

Administrative and Professional Faculty Senate

November 18, 2020

Zoom

Members Present: Jessie Beckett, Scott Bennett, Sandra Bond, Andy Borak, Chris Bridgers, Ashlee Claud, Vanessa Conner, Elizabeth Craft, Emily Ewoldt, James Harman, Steve Harrison, Kay Johnson, Chip Mann, Melissa Neal, Mary Catherine Santoro, Malinda Tasler, David Wheeler

Guests: Damien Allen, Staci Allen, Sara Coulson, Teresa Dickens, Elliott Freeman, Matt Grimes, Heather Hollandsworth, Lyn Lepre, Carla Linkous, Jason Lucas, Lisa McDaniel, Connie Phillips, George Santopietro, Ellen Taylor, Matthew Thomas, Gloria Tuckwiller, Meghan Viet, Susan Underwood

1. **Call to Order:** The meeting called to order at 3:30 pm by President Ashlee Claud.

2. **Approval of Minutes:** The minutes from October 21, 2020 were approved.

3. **Guest Speaker:** Provost Lyn Lepre.

Provost Lepre gave a summary of her career, personal life, and Radford experience, then asked to hear from the meeting attendees. Prior to working at Radford University, Lepre held positions at Marist College, the University of Tennessee Knoxville, California State Chico, and worked for Martha Stewart. Lepre started at Radford on July 1 coming literally off of quarantine. Radford is great, and she has been welcomed and supported. Lepre is currently working on COVID-related issues, and is proud we are up to finals week without pausing instruction during the semester. Major products include the REAL transition, getting the Academic Success Center off of the ground, working between RU and RUC, and planning for spring. Lepre has spent a lot of time visiting academic departments, having visited 29 of them so far.

Conversation with the attendees:

- Event planning has been a challenge. Excited that we could pull off a haunted house event, with no more than 8 people in a room at a time. Students have great ideas for next semester, including small interactions.
- Radford's first virtual homecoming was a success, with many alumni from different states and countries. We reached out to people that have never been reached before. A shout out to all the deans and everyone who helped.
- *Almost Maine* (play) closed on Sunday. It was livestreamed with two sets in a socially distanced playhouse with on-set actors and actors performing at a distance via Zoom.
- RUC Library kept the doors open, and it is amazing seeing the students going into healthcare and being on the front lines. They stayed in their clinicals.
- We are seeing students at their very best and at their very worst. Students are showing resilience and want to make the most of their education.
- Thank you for all the faculty help that we're getting. Every single being has a way of rallying their troops. Not a fun year to recruit. Students are saying everything has been good.

4. By-Laws Ad hoc Committee Update:

The recommended changes to the AP Senate Bylaws were discussed and tweaked minimally.

A motion to approve all 7 recommendations was raised by Kay Johnson and seconded by Elizabeth Craft. The motion passed unanimously. The final motion recommendations are below.

1) Article IV – Membership, Definitions: Update.

Recommendation: Remove Information Technology and University Relations from Divisions list as they are no longer separate divisions.

2) Article IV – Membership Section 3 – Elections: Tie breaker

Recommendation: Add the following text to the end of the section to address a tie in an election:

If an election for a senator results in a tie, the Executive Committee will execute a runoff election. In the case of a second tie, the candidate with the most years of full-time University employment will be selected. Years of full-time employment will include Jefferson College of Health Sciences when applicable.

3) Article IV – Membership, Sections 4 and 5: Filling Vacated Senator Seats

Recommendation: Strike the last sentence of Section 5 as it conflicts with last sentence in Section 4.

Section 4: Keep – If a vacancy occurs during a term, the Senate President shall nominate a division representative, who must be confirmed by the Executive Committee, to fill the office until the next election cycle.

Section 5: Strike – Upon a Senator’s resignation, a special election shall be held to fill that seat.

4) Article IV – Membership: Add Section 6 – Proxies.

Recommendation: Add the following text to create Section 6 under Article IV to address rules for proxies.

Section 6 – Proxies

If a senator cannot attend a scheduled business meeting, they can appoint a proxy to attend in their place. A proxy will need to be from that Senator’s division and an AP Employee. Senators must notify at least one member of the Executive Committee with the proxy information no later than an hour in advance of the meeting. The proxy will have all the voting rights of the senator they are representing.

5) Article V – Officers; Section 1: Add Past President Position to Executive Committee.

Recommendation: Add the highlighted text to create a Past President position.

The elected officers of this Senate shall be President, Vice-President, Secretary, and Parliamentarian, who shall collectively serve as the Executive Committee. **The Past President shall serve on the Executive Committee in a non-elected capacity. The term of Senate officers is one year with the exception of the Past President. The years of service of the Past President shall run concurrently to the number of years served by their succeeding president.**

- 6) **Article V – Officers; Section 4:** Fill a vacancy in the Past President position.
Recommendation: Add the highlighted text to address a vacancy in the Past President position.

Section 4

If a vacancy occurs in the office of the President, a new election shall take place. If a vacancy occurs among the elected officers other than the President, the President shall appoint, subject to the approval of the Executive Committee, a person to complete the faceted term of office. If there is a vacancy in the position of the Past President, the President shall appoint, subject to the approval of the Executive Committee, the current senator with the most years of full-time University employment to fill the position. If that senator declines, the President will continue to move down the line of service of current senators until the position is filled. Years of full-time employment will include Jefferson College of Health Sciences when applicable.

- 7) **Article VI – Duties of Officers:** Add Section 5.

Recommendation: Add the following text to create Section 5 under Article VI to address the duties of the Past President position.

Section 5

When a president of the AP Faculty Senate leaves the position, that person will serve as the Past President. This position is a non-elected, non-voting member of the Executive Committee and AP Faculty Senate; however, they can cast a tie-breaking vote on issues facing the Executive Committee. The Past President is not required to be an elected senator to serve in this position. If the person serving as Past President is elected to the AP Faculty Senate, then they can vote in that capacity.

5. Upcoming Events:

- MyRU will be retired and no longer available to users. OneCampus is our new hub for doing business with Radford University.
- Men’s Basketball begins Wednesday November 25 at Virginia Tech.
- Liz Craft -- Student Involvement is doing virtual events on Instagram – Have “Moments in Time” (Info from the Archives), bingo on Tuesdays and Thursdays, games, prizes.
- Vanessa Conner – On December 1 information will be distributed about ten days of giving to support ten different projects.
- Chris Bridgers – The January MLK Day of Service will be broken up by colleges. See: <https://www.radford.edu/content/diversity/home/mlk-2021.html>.

6. **Adjournment:** The meeting ended at 4:26 pm.

Future Meeting Dates:

- January 20
- February 17
- March 17