IMPORTANT: Use of university parking lots requires an appropriate permit issued by the Parking Services Office. The parking designations on this map are subject to change. Individual lots are identified by letter and current parking designations are posted at the entrance to each lot or appropriate spaces within the lot.

VISITORS: All visitors are required to obtain a visitor permit to parking on campus. Visitor permits can be obtained from the RU Police Department, in the Allen Building, at the intersection of East Main Street and University Drive.

Paying: (540) 831-6361
Police: (540) 831-5500.
Handicapped Parking is available in designated parking lots as indicated or marked either permanently or temporarily. Only persons with valid Disability Plates or Placards may use these spaces. If all handicapped parking is full in a particular area, eligible persons may also use metered parking spaces without having to pay the meter.

Faculty/Staff and Students with proper Disability Plates or Placards, while eligible to park in these areas, are still required to purchase an RU Parking Permit and have it displayed while parked on campus.
IV. VIOLATIONS
Parking Services and the University Police Department have the sole authority to issue parking tickets and tow vehicles that are in violation of vehicle regulations on university property. Violations which may be ticketed and towed are:

- Non-Registered Vehicles ............................ $25.00
- Restricted Lot ........................................ $25.00
- Parking in Visitor/Reserved Space ........................ $25.00
- Failure to Properly Display Permit ........................ $25.00
- Overtime Parking—Meter ................................ $25.00
- Double Parking, Yellow Line .......................... $25.00
- Parking on Sidewalk or Grass ........................ $25.00
- Immobilization Fee ................................... $25.00
- Disabled Zone or Ramp ............................... $100.00
- Unauthorized Use of Permit .......................... $100.00

Any account with $125 or more in unpaid parking violations may have their vehicle impounded or immobilized until all fines and fees are paid in full. Parking privileges may be revoked for frequent violators of parking regulations.

Note: Obtaining a parking permit contrary to regulations and/or registration procedures is a violation of traffic regulations. The violator may be denied parking privileges and student violators may, in addition, be referred for university judicial action regarding possible violation of the Honor Code.

PLEASE READ CAREFULLY

V. APPEALS
Employees and students may appeal parking citations to the Parking Appeals Board. The following steps should be taken in the appeals process:
1. The appellant initiates a parking appeal by filing an appeal form with the Parking Services Office located in Walker Hall or online at www.radford.edu/parking. A written detailed justification should be attached to the form. Appeals will be considered based on the written material submitted.
2. Appellants will be notified by letter of the decision. Those appeals that are denied must be paid at the Parking Services Office located in Walker Hall within ten (10) calendar days to avoid additional late fees. All decisions on appeals shall be final.
3. An appeals form may only be submitted within ten (10) calendar days of the citation either in writing or online. No appeals will be accepted for a citation after ten (10) calendar days.

VI. PAYMENT OF FINES
Citations are due upon receipt. After 72 hours, a ticket is considered past due and it will block your account. If payment is not received in the Parking Services Office within ten (10) calendar days of ticket issuance or appeal notification letter (this also applies to payments mailed), a $15.00 late fee will be assessed. If after 30 calendar days, the account remains unpaid, an additional $15.00 late fee will be added to the account. Students not paying fines in a timely manner will be blocked from registration of classes and will not have transcripts released. All unpaid fines of employees may be referred to the Virginia Department of Taxation for collection or to the Payroll Office to garnish wages. Unpaid fines will prohibit a person from future registration of a vehicle.

VII. STOLEN OR LOST PERMITS
If a permit is stolen, lost or removed, the registrant is responsible for replacing the permit. Replacement permits may be obtained from the Parking Service Office. A replacement fee will be charged in accordance with the following schedule:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Semester</td>
<td>$70.00</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>$35.00</td>
</tr>
<tr>
<td>Summer</td>
<td>$15.00</td>
</tr>
</tbody>
</table>
| By filing a lost or stolen decal report | $10.00

PLEASE LOCK YOUR VEHICLE!!

VIII. MOVING TRAFFIC VIOLATIONS
Moving violations on university property or adjacent streets such as speeding, reckless driving and failure to stop for stop signs will be referred to Radford City District Court for legal action. Driving on university property to load or unload is a moving violation. Moving violations by students on university property also may result in revocation of parking privileges and/or referral for university judicial action.

IX. RESPONSIBILITY
While the University Police Department makes every reasonable effort to protect the property of the university and the property of employees and students, the university does not assume responsibility for vehicles or their contents when they are operated or parked on campus.

X. MOST MISUNDERSTOOD RULES AND REGULATIONS:

1. Disabled vehicles must be reported to Parking Services and the University Police Department in person or by phone. (Notes are not acceptable.)
2. A vehicle is not registered until the permit is displayed properly on the rear view mirror. The permit shall not be used in any other vehicle other than one to which it is registered.
3. All appeals must be filed in writing with the Appeals Board within 10 calendar days from the date of the citation or there shall be no right of appeal. The first date counted, in the 10 day rule, is the ticket issuance date. All decisions of the Appeals Board shall be final.
4. A vehicle is properly parked only if it is in a parking space, which is defined as a marked area with painted parallel lines on both sides. In lots that are not so marked, vehicles must not take up more than one space.
5. Parking permits are non-transferable. In case of a change of automobile, contact the Parking Services Office with the new license tag and vehicle description.
6. Lack of convenient space is not a valid excuse for violations.
7. The use of flashers does not give permission to park illegally.
8. A Parking meter is in violation when the Yellow Violation flag is displayed or when the Red Overtime flag is displayed.

QUESTIONS?
Call Parking Services (540) 831-6361, Monday – Friday 8:00am-4:30pm or the RU Police Department 24 hours per day (540) 831-5500. Where there is any doubt or questions concerning parking, always contact Parking Services. A complete list of the Radford University Parking Regulations is available on the Parking Services web page, www.radford.edu/parking.
I. GENERAL INFORMATION

A. PARKING AREAS ARE ENFORCED MONDAY THROUGH FRIDAY, 7:00 A.M. TO 6:00 P.M. THE FIRST CHRISTIAN CHURCH LOT IS ONLY AVAILABLE FOR PARKING MONDAY THROUGH FRIDAY, 7:00 A.M. TO 5:00 P.M. PARKING REGULATIONS APPLY ALL YEAR AND PARKING IS PERMITTED WITH A VALID PERMIT IN MARKED SPACES ONLY. DISABLED PARKING, ILLEGAL PARKING, AND VEHICLES WITHOUT PROPER REGISTRATION ARE ENFORCED 24 HOURS A DAY.

B. Radford University is considered a pedestrian campus. Therefore pedestrians have the right of way in all crosswalks and intersections.

C. Yellow painted curbs and lines, including those inside parking lots, indicate "No Parking".

D. Parking is permitted in authorized parking spaces only and is prohibited on lawns, grass, loading zones, disabled spaces (without proper permit), reserved spaces, and disabled access ramps.

E. Parking Services or the University Police Department should be notified immediately if a vehicle is disabled. Signs on windshields are not acceptable.

F. Parking Services or the University Police Department should be notified prior to loading/unloading a vehicle. The use of flashers does not give one permission to park illegally.

II. MOTOR VEHICLE REGISTRATION

A. Time of Vehicle Registration
1. All student and employee vehicles must be registered annually at the beginning of the fall semester or within forty-eight (48) hours after the first class of the fall/spring semester and both summer sessions. Vehicles of students who register for classes after the beginning of the fall/spring semesters and both summer sessions must be registered within forty-eight (48) hours of that date. New employees must register their vehicles within forty-eight (48) hours after beginning work.

A parking permit is required for all vehicles parked on university owned/controlled property.

2. Permits for vehicles must be affixed visibly on the rear view mirror. One permit per person is assigned regardless of the number of vehicles registered. Permits on motorcycles must be affixed on the rear fender adjacent to the license plate or on the left side of the front fork.

3. All student permits, regardless of the date of issue, will expire annually on August 15. Faculty/Staff permits expire annually on September 30th.

B. REFUND POLICY
Registered permits must be returned to the Parking Services Office to obtain a refund. The annual registration fee is refundable in accordance with the following schedule:

<table>
<thead>
<tr>
<th>Date Requested</th>
<th>Refund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before October 1</td>
<td>Full Refund</td>
</tr>
<tr>
<td>Between October 2 &amp; February 28</td>
<td>50% of Fee Paid</td>
</tr>
<tr>
<td>After March 1</td>
<td>No Refund</td>
</tr>
</tbody>
</table>

(The summer registration fee is not refundable.)

C. BICYCLE REGISTRATION
There is no fee for registering a bicycle. Please visit our website, www.radford.edu/parking, for details on how to register your bicycle. Any bicycle left unsecured or blocking a disabled ramp will be impounded and a $5.00 fee charged before it will be released.

D. VISITORS
Office guests and visitors of the University must obtain a valid visitor parking permit prior to parking in any University lot. Visitor permits are available from the University Police Department 24 hours per day. Each visitor parking permit assigns the lot(s) a guest may park in during their visit to campus. Students will be required to show a valid RU Student ID Card when requesting a visitor permit.

III. DISABLED PARKING

Permission to use the specifically designated disabled spaces is regulated by state law and enforced twenty-four (24) hours a day. Unauthorized vehicles parked in disabled spaces are subject to towing at the owners expense.

Special parking permits for persons with temporary (not less than six weeks or for more than twelve months) and permanent physical disabilities may be obtained at the Department of Motor Vehicles at the Market Place (385 Arbor Drive), Christiansburg, VA (1-866-DMVLINE, 1-800-435-5137 or TDD 1-800-272-9268), or any other DMV location.

E. TEMPORARY DISABILITY PARKING PERMITS
Employees and students who are temporarily disabled (for a period of less than six weeks) may be eligible for a Temporary Disability Parking Permit from the Parking Services Office. In order to be eligible for a Temporary Disability Parking Permit the employee or student must have already purchased a valid permit and must submit, in writing, verification of the disability and the time frame (not to exceed 6 weeks) of the disability from their personal physician or a physician or health care professional at the University Health Center. This permit will allow parking in any legal parking space in any university parking lot, except spaces designated as disabled, metered, or reserved.

E. ACROBATIC SKATING (where wheels of skates or skateboards come off the ground) is prohibited. Persons found in violation of this regulation may be issued a citation or charged with endangering conduct. The citation could be a minimal fine to cover those persons who are non-students plus the cost for repair for damages in either case.

University Departments requesting special parking permits for individuals or groups visiting campus should request these in writing at least five days prior to the event to the Parking Services Office (P.O. Box 6992) or use our web site www.radford.edu/parking. The memo should include the name of the guest, license tag number of the guest, the requesting department, the department phone number, and the time frame the permit is needed. The visitor permit will then be returned through campus mail to the requesting department.

Students requesting visitor parking permits for a guest must do so in person. The student must know the license tag number, make and color of their guest’s vehicle before being able to obtain a visitor permit. Guests staying longer than 2 nights will be assigned to Lot E. Frequent guests of students may be required to purchase a parking permit. For questions regarding visitor parking call 831-6361 or 831-7000.

All employees and students are responsible for their guests. Employees and students are never considered visitors to the university at any time.

E. REGISTRATION FEES:

<table>
<thead>
<tr>
<th></th>
<th>Students</th>
<th>Employees</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Academic Year</td>
<td>$70.00</td>
<td>$72.00</td>
</tr>
<tr>
<td>b) Spring Semester</td>
<td>$35.00</td>
<td>$36.00</td>
</tr>
<tr>
<td>c) Summer School</td>
<td>$15.00</td>
<td>$15.00</td>
</tr>
</tbody>
</table>

5. Proof of vehicle ownership may be required at registration. Ownership must be established by presenting current state registration.

6. Money paid for a parking permit does not guarantee or reserve a specific parking space. The responsibility for finding a legal parking space rests with the vehicle operator. Lack of space or lack of convenient space is not considered a valid excuse for violation of these regulations by any person operating a motor vehicle on university property.

7. The person to whom a vehicle is registered is responsible for that vehicle and all parking violations issued to it.

8. Parking permits allow parking in specific areas of campus (see map for designated parking areas).

9. Any account with $125 or more in unpaid parking violations may have their vehicle impounded or immobilized until all fines and fees are paid in full. Parking privileges may be revoked for frequent violators of parking regulations.