The Highlander Works Internship Program provides up to $5,000 to help reimburse students with associated costs.

### Contact Information
- Name
- Student ID
- College Major

### Internship Details
- Internship Organization
- Start Date
- End Date
- Virtual, In Person or Hybrid
- Number of weeks

### Compensation up to $2,400 for unpaid or underpaid internship
If you are not getting paid, or are getting paid less than $20/hr you are eligible for Highlander Works to make up the difference, but only up to $20/hr.

**Example:** If making $15/hour, you are eligible to apply for $5/hr to equal $20. ($15 in wages - $20 = $5 hour through the Grant Program).

**Number of hours x $20 per hour =**

### Travel up to $1000 (Higher amounts for airfare will be considered on a case by case basis.)
- Airfare
- Personal Vehicle - Multiply the number of TOTAL miles x $0.655 per mile =

Travel exceeding 250 miles per day will still be reimbursed at a decreased rate of $0.246 per mile.

- Travel Medical Insurance
- Passport
- Visa
- Immunizations

### Housing (up to $400 per week)

### Professional Attire/Uniforms (up to $300)

### Internship Specific Supplies (up to $100)

### Supplies/Technology/Equipment

**Total Internship Experience Cost** 0.00 *

*Students must submit receipts for expenditures prior to release of funds.

### Financial Aid
Students who receive funding from Highlander Works to support their participation in an internship must be reviewed and counted as a part of their financial aid.

### Signatures
To the best of my knowledge, the information provided on this form represents a realistic estimate of the costs.

**Student's Name Print**

**Student's Signature** Date

**Faculty Member**

**Faculty Signature** Date