

Minutes of the Administrative and Professional Faculty Senate: January 28, 2013

Senators in attendance: Ashlee Claud, Tolga Durak, Elizabeth McCormick, Alice Coughlin, James Harman, Brent Chumbley, Laura Noll, Beth Deskins, Stephanie Jennelle, Jeff Orzolek, Matt Haga, Rob Davis, Ed Oakes

Senators unable to attend: Robyn Porterfield, Donna Spradlin

Guests: Tom Cruise, Jim Quesenberry, John Adams, Laura Quesenberry

Meeting started at 10 AM; November's minutes were approved.

1. AP Senate business meeting schedule: Ashlee Claud said that the March meeting is also the first day of Radford's spring break – do we want to change it? Three senators indicated they would not be here. Date of March meeting was moved to March 18. Also, the May meeting date is right after graduation – can we move to May 6? Approved.
2. Senate elections: there are a few people scheduled to roll of in May: Donna Spradlin, Brent Chumbley, Ashlee Claud, and Alice Coughlin. Also, the Cabinet Liaison (Ed Oakes) is up for reappointment. Ed mentioned that we need to review the number of seats per Division and who is in them.
3. Changes to the By-Laws: Article 5, Section 2 states, "The officers of the Senate shall be elected by the members of the Senate at the first meeting of the fiscal year. Elections shall be determined by plurality of votes cast." Claud wanted to change the election from the first meeting to the last meeting so the new officers can pick up with the first meeting of the new academic year. Discussion ensued. Claud was going to work on a timeline and have it ready by the February meeting.
4. Update on travel guidelines: Stephanie Jennelle gave a brief explanation of what the updated travel guidelines contain. She indicated that they were mainly for clarification on the existing rules. The President's office will coordinate any international travel requests that have to go through Richmond.
5. AP evaluations sub-committee: President Kyle had said the AP Senate should look into evaluations of AP faculty. Try to create a standardized evaluation? The form that currently exists is not required across campus. Laura Noll said she would be willing to serve on the sub-committee. The committee will look into what is currently being done across campus, why and with what form(s), then report back to the Senate. It will also work with HR on what's required. Claud, Jeff Orzolek, Alice Coughlin, and Jim Quesenberry indicated they would also serve on the sub-committee. Elizabeth McCormick said she would ask the library faculty; if no other librarian wanted to serve, then she would.
6. Handbook revision update: trying to meet with Christina Brogdon.
7. Internal Governance Task Force update: Smolla will address the Board of Visitors on January 29 to explain what internal governance is and what place the Board has in it, as well as why Radford's needs to be revised.

Next meeting will be February 11 at 10 AM (Senate officers will meet separately at 9:30) in the Bonnie Combo Room.

Meeting adjourned at 10:55 AM.