

Administrative and Professional Faculty Senate

December 12, 2018

Bonnie Combo Room

Members Present: Sandra Baker, Scott Bennett, Sandra Bond, Mike Chamberlain, Ashlee Claud, Max Esterhuizen, Alix Guynn, Michele Hosey, Gwen Houston, Kay Johnson, Shannon Phillips, Amber Smith, Susan Trageser (Cabinet Liaison), Jessica Twiest, David Wheeler

Member Absent: Emily Ewoldt, Eric Lovik, Albert Mah, Ryan Weatherford

Guests: Jason Lucas, Jackie McNabb, Cammie Sgarrella-Smith

1. **Call to Order** – The meeting was called to order at 3:32 pm by President Ashlee Claud.

2. **Approval of Minutes** – The minutes from November 14, 2018 were reviewed and approved.

3. **Guest Speaker: Overview of Retention Summit** – Susan Trageser, Vice President of Student Affairs.

The Retention Summit is an all-day think tank that will be held January 17 in the Kyle Hall multipurpose room. The summit will look at barriers to retention in our areas, create additional dialogue, and get buy-in, so that colleagues can look at their work through the lens of retention. The 9:00-4:00 day will start with opening remarks, a keynote speaker from Noel-Levitz, some national data, and an overview of retention at Radford. This part of the summit will be open to the RU campus. Afterwards, the selected summit attendees will break into small groups with facilitators, then come back and do presentations. The summit will end with a wrap-up, summary, conclusion, and where work will go from there. Everyone will have an opportunity to be part of student engagement. The recommendations will go back to the Council on Student Engagement & Success. Ashlee Claud needs a list of 15 AP faculty who are interested in participating in the summit. Please send your recommendations to her by the end of the week.

4. **Report: Paid Parental Leave Sub-Committee** – Max, Amber and Ashlee met with HR and on their own on Governor Northam's Executive Order Number 12 (2018):

<https://www.governor.virginia.gov/media/governorvirginiagov/executive-actions/EO-12-Parental-Leave-For-Commonwealth-Employees.pdf>

After much discussion, a motion (below) was raised and seconded, followed by a voice vote. The motion passed unanimously.

Motion: AP Senate refers to the Cabinet that Paid Parental Leave, Executive Order Number 12, be extended to AP Faculty employees.

5. **January Meeting Cancellation** – The senators agreed to cancel the January meeting because of Our Turn and that is is the last day to use or lose leave time.

6. **Additional Topics**

- Duo Tip. For those getting new phones over the holidays, have DUO call your new phone the first time instead of setting up for the automatic push, and then DUO will be set up on your new phone.

- You Matter, March 26-27, 3:00-5:00. Student Affairs will send out an announcement with information.
- Athletics Faculty & Staff Appreciation. Get discounts on men's/women's games. See the Athletics webpage for more information.
- Winter Weekend/Volunteer Summit, February 23. Learn how you can volunteer. The Polar Plunge is that day, too.
- Virginia State Thespian Contest, January 31-February 3. Radford Department of Theatre and Cinema is hosting about 100 high school thespians.

7. Adjournment – The meeting adjourned at 4:22.

8. Future Meetings

- February 13, 2019
- March 13, 2019