WHAT TO DO IN AN EMERGENCY

SECURE IN PLACE
Lock doors and windows. Barricade or block entry into facilities, classrooms or offices.

SHELTER IN PLACE
Take immediate shelter where you are within a facility or structure. DO NOT lock doors behind you as others may also need to shelter in place.

EVACUATION
If the fire alarm is activated, calmly exit the building and alert others as you leave. Avoid elevators. Know multiple exit routes in case your primary route is blocked. Do not re-enter the building until emergency response personnel have given the all-clear.