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April 26, 2018—Election of 2018-2019 Officers

MINUTES
2017-2018 Faculty Senate Meeting
April 26, 2017
Whitt 008

Members present:  Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roann Barris, David Beach, Brad Bizzell, Joshua Carroll, Tim Channell, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Katie Hilden, Prahlad Kasturi, Katie Katz, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Johnny Morre, Matthiis Naleppa, Roby Page, Mashooq Slehin, Ryan Sincavage, Allison Wisecup, Dan Woods

Members absent:     Jeff Chase, Jim Gumaer, Blas Hernandez, Sekyung Jang, Abhay Kaushik, Sheila Krajnik, Jean Mistele, Hyegin Park, Tammy Robinson, Sandra Schneider, Reginald Shareef, Cheri Triplett

I. The meeting was called to order at 4:50 p.m. by Dr. Jake Fox, outgoing president of the 2017-2018 Faculty Senate.

II. Elections were held for officers for the 2018-2019 Faculty Senate.
   a. Dr. Jake Fox was elected President.
   b. Dr. Stockton Maxwell was elected Vice President
   c. Dr. Tim Channell was elected Secretary.
   d. Drs. Katie Hilden and Danylle Kunkel were elected as at-large members of the Faculty Senate Executive Council.
   e. Dr. Ian Barland was elected Parliamentarian.

III. The meeting adjourned at 5:10 p.m.
August 30, 2018

MINUTES
2018-2019 Faculty Senate Meeting
August 30, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Katie Hilden, Sekyung Jang, Prahlad Kasturi, Katie Katz, Abhay Kaushik, Sheila Krajnik, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup

Members absent: Jim Gumaer, Blas Hernandez, Jean Mistele, Dan Woods

I. The meeting was called to order at 3:30 pm by President Jake Fox

II. Minutes of the April 26, 2018 meeting were approved as presented.

III. President’s Report: Dr. Brian O. Hemphill
   a. The President announced that the Academic Governance document has been approved by the administration and is to move forward to the Board of Visitors
   b. Quadrennial review for department chairpersons--Leadership Council will discuss at their 8/31/18 meeting the motion that was forwarded from the Faculty Senate. FS President Jake Fox will share information about the motion with the intent to move it forward to the BOV.
   c. Announcement regarding the open forum with the President on 9/5 at 10:00 am in the Bonnie Auditorium. A presentation is not planned, it will simply be an open forum/Q&A.
   d. The President reminded everyone of the faculty reception at 5:00 pm hosted by the President at his home on 9/10.
   e. September 6, 2018 the president will host the first all student cookout at the his home.

IV. Provost’s Report: Interim Provost Dr. Kenna Colley
   a. The provost expressed appreciation to FS President, Jake Fox, for his work with the Academic Affairs Leadership Team and on the academic value team
   b. Deans are encouraged to attend the academic value team
   c. Harvey Knowledge Center and CITL in the library were briefly discussed
V. Faculty Senate President’s Reports- Dr. Jake Fox
   a. Reminder about the President’s forums
   b. Next week are the values forums and faculty are encouraged to attend
      i. The forums will also be talking about next steps in the process
   c. Dalton Eminent Scholar award was announced
   d. CHUBS Brown bag series was announced

   b. Committee Reports
      i. Campus Environment
         i. No Report
      ii. Curriculum
         i. No Report
      iii. Faculty Issues
         i. No Report
      iv. Governance
         i. Working on a couple of motions that will come up in the next couple of meetings
      v. Resource Allocation
         i. No Report

VI. Old Business:
   i. None

VII. New Business
    a. 8-19.01 Motion for the Creation of Radford University General Education Principle and Model Team

VIII. Announcements
    a. A question concerning the difference between CITL and Faculty Development center in the library
       i. Within the strategic plan there are specific references to faculty development.
       ii. CITL has a focus on teaching
    b. A question was asked about an email that was send appearing from the President’s office with an attachment.
       i. The President will not send an attachment on a blast email to the campus.
       ii. The President discussed strategies to determine if an email is from his office
    c. A question was posed to the President and Provost concerning the process if a faculty member fails to submit a Faculty Annual Report.
       i. We don’t have a policy. It should be handled at the Chair/Dean’s Level.
    d. Senator Alyssa Archer Invited the Faculty Senate to the Library Welcome Back reception held in Kyle Hall immediately following the meeting.

IX. Adjournment at 3:56 p.m.
MINUTES
2018-2019 Faculty Senate Meeting
September 20, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn (West Bowers, substitute), Daniel Farhat, Jake Fox, Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Blas Hernandez, Katie Hilden, Prahlad Kasturi, Katie Katz (Jerusalem Walker, substitute), Abhay Kaushik, Sheila Krajnik, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Roby Page, Hyejin Park, Tammy Robinson, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Ian Barland, Jim Gumaer, Pam Frasier, Ji-Eun Lee, Sekyung Jang, Matthias Naleppa, Mashooq Salehin

I. The meeting was called to order at 3:31 pm by President Jake Fox

II. Minutes of the April 30, 2018 meeting approved as presented.

III. Special Guest: Mr. Mike Biscotte, Director of Facilities Planning & Construction
    a. Mr. Biscotte updated the senate on the progress of the 10-year campus master plan for facilities.

IV. President’s Reports—Dr. Jake Fox
    a. No Report

V. Committee Reports
    a. Campus Environment
       i. The committee has invited a few individuals to their next meeting to address charges/concerns.
    b. Curriculum
       i. No Report
    c. Faculty Issues
       i. No Report
    d. Governance
       i. No Report
    e. Resource Allocation
       i. The committee has met to review charges and library allocation.
VI. Old Business:
   a. 8-19.01 Motion for the Creation of Radford University General Education Principle and Model Team, Referred by FSEC
      i. President Fox steps aside to take part in the discussion. Vice-president Maxwell presides.
      ii. Dr. Jake Fox overviews the motion.
      iii. Motion was made and seconded to amend the members of the committee to include a member of the Jefferson College in a non-voting capacity
      iv. Voting on the motion—Motion Carries
      v. Vice-President Maxwell steps aside and President Fox presides.

VII. New Business
   a. 18-19.02 Motion to Create Ad Hoc Team for Civic Engagement, Referred by FSEC
   b. 18-19.03 Motion to Adopt the Academic Values Recommended by the Academic Values Exploration Team (AVET), Referred by FSEC

VIII. Announcements
   c. The senate recognizes the members of the AVET team for their work.
   d. Question: How are non-academic committees being populated with faculty who might share an interest in the charge?
      i. Committees were given an opportunity to opt in to the call for committee membership, most agreed to continue allowing faculty senate to help populate, some chose not to have faculty senate take part in their committee assignments.

IX. Adjournment at 4:34 p.m.
October 4, 2018

MINUTES
2018-2019 Faculty Senate Meeting
October 4, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Jim Gumaer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Blas Hernandez, Katie Hilden, Prahlad Kasturi, Katie Katz Abhay Kaushik, Sheila Krajnik, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Sekyung Jang

I. The meeting was called to order at 3:31 pm by President Jake Fox

II. Minutes of the September 20, 2018 meeting approved as presented.

III. President’s Reports—Dr. Jake Fox
a. Introduction of Dr. Jessica Beckett, the new director of the Harvey Knowledge Center.
   An announcement/invitation was made for the open house in the center held on October 5, 2018, from 2-4:30.
b. Announcement of the historic Sandra C Davis and William C. Davis gift to the university.
c. Reminder of the Highlander Chat program for faculty and students.
d. The Board of Visitors meetings were being held and they expressed their appreciate to faculty
   1. A minor word amendment is being proposed to the University mission statement to change the word “Baccalaureate” to the word “Undergraduate”.
   2. Approval of senate motion 17-18.29 that eliminates the quadrennial review of department chairperson.
e. The new general education team was elected earlier in the week. A note of appreciate for those that voted and to those that were nominated. Further, appreciation to Nichole Hendrix for her work in organizing the process of the election.
f. Announcement of current status of the Associate Provost for Global education and Engagement and the Executive Director of Faculty Development.

c. Committee Reports
a. Campus Environment
   i. Still working on the charges presented at the beginning of the year.
   ii. Invited John Saunders, Interim Associate Vice President for Human Resources, to the October 25, meeting.
b. Curriculum
   i. No Report

c. Faculty Issues
   i. Continue to work on Charges and currently looking at awards for faculty that are not T&R faculty and reviewing Title IX policies.

d. Governance
   i. The committee is bringing forward a motion today.
   ii. Working on updating of the bylaws. The last revision was in 2015 and the committee is reviewing them to make certain the document is in line with current practice and policies.
   iii. The committee is also reviewing the bylaw charges for senate committees for congruency of current practice.

e. Resource Allocation
   i. The committee has met with the library committee to look at allocation of resources
   ii. The committee has begun the process of examination of work-load data.

IV. Old Business:
   a. 18-19.02 Motion to Create Ad Hoc Team for Civic Engagement, Referred by FSEC
      i. Discussion
      ii. Motion Approved
   
   b. 18-19.03 Motion to Adopt the Academic Values Recommended by the Academic Values Exploration Team (AVET), Referred by FSEC
      i. Discussion
      ii. Motion Approved

V. New Business
   a. 18-19.04 Motion to Change Handbook Language Regarding Composition of Faculty Appeals and Faculty Grievance Committees, Referred by the Governance Committee

VI. Announcements
   a. None

VII. Adjournment at 4:05pm
October 18, 2018

MINUTES
2018-2019 Faculty Senate Meeting
October 18, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Rhett Herman, Katie Hilden, Prahlad Kasturi, Katie Katz Abhay Kaushik, Sheila Krajnik, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Jim Gumaer, Nicole Hendrix, Blas Hernandez, Ji-Eun Lee, Sekyung Jang

I. The meeting was called to order at 3:32 pm by President Jake Fox

II. Minutes of the October 4, 2018 meeting approved as presented.

III. Provost’s Report: Interim Provost Dr. Kenna Colley

   a. Listening/learning tours of departments continue
   b. Update on Jefferson College merger
   c. Announcement concerning the Open Educational Resources bill passed last year by the Commonwealth. The bill will be posted on the faculty senate website for review. Discussion concerning the creation of guidelines to use OER and an ad hoc committee will be created by the provost’s office to develop guidelines.
   d. Internal governance committees are now populated.
      i. The Academic policy and procedure committee will be meeting on 10/19 to review Jefferson student population, credit hours, transfer credits and exploratory conversation about a retention effort related to mid-term grades for undergraduates.
   e. Update on the new academic software that is in place for faculty
   f. Continue to work on community college articulation agreements

IV. President’s Reports—Dr. Jake Fox

   a. Reminder of the State of the University Address (10/19)
   b. Announcement regarding the rescheduling of interviews for the candidates for the Dean of Graduate Studies and Research
   c. The General Education Team is now up and running.
   d. The college deans are being asked to populate the community engagement committee
   e. The faculty will take part in the COACHE survey in the spring semester
f. Discussion on the changes to the form used to evaluate chairs. A new form is being created and will be available on the Provost and Faculty Senate websites when available.

V. Committee Reports
   a. Campus Environment
      i. John Saunders, Interim Associate Vice President for Human Resources, is invited to the October 25, meeting.
      ii. If faculty are aware of any HR issues, please let the committee know
      iii. Committee is reviewing the faculty moral survey questions.
   b. Curriculum
      i. No Report
   c. Faculty Issues
      i. Held a joint meeting with Governance committee
   d. Governance
      i. The committee is reviewing the T&R handbook as it relates to faculty serving in administrative roles.
      ii. The committee requests other faculty senate committees to review charges outlined in the by-laws and let them know if adjustments need to be made.
   e. Resource Allocation
      i. The committee met with a Damien Allen, Institutional Research, to discuss faculty workload data
      ii. Met with library resource allocations. Found no actionable items, but will follow up with the dean.

VI. Old Business:
   a. 18-19.04 Motion to Change Handbook Language Regarding Composition of Faculty Appeals and Faculty Grievance Committees, Referred by the Governance Committee
      i. Passed

VII. New Business--None

VIII. Announcements
   a. The “Human Library” project will be held Tuesday 11/23 from 11-4.

IX. Adjournment at 4:40pm
November 1, 2018

MINUTES
2018-2019 Faculty Senate Meeting
November 1, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Sarah Gilbert, Joel Hagen, George Harakas, Nicole Hendrix, Rhett Herman, Katie Hilden, Prahlad Kasturi, Katie Katz, Abhay Kaushik, Sheila Krajnik, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Reginald Shareef, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods (Kim Gainer, Substitute)

Members absent: Jim Gumaer, Vernard Harrington, Blas Hernandez, Brent Harper, Danylle Kunkel, Sekyung Jang

I. The meeting was called to order at 3:30 pm by President Jake Fox

II. Minutes of the October 18, 2018 meeting approved as presented.

III. Provost’s Report: Interim Provost Dr. Kenna Colley

   a. The university master plan survey will be out to faculty by Monday, 10/22.
   b. The Dalton Eminent Scholar Awards will be announced soon.
   c. The Provost’s office has supported the Campus Climate Survey and the National Student Satisfaction Survey.
   d. The Provost’s office has supported the COACH survey for this spring.
   e. The search for the Executive Director of Faculty Development is moving forward with candidates possibly on campus the first week of December
   f. Susanna Carrillo has been selected as the Assistant Provost for Global Education and Engagement.

IV. President’s Reports—Dr. Jake Fox

   a. The motion passed last year concerning adjunct pay has been forwarded to the president and awaiting a response.
   b. The update for the T&R Handbook concerning the new language referencing in the handbook on Internal/Academic governance has been forwarded to the President.
   c. Senate committees are currently looking at a number of items that have been brought forward concerning grievance/appeals questions as well as processes.

   d. Committee Reports
      a. Campus Environment
         i. John Saunders, Interim Associate Vice President for Human Resources, met with the committee and discussed a number of items:
1. TIAA Fidelity and personal meetings on campus
2. Health Coverage and the need to work with legislators to get them to authorize possible changes
3. Leave Balance
4. Employment process

b. Curriculum
   i. The committee met with Dr. Angela Joyner to discuss the new Co-Op program and a motion will be brought forward to approve a UNIV course for continuous enrollment as it relates to the Co-Op Program.

c. Faculty Issues
   i. Held a joint meeting with Governance committee

d. Governance
   i. The committee continues to review the T&R handbook as it relates to faculty serving in administrative roles.

e. Resource Allocation
   i. Continue to look at charges

X. Old Business:
   NONE

XI. New Business
   a. 18-19.0 Motion to Recommend Approval of the course UNIV 190; Referred by Curriculum Committee

XII. Announcements
   a. Emails will be sent soon concerning forums on the general education principles.

XIII. Adjournment at 3:51pm
November 29, 2018

MINUTES
2018-2019 Faculty Senate Meeting
November 29, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Guy Axtell, Ian Barland, Roan Barris, David Beach, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Pam Frasier, Tim Fuhrer, Sarah Gilbert (Kemberly Campbell, Substitute), Joel Hagen, George Harakas, Brent Harper, Vernard Harrington, Nicole Hendrix, Rhett Herman, Blas Hernandez, Katie Hilden, Prahlad Kasturi, Katie Katz, Sheila Krajnik, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Ryan Sincavage, Dan Woods

Members absent: Brad Bizzell, Jim Gumaer, Abhay Kaushik, Sekyung Jang, Reginald Shareef, Cheri Triplett, Allison Wisecup,

I. The meeting was called to order at 3:31 pm by President Jake Fox

II. Minutes of the November 1, 2018 meeting approved as presented.

III. It was moved and seconded to dispense with committee reports
   a. Motion carried

IV. Old Business:
   a. 8-19.05 Motion to Recommend Approval of the Course UNIV 190; Referred by Curriculum Committee
   b. MOTION PASSED

V. New Business
   a. 18-19.06 Motion to Approve the Guiding Principles Established by the Radford University General Education Principle and Model Team; Referred by FSEC
   b. 18-19.07 Motion Concerning a New Parental Leave Policy; Referred by Faculty Issues Committee

VI. Adjournment at 3:49pm
December 6, 2018

MINUTES
2018-2019 Faculty Senate Meeting
December 6, 2018
Whitt 008

Members present: Suzanne Ament, Alyssa Archer, Ian Barland, Roan Barris, David Beach, Brad Bizzell, Josh Carroll, Tim Channell, Jeff Chase, Scott Dunn, Daniel Farhat, Jake Fox, Tim Fuhrer, Sarah Gilbert (Kemberly Campbell, Substitute), Joel Hagen, George Harakas, Vernard Harrington, Nicole Hendrix, Blas Hernandez, Katie Hilden, Prahlad Kasturi, Katie Katz, Sheila Krajnik, Danylle Kunkel, Ji-Eun Lee, Jane Machin, Stockton Maxwell, Jean Mistele, Johnny More, Matthias Naleppa, Roby Page, Hyejin Park, Tammy Robinson, Mashooq Salehin, Sandra Schneider, Ryan Sincavage, Cheri Triplett, Allison Wisecup, Dan Woods

Members absent: Guy Axtell, Pam Frasier, Jim Gumaer, Brent Harper, Rhett Herman, Abhay Kaushik, Sekyung Jang, Reginald Shareef

I. The meeting was called to order at 3:31 pm by President Jake Fox

II. Minutes of the November 29, 2018 meeting approved as presented.

III. President’s Report: Dr. Brian O. Hemphill

a. The committee reviewing administrators with rank/tenure continues to meet. A report to the faculty senate will presented next semester.

b. A taskforce has been developed to look at best practices for new students, family programs, advising, retention, etc.

b. The Retention Summit will be held on 1/17/18. This will be a gathering of select faculty, students, administrators and staff. The goal will be to enhance retention opportunities for Radford students

d. The university is currently in talks with Amazon concerning an opportunity to work toward higher capacity in certain majors.

e. Radford was named one of only three institutions in the Commonwealth with a high financial viability ratio by the “Higher Education Comparative Report” prepared by the Auditors of Public Accounts for the Commonwealth of Virginia.

IV. Reports

a. Faculty Senate President’s Report

i. A decision will be made soon concerning possible weather interruptions to final exam week. An email is planned to go to campus within the next day.

ii. A Jefferson College merger update

1. A meeting was held with Jefferson College faculty senate and President Fox. Jefferson faculty are eager to become part of our academic governance system
2. We have discussed and are looking into Zoom capability installation in the faculty senate rooms to allow Jefferson faculty to attend remotely.

3. We will need to address the faculty distribution with the completion of the merger. This may require a special election in the fall for Jefferson College faculty.

   iii. Reminder that candidates have been and will be on campus for the Executive Director for Faculty Development

b. Committee Reports
   
   i. Campus Environment
      1. No Report

   ii. Curriculum
      1. No Report

   iii. Faculty Issues
      1. The Parental Motion, and subsequent amendment, will be up for consideration later in the meeting
      2. Under new business a motion concerning the addition to language to the teaching and research handbook in regard to grievance procedures
      3. The committee is investigating faculty awards for non-tenure track faculty.

   iv. Governance
      1. No Report

   v. Resource Allocation
      1. The committee has extended invitations to the interim Associate Vice President for Human Relations and the Vice President for Finance and Administration to discuss further charges

V. Old Business:

   a. 18-19.06 Motion to Approve the Guiding Principles Established by the Radford University General Education Principle and Model Team; Referred by FSEC
      i. Motion Passed

b. 18-19.07 Motion Concerning a New Parental Leave Policy; Referred by Faculty Issues Committee
   i. The committee amended the original wording and it was accepted
   ii. Motion Passed

VI. New Business

   a. 18-19.08 Motion to Amend the Teaching and Research Handbook in Regard to Grievance Procedures; Referred by Faculty Issues Committee

VII. Announcement

   a. Congratulations to Dr. Agida Manizada as one of the SCHEV Outstanding Scholars.

VIII. Adjournment at 4:24pm