

Administrative and Professional Faculty Senate

September 18, 2019

Heth 043

Members Present: Sandra Bond, Andy Borak, Ashlee Claud, Max Esterhuizen, Emily Ewoldt, Alix Guynn, Gwen Houston, Kay Johnson, Eric Lovik, Albert Mah, Jessica Twiest

Members Absent: Scott Bennett, Melanie Fox, Amber Smith, Susan Trageser (Board Liaison), David Wheeler

Guests: Larry Ashby, Sarah Cox, Mary Hardbarger, Teresa Dickens, Janice Linkous, Justin Martin, Peter McCann, Theresa Slaughter, Lee Stewart, Wendy Lowe, anonymous RUC attendee

1. **Call to Order** – The meeting called to order at 3:31 pm by President Ashlee Claud. Heth 043 is a Zoom room, and this is the first AP Senate Zoom meeting. Claud said a Zoom room is available at RUC in room 1021. By October she hopes to have AP Senate using both Zoom rooms.
2. **Approval of Minutes** – The minutes from June 26, 2019 were approved.
3. **Guest Speakers:** Teresa Dickens, Lee Stewart, Jessica Tweist and Mary Hardbarger on the Radford Gives Back community service project.
This is the fourth year of Radford Gives Back, which started with the inauguration of President Brian Hemphill, and supports a local backpack program to provide food to children who have been identified as needing weekend food assistance. The program also provides snacks for children that can't bring snacks to school. The event collects about a fourth of the food needed for the school year. The goal this year is to collect more than 15,000 items. This is a real community effort. On October 8, food will be collected at the Student Rec and Wellness Center. The backpacks are packed on October 9 culminating in a celebration. Food Lion has identified the food being collected and will store purchases and deliver them on October 8. It's best to buy a case of a food item. A suggestion was made that Food Lion may be able to keep bags there that people can fill.
4. **Human Resources Updates** – Larry Ashby described the following:
 - **Premium Holiday** – The Governor sent out memo on Sept. 10 stating that nothing will be deducted from paychecks during Oct. 16 through Nov. 1. Payline will show the temporary paycheck increase.
 - **ORP changes** – Fidelity Investments has been deselected as a provider by the VRS Board. Options are TIAA or Commonwealth's Deferred Compensation Plan (DCP). Fidelity holders will need to switch during open enrollment (October 1-November 15). Coverage will start in January. A mailing will be going out this Friday. Fidelity holders who do not switch will be moved to Deferred Comp. You can keep the Fidelity account or move the balance over to the new plan. The default is moving the balance to the new plan. Everything is an online process.

5. **Parental Leave Motion update** – Susan Trageser is trying to get a timetable from the Budget Office of when their review of the motion will be completed. The motion is still in motion.
6. **Filling open senate seats** – Claud may appoint senators with Exec Board approval, but there are multiple positions to fill. She opted for an election to fill the following open senate seats:
 - Student Affairs Position – One position because of addition of RUC AP Faculty.
 - Information Technology – One position because Erin Berman left.
 - Central Administration – One position because Mike Chamberlain left.
 - Parliamentarian – Claud appointed Gwen Houston.
7. **New Business:**
 - **AORECC app** (Andy Borak) – Download the app to upload photos of an outdoor activity for Radford University’s Team. Win prizes. Encourage students to take pictures. We are 2nd in Virginia, 13th overall. The contest started on September 16 and goes through October 13.
 - **Admissions Open House** (Emily Ewoldt) – Admissions has an open house this weekend as well as on Family Weekend, and Homecoming Weekend.
 - **Search Committees** (Ashlee Claud) – Ashlee is serving on the Associate Provost for Health Sciences Search Committee and the Provost Search Committee.
8. **Upcoming Events:**
 - September 19 – Highlander Discovery Institution Inaugural Event with Katie Couric, Donna Brazile, Ana Novarro.
 - September 20-22 – Family Weekend.
 - September 26 – Venture Lab Ribbon Cutting and Formal Opening.
 - October 8-9 – Radford Gives Back Community Service Project.
 - October 12 – Radford Highlanders Festival.
 - October 25 – Annual State of the University Address, 10:30 Bondurant.
 - October 25-27 – Homecoming.
 - October 25 – Hall of Fame members inducted. Oct. 25.
9. **Adjournment:** The meeting adjourned at 4:06.

Future Meeting Dates:

- October 16
- November 20
- December 18