I. Will continue work on the charge around ongoing issues with the RUC merger
      ii. Curriculum
         I. No Report
      iii. Faculty Issues
         I. No Report
      iv. Governance
I. No Report

v. Resource Allocation
   I. Met with VP Chad Reed and received answered to a few of the outstanding questions and the committee is looking forward to working with his replacement to obtain answers to the remaining questions

VII. Special Election
   a. Due to the departure of Dr. Channell from the Faculty Senate, a special election was held for the position of Secretary
      i. Nominations from the floor were held
         I. Senator Dr. Roann Barris
         II. Senator Dr. David Beach
      ii. Following voting Dr. David Beach was elected Faculty Senate Secretary to complete the 2021-2022 term

VIII. Old Business:
   g. 21-22.17: Motion on the Mid-Semester Grade Policy; Referred by Curriculum Committee
      i. Motion was introduced by Senator Dr. Gingrich
      ii. Discussion ensued
      iii. Motion passes 35-8-4
   h. 21-22.18: Motion to Recommend the Deletion of the Post-baccalaureate Certificate in Bioethics; Referred by Curriculum Committee
      i. Motion was introduced by Senator Dr. Gingrich
      ii. Discussion ensued
      iii. Motion passes 46-0-1

IX. New Business:
   a. None

X. Announcements
   a. Welcome to new senators, Dr. Wang, Dr. Young, and Dr. Santos.

XI. Meeting Adjourned at 4:35 pm

To the Table of Contents
February 3, 2022

MINUTES
2020-2021 Faculty Senate Meeting
February 3, 2022
Zoom Virtual Meeting

Members present:
Ali-Sha Alleman, Suzanne Ament, Alyssa Archer, Ian Barland, Roann Barris, David Beach, Denise Bernardini, Brad Bizzell, Bruce Brown, Jason Browning, Jay Caughron, Mike Chatham, Eric Choate, Matt Close, John Cook, Scott Dunn, Jeannine Everhart, Daniel Farhat, Jake Fox, Sandra French, I Ping Fu, Tim Fuhrer, Sarah Gilbert, Kurt Gingrich, Vernard Harrington, Rhett Herman, Katie Hilden, Sekyung Jang, Katie Katz, Sheila Krajnik, Ji-Eun Lee, Stockton Maxwell, Diane Millar, Roby Page, George Philippi, Geoff Pollick, Daniel Reed, Tammy Robinson, Jennifer Ruhlmand, Carrie Sanders, Rachael Santos, Sandra Schneider, Susan Schoppelrey, Ryan Sincavage, Judy Smith, Maneesh Thakkar, Cheri Triplett, Shuhong Wang, Marjorie Young

Members absent: Paul Arco, Agida Manizade

I. Meeting was called to order by President Dr. Katie Hilden

II. Approval of Minutes
   a. Minutes of the January 20, 2022, meeting of the Faculty Senate were approved as presented.

III. President’s Report: Interim President Dr. Carolyn Lepre
   a. Spent much of the last week working with the Legislature.
   b. N95 and KN95 masks will be available for faculty at both RU and RUC.
   c. No mandate for vaccinations per the Attorney General’s opinion. For some programs (health sciences) there may be requirements for students to be vaccinated. Those programs need to work with the University to comply with the State Administration.
   d. We will work with faculty to accommodate any health concerns with teaching.
   e. Spoken with Del. Davis, sponsor of HB 1226 on tenured faculty teaching 12 hours per week and have pressed on him the constraints this would have on higher education in general and Radford in specific.
   f. Retention numbers are jumping up to 2019 level.
   g. Reporting on all issues at the Board of Visitors meeting next week.

IV. Provost’s Report: Interim Provost Dr. Orion Rogers
   a. Update on deans’ searches in Artis and CVPA. Did receive 3 proposals on external search firms. Pres. Lepre has approved one firm, going through contracts. Search committee members identified.
   b. Radford’s Cybersecurity program will be redesignated as National Center for Academic Excellence by HHS and NSA.
   c. Update on search for director of IEQI – position has been advertised in multiple places. Currently five applications. Interim Dean Art Carter chairing search. Sandra Baker will continue through end of February.
d. Communicating with a possible interim SACS liaison.

e. Planning for Quest 2022 continues. New partner in Office of NSFP Vicki Pitstick to work with incoming students. Provided updates for Quest at AALT. 9:45-10:30 department engagement and exploration, 10:30-12:00 college engagement and exploration – meeting with prospective students and their families.

V. Reports:

a. Faculty Senate President’s Report: Dr. Katie Hilden
   i. Welcome and thank you to David Beach for serving as Secretary.
   ii. Welcome to Denise Bernardini who is the at-large senator from CVPA.
   iii. Going forward, we will follow Roberts’ Rules of Order to report and record all votes.
   iv. Vice Provost Tim Channell will report at upcoming meeting on filling faculty positions.
   v. Next week will be the Board of Visitors meeting. Faculty Senate committee chairs will attend meetings as they can.
   vi. Mid-semester grade policy motion will go into April Board of Visitors board meeting.
   vii. Family leave policy motion that was approved in 2019 has not gone into T&R Handbook. This will be put forward in the April Board of Visitors board meeting.
   viii. COACHE survey needs to go through IRB review. Tom Pierce, IRB Chair, has been integral in facilitation of finding solution to move into IRB for review. Sandy French will serve as PI.
   ix. Log in to Curriculog prior to next meet to review new courses and programs that are
   x. FSEC met with President-elect Danilowicz about shared governance. Uses metrics to drive decision-making and getting multiple perspectives to make decisions. Questions from Danilowicz: What excites us about the future of Radford? What opportunities do we see for the future for Radford.
   xi. Legislative update sent from AAUP and Faculty Senate of Virginia. HB30 about 5% increased – question about how it will be funded, either by State or University? HB 1226 on tenured professors teaching 12 hours per week in in-person format. As updates come through, will let us know. Lisa Ghidatti, legislative liaison, will be at the next Senate meeting.
   xii. Kurt Gingrich provided an update on Faculty Senate of Virginia: Krajnik and Gingrich sit on FSoV. FSoV monitors legislation effecting higher education. See attached report on legislative updates. Contact committee members or delegate to support or oppose. To find your legislator, go to Virginiageneralassembly.gov.

b. Committee Reports
   i. Campus Environment
      I. On schedule to meet with RUC members to address merger issues.
   ii. Curriculum
      I. Small but steady stream of curricular proposals coming through – review in Curriculog.
      II. Review Motion 24 on Creative Media. Not housed in any existing college.
   iii. Faculty Issues
I. Reviewing draft of Course Minimums Policy and awaiting report of pilot test from last Fall and this Spring.

iv. Governance
   I. Three motions are looking at in changing status in School of Nursing – representation of internal governance, academic pathways.
   II. Gearing up for annual evaluation of deans.

v. Resource Allocation
   I. Will be meeting with Chad Reed and interim CFO.

VI. Old Business:
   a. None

VII. New Business:
   a. 21-22.19: Motion to Delete the Minor in Asian Martial Arts
   b. 21-22.20: Motion to Approve REAL Designation for Healthcare Administration
   c. 21-22.21: Motion to Approve a New Minor in Applied History
   d. 21-22.22: Motion to Approve REAL Designation for Applied History
   e. 21-22.23: Motion to Approve a New Major in Creative Media
   f. 21-22.24: Motion to Approve REAL Designation for Creative Media
   g. 21-22.25: Motion to Revise T&R Handbook Language to Clarify Department-Level Assessment of Student Learning

VIII. Announcements
   a. None

IX. Meeting Adjourned at 4:25pm

To the Table of Contents
February 17, 2022

MINUTES
2020-2021 Faculty Senate Meeting
February 17, 2022
Zoom Virtual Meeting

Members present:
Ali-Sha Alleman, Suzanne Ament, Alyssa Archer, Ian Barland, Roann Barris, David Beach, Denise Bernardini, Brad Bizzell, Bruce Brown, Jason Browning, Jay Caughron, Mike Chatham, Eric Choate, Matt Close, John Cook, Scott Dunn, Jeannine Everhart, Daniel Farhat, Jake Fox, Sandra French, I Ping Fu, Tim Fuhrer, Sarah Gilbert, Kurt Gingrich, Vernard Harrington, Rhett Herman, Katie Hilden, Sekyung Jang, Katie Katz, Sheila Krajnik, Ji-Eun Lee, Agida Manizade, Stockton Maxwell, Diane Millar, Roby Page, Arco Paul, George Philippi, Geoff Pollick, Daniel Reed, Tammy Robinson, Jennie Ruhland, Carrie Sanders, Rachael Santos, Sandra Schneider, Susan Schoppelrey, Ryan Sincavage, Judy Smith, Maneesh Thakkar, Cheri Triplett, Shuhong Wang, Marjorie Young

Members absent:

I. Meeting was called to order by President Katie Hilden

II. Approval of Minutes
   a. Faculty Senate meeting minutes from February 3, 2022, were approved as presented.

III. President’s Report: Interim President Carolyn Lepre
   a. Cedes time to Lisa Ghidotti.

IV. Provost’s Report: Interim Provost Orion Rogers
   a. Dean’s searches in Artis and CVPA. Partnering with Academic Search for the searches. Meeting 2/18 with CVPA Dean Search Committee, and 2/24 with Artis Dean Search Committee.
   b. Dr. Lisa Allison-Jones at RUC will serve as Interim SACSCOC liaison from 3/1-4/30.
   c. Search for director of Institutional Effectiveness and Quality Improvement – 11 applicants so far.
   d. Received letter that RU Cybersecurity program has been designated as National Center for Academic Excellence by HHS and NSA through AY 2027
   e. Dr. Chapman Rackaway, chair of Political Science, has started the process for Radford to become a voter friendly campus.

V. Special Report: Lisa Ghidotti, Executive Director of Government Relations for Radford University
   a. Website on government relations: https://www.radford.edu/content/president-office/home/govt-relations.html
   b. Del. Glenn Davis is the new Education Committee chair in the House. Senator Louise Lucas is the Education and Health Committee chair in the Senate.
   c. Gov. Northam’s outgoing budget was generous for Radford. Radford has requested budget amendments of $7.6M and additional funds to conduct planning for new RUC building.
d. Current legislation: Bills of interest have been sent to the President’s Office for review and feedback.

e. HB 1226, patroned by Del. Glenn Davis, asks for a one-time productivity analysis conducted by SCHEV. Bill is advancing. Only halfway through the legislative process, so things might change. Don’t know how Senate will receive it.

f. Several bills advancing related to hazing, immunity provisions, withholding transcripts for debt collection.

g. Gov. Youngkin created new position, Chief Transformation Officer, to investigate operating efficiencies.

h. Gov. Youngkin has redirected chief of DEI to focus on opportunity instead of equity and to promote free speech in civic discourse.

i. J-LARC (General Assembly’s watchdog agency) conducted a higher education study 10 years ago and focused on academic productivity. It didn’t find any correlation between course loads and productivity.

VI. Special Report: Dr. Tim Channell, Assistant Provost for Budget and Academic Operations
   b. Primary goal was to look at criteria to determine how positions could be replaced.
   c. This was a short-term process as potential positions open in the near future.
   d. Goals:
      i. Complete a list of criteria that departments will use to make a case for the replacement of the position.
      ii. Review potential formulas to quantify criteria.
      iii. Provide recommendations to move the university toward a more transparent process in position replacement or realignment.
   e. Criteria Part 1: Basic directory information
   f. Criteria Part 2: How does position fulfill the following criteria: University Mission, program visibility, student demand, other labor demands.
   g. Developed some potential quantitative formulas.
   h. Developed recommendations.

Moved and seconded to extend time for 10 minutes. Motion passes 35-10-3

VII. Reports:
   a. Faculty Senate President’s Report: Katie Hilden
      i. In the interest of time, an email will be sent to Senators to include items about minor updates and mid-semester grades.
      ii. Two open forums at RUC. Link will be sent to Senators. Feb 25 @ 3p and Mon Feb 28 @ 4p. Committee chairs and FSEC will be joining.
      iii. COACHE survey starts this Monday and will be open through April 8. An email will be sent to all faculty. Survey will be available to all T&R full-time faculty.
      iv. Report on Board of Visitors meeting. No action was taken on Motion 14. Re motion 15, the Rector offered to have FSEC and the Executive Council of BOV to meet twice a year at Board meetings. An MOU will be drawn up. Other board members are open to communication.
v. Suggests adding to the MOU to ask for a representative from the Board visit Faculty Senate once a year, new Board members have orientation of shared governance, and new faculty members have orientation on BoV responsibilities.

b. Committee Reports
   i. Campus Environment
      I. Met with RUC faculty the previous week and identified 4-6 areas of issues, some related to merger, some long-standing issues. Information passed on to FSEC.

Moved and seconded to extend time for 10 minutes. Motion fails 18-25-1

   ii. Curriculum
      I. No report.
   iii. Faculty Issues
      I. A motion in New Business today.
   iv. Governance
      I. No report.
   v. Resource Allocation
      I. Forwarded a list of questions to finance group.

VIII. Old Business:
   a. 21-22.19: Motion to Delete the Minor in Asian Martial Arts
      i. Motion introduced by Senator Gingrich
      ii. Discussion ensued
      iii. Motion passes 42-2-1
   b. 21-22.20: Motion to Approve REAL Designation for Healthcare Administration
   c. 21-22.21: Motion to Approve a New Minor in Applied History
   d. 21-22.22: Motion to Approve REAL Designation for Applied History
   e. 21-22.23: Motion to Approve a New Major in Creative Media
   f. 21-22.24: Motion to Approve REAL Designation for Creative Media
   g. 21-22.25: Motion to Revise T&R Handbook Language to Clarify Department-Level Assessment of Student Learning

IX. New Business:
   a. 21-22.26: Motion to Approve a New Honors Minor in Scientific and Quantitative Reasoning
   b. 21-22.27: Motion to Approve REAL Designation for the Honors Minor in Scientific and Quantitative Reasoning
   c. 21-22.28: Motion to Approve a New Honors Minor in Humanistic and Artistic Expression
   d. 21-22.29: Motion to Approve REAL Designation for the Honors Minor in Humanistic and Artistic Expression
   e. 21-22.30: Motion to Approve a New Honors Minor in Cultural and Behavioral Analysis
   f. 21-22.31: Motion to Approve REAL Designation for the Honors Minor in Cultural and Behavioral Analysis
   g. 21-22.32: Motion to Approve a Proposal to Revise OURS 100
h. 21-22.33: Motion to Approve a Proposal to Create a New Course, REAL 101
i. 21-22.34: Motion to Approve REAL Designation for the Special Education Minor
j. 21-22.35: Motion to Revise Emeritus Faculty Recommendations, Criteria, and Privileges

X. Announcements
   a. None

XI. Meeting Adjourned at 5:00pm

To the Table of Contents