

AGILE ADVISOR TRAINING

RADFORD
UNIVERSITY

WHAT IS AGILE ADVISOR?

Advising tool that provides flexible appointment scheduling and streamlined communication between advisors and students.

Includes an easy-to-use appointment log and advisor dashboard that facilitates note taking and academic alert functionality.

Will replace “Advisor Trac,” “Career Trac” and “Advising Notes”


STUDENT VIEW

<https://agilegrad.radford.com>

(Note: You can log in from here, too: click Advisor View button at the bottom, then click the log-in link to use single sign on with your Radford credentials)



Check in for or
cancel an existing
appointment



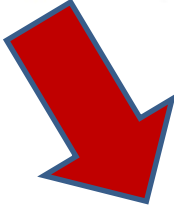
Browse a list of
advisors

Advising Center Information

Pre-major Advising 103 Walker Hall Phone: 540-831-5225 Pre-Major Advising Information	Science and Technology Stuart 102 Phone: 540-831-5601 S/TAT Advising Information
Business and Economics COBE 244 Phone: 540-831-8074 COBE Advising Information	Visual and Performing Arts Porterfield 243 Phone: 540-831-6903 CVPA Advising Information
Education and Human Development Peters Hall A104 Phone: 540-831-5424 CEHD Advising Information	Walton Health and Human Services Watson Hall 351 Phone: 540-831-7099 WHHS Advising Information
Humanities and Behavioral Sciences 127 Russell Hall Phone: 540-831-6386 CHBS Advising Information	

WHO IS MY ADVISOR?

Depending on your major and class status, you may have a professional advisor, graduate advisor or faculty advisor. You can find out who your academic advisor is by looking at your degree audit (your advisor's name is included in the heading information). Your degree audit can be found in the Academics section of the MyRU portal. If you are still uncertain, please contact your college advising center or the administrative assistant in the department of your major for more information.



HOBSON'S

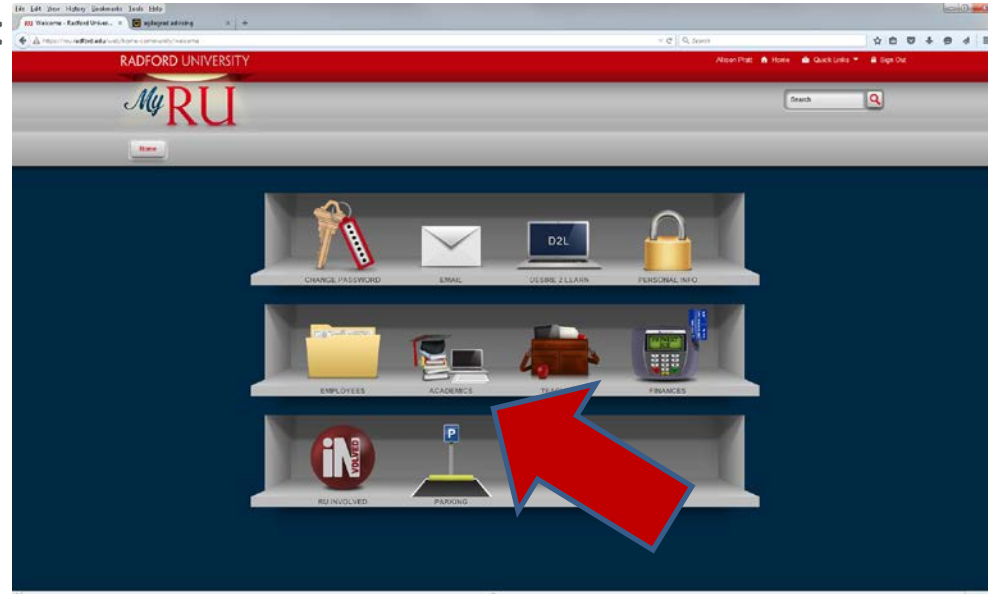
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Advisor View

SETTING UP YOUR PROFILE

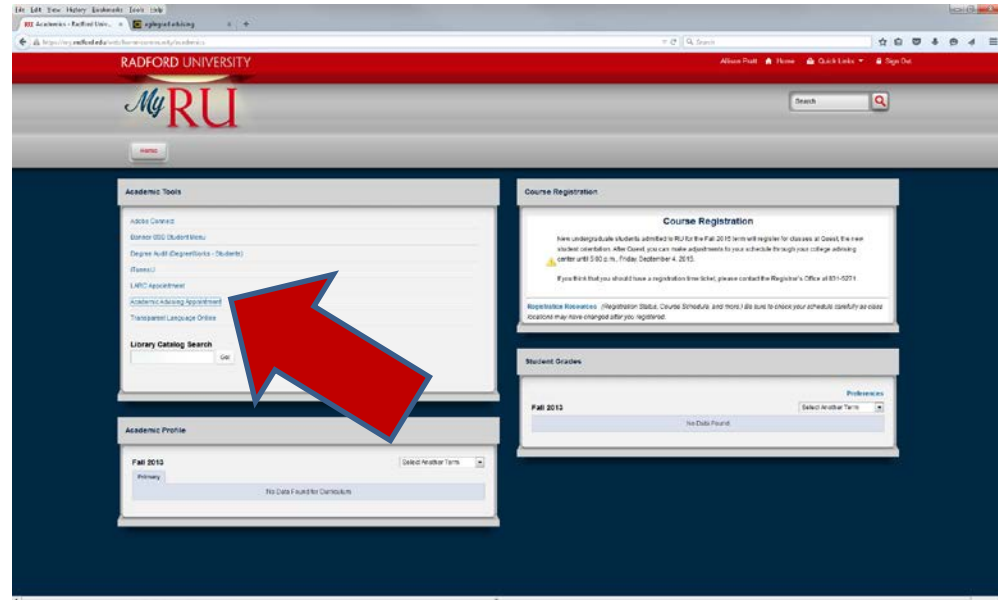
Sign in through your MyRU account:
<https://my.radford.edu>

Click on the “Academics” tab.



SETTING UP YOUR PROFILE

Then, click on “Academic Advising Appointment.”

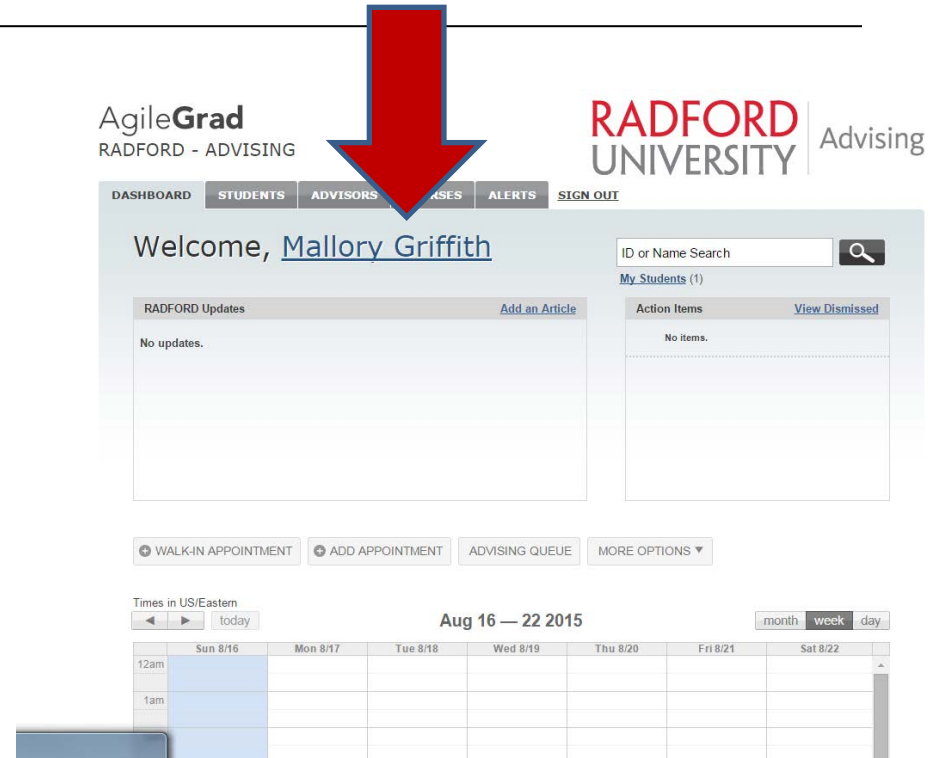


SETTING UP YOUR PROFILE

Once you've logged in (direct from MyRU or from the Agile Advisor website), this should be your view.

The tabs across the top link to a variety of information.

Click on your name to access, set-up or edit your profile.



The screenshot shows the AgileGrad RADFORD - ADVISING dashboard. At the top, there are navigation tabs: DASHBOARD, STUDENTS, ADVISORS, CASES, ALERTS, and SIGN OUT. The user is logged in as Mallory Griffith. A red arrow points to the user's name in the welcome message. Below the welcome message, there are sections for RADFORD Updates, My Students (1), and Action Items. At the bottom, there is a calendar view for August 16 - 22, 2015, showing a grid of days and times.

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RADFORD UNIVERSITY | Advising

DASHBOARD STUDENTS ADVISORS CASES ALERTS SIGN OUT

Welcome, [Mallory Griffith](#)

ID or Name Search

[My Students \(1\)](#)

[RADFORD Updates](#) [Add an Article](#)

No updates.

[Action Items](#) [View Dismissed](#)

No items.

[WALK-IN APPOINTMENT](#) [ADD APPOINTMENT](#) [ADVISING QUEUE](#) [MORE OPTIONS](#)

Times in US/Eastern

Aug 16 — 22 2015

	Sun 8/16	Mon 8/17	Tue 8/18	Wed 8/19	Thu 8/20	Fri 8/21	Sat 8/22
12am							
1am							

SETTING UP YOUR PROFILE

Add general contact information, a brief biography of yourself, your picture and type of appointment style you prefer (not pictured).

Click on the “Set Appointment Hours” button to set your general availability for student advising appointment.

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[DASHBOARD](#) [STUDENTS](#) [ADVISORS](#) [COURSES](#) [ALERTS](#) [SIGN OUT](#)

Edit Profile for [Mallory Griffith](#)

Title:

Website:

Phone Number:

Secondary Phone Number:

Office Location:

Address Line One:

Address Line Two:

City:

State:

Zip:

Bio:

Additional Information:

Profile Picture



Change Picture
[Choose File](#) No file chosen

Emphasis

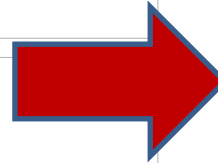
Select emphasis

[update Emphasis options](#)

Appointment Hours

Saturday: 04:00PM - 04:30PM

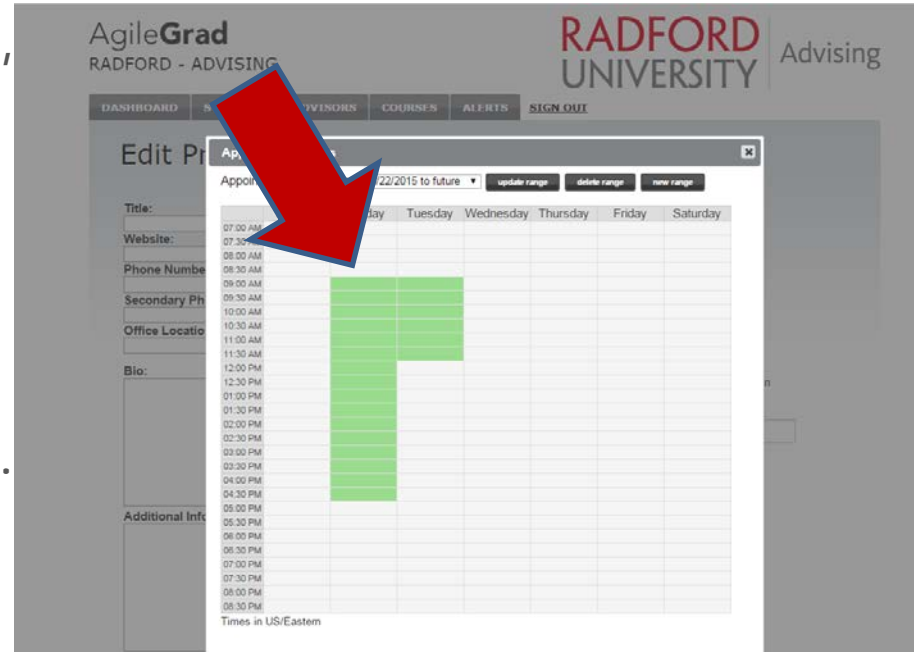
[Set Appointment Hours](#)



SETTING YOUR AVAILABILITY

In the “Set Appointment Hours” area, use the top buttons to select the range of time you’re working within. Click on day/times in the calendar that you’re able to meet with advisees. This is your *general* availability. Click “Close” then “Save Changes” in your profile editing area.

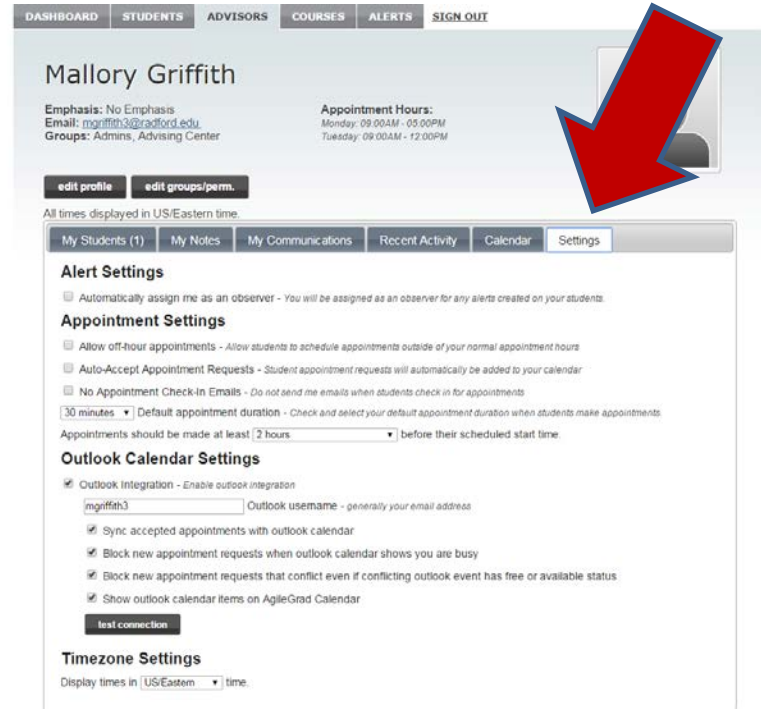
* Note: You may not be able to see changes reflected in your profile- the best way to check that everything saved okay is to log out and check from the student view at www.agilegrad.radford.com



SETTING YOUR AVAILABILITY

In your profile area, click the “Settings” tab to finish configuring:

- Appointments duration time that will display to students
- Auto-accepting student appointments
- How far in advance students must schedule
- Outlook calendar sync settings



The screenshot shows the user interface for an advising center. At the top, there is a navigation bar with tabs: DASHBOARD, STUDENTS, ADVISORS, COURSES, ALERTS, and SIGN OUT. Below this, the user's name 'Mallory Griffith' is displayed. To the right of the name is a placeholder for a profile picture. Below the name, there is a section for 'Appointment Hours' showing 'Monday: 09:00AM - 05:00PM' and 'Tuesday: 09:00AM - 12:00PM'. There are two buttons: 'edit profile' and 'edit groups/pem.'. Below these buttons, it says 'All times displayed in US/Eastern time.'. The main content area has a sub-navigation bar with tabs: My Students (1), My Notes, My Communications, Recent Activity, Calendar, and Settings. The 'Settings' tab is selected. Under the 'Settings' tab, there are three sections: 'Alert Settings' with a checkbox for 'Automatically assign me as an observer', 'Appointment Settings' with checkboxes for 'Allow off-hour appointments', 'Auto-Accept Appointment Requests', and 'No Appointment Check-In Emails', and 'Outlook Calendar Settings' with a checked checkbox for 'Outlook Integration' and a text input for 'Outlook username'. There are also checkboxes for 'Sync accepted appointments with outlook calendar', 'Block new appointment requests when outlook calendar shows you are busy', 'Block new appointment requests that conflict even if conflicting outlook event has free or available status', and 'Show outlook calendar items on AgileGrad Calendar'. At the bottom, there is a 'Timezone Settings' section with a dropdown menu set to 'US/Eastern'.

SYNC YOUR OUTLOOK

Click on the Dashboard tab to return to your homescreen.

Scroll down to the Calendar Sync box under your calendar then click “Sync Now”

The screenshot displays a web interface with a calendar view for August 16 to 22, 2015. The calendar shows a grid with time slots from 2pm to 11pm. Below the calendar, there are two main sections: 'Advising News Updates (External News Links)' and 'Calendar Sync'. The 'Calendar Sync' section is highlighted with a red arrow pointing to the 'Sync Now' button. The 'Calendar Sync' section also displays the status of the sync process, including the last sync time and error messages.

Calendar Sync

Outlook Calendar Sync Configured

Last Sync: 08/16/2015 06:27 PM
Last Sync Error: Outlook Sync Error
EWS Response Error

Total Pulled Events: 0
Appointment Push Last 3 days: 0
Syncs in Last 3 days: 2/15

[Sync Now](#)

Statistics for This Month

Number of Alerts

5000	
1000	

SYNC YOUR OUTLOOK

Notes about your Outlook calendar:

- Students are not able to see details about your Outlook appointments, just that you're not available during that time.
- You can set Agile Advisor to sync back to your Outlook calendar.
- If you're having issues syncing, please refer to the Outlook Syncing Guide on the Advising website.

The screenshot shows the Agile Advisor interface for user Mallory Griffith. At the top, there are navigation tabs: DASHBOARD, STUDENTS, ADVISORS, COURSES, ALERTS, and SIGN OUT. Below the tabs, the user's name 'Mallory Griffith' is displayed next to a profile picture placeholder. To the right of the name, the 'Appointment Hours' are listed: Monday: 09:00AM - 05:00PM and Tuesday: 09:00AM - 12:00PM. Below this, there are buttons for 'edit profile' and 'edit groups/pem.'. A note states 'All times displayed in US/Eastern time.' Below this is a secondary navigation bar with tabs: My Students (1), My Notes, My Communications, Recent Activity, Calendar, and Settings. The 'Settings' tab is currently selected. The settings page is divided into four sections: 1. Alert Settings: A checkbox for 'Automatically assign me as an observer' is unchecked. 2. Appointment Settings: Three checkboxes are present: 'Allow off-hour appointments' (unchecked), 'Auto-Accept Appointment Requests' (unchecked), and 'No Appointment Check-In Emails' (checked). Below these is a dropdown for 'Default appointment duration' set to '30 minutes' and a note about appointment timing. 3. Outlook Calendar Settings: A checkbox for 'Outlook Integration' is checked. Below it is a text field for 'Outlook username' containing 'mgriffith3'. Three checkboxes are checked: 'Sync accepted appointments with outlook calendar', 'Block new appointment requests when outlook calendar shows you are busy', and 'Block new appointment requests that conflict even if conflicting outlook event has free or available status'. A fourth checkbox, 'Show outlook calendar items on AgileGrad Calendar', is also checked. A 'test connection' button is at the bottom of this section. 4. Timezone Settings: A dropdown for 'Display times in' is set to 'US/Eastern'.

FINDING YOUR ADVISEES

For a full list, click on the students tab.

If you're looking for a specific student, use the upper right side search bar.

Or, click on the student's name from within their appointment.

The screenshot displays the AgileGrader interface for RADFORD UNIVERSITY. A red arrow points to the 'STUDENTS' tab in the top navigation bar. Another red arrow points to the 'ID or Name Search' bar in the upper right corner. A third red arrow points to a student's name, 'Mallory Griffith', within an appointment slot in the calendar view at the bottom.

AgileGrader
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RADFORD UNIVERSITY

DASHBOARD STUDENTS ADVISORS COURSES ALERTS SIGN OUT

Welcome, [Mallory Griffith](#)

Search: ID or Name Search

[My Students \(1\)](#)

[View Dismissed](#)

[RADFORD Updates](#) [Add an Article](#)

No updates.

[Action Items](#) [View Dismissed](#)

No items.

[WALK-IN APPOINTMENT](#) [ADD APPOINTMENT](#) [ADVISING QUEUE](#) [MORE OPTIONS](#)

Times in US/Eastern

Aug 16 — 22 2015

month week day

	Sun 8/16	Mon 8/17	Tue 8/18	Wed 8/19	Thu 8/20	Fri 8/21	Sat 8/22
12am							
1am							

FINDING YOUR ADVISEES

In the student's profile, you can access:

- Communication log
- Course Records
- Test Records
- Alerts

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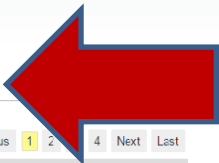
DASHBOARD STUDENTS ADVISORS COURSES ALERTS SIGN OUT

Kacy Reams Test
kreams08 kacy.reams@hcbsons.com
Completed 0 credits.

Advisors: Kacy Reams, Malory Griffith

[Remove from my students](#)

Times in US:Eastern

Comm Log Course Records Test Records Advisor notes Calendar Alerts (5) RMS+ 

Search Communication Log:

First Previous **1** 2 4 Next Last

Date	Name	Source	Type	Note	Details
5/28/2015 3:00 p.m.	Meeting with Paul Lusk	Agilegrad	Meeting	No Show	
5/28/2015 3:00 p.m.	Meeting with Tiffany Lide	Agilegrad	Meeting	No Show	
5/28/2015 11:45 a.m.	Meeting with	Agilegrad	Meeting	No Show	

KEEPING NOTES

Appointments are logged by:

- Double-clicking a scheduled appointment from the calendar on the advising dashboard
- Creating a Walk-In Appointment from the advising dashboard
- Pulling a student from the Advising Queue

The screenshot shows the AgileGrad RADFORD - ADVISING dashboard. At the top, there are navigation tabs: DASHBOARD, STUDENTS, ADVISORS, COURSES, ALERTS, and SIGN OUT. The user is logged in as Mallory Griffith. The dashboard includes a search bar for 'ID or Name Search', a 'My Students (1)' section, and an 'Action Items' section. Two large red arrows point to the 'RADFORD Updates' section and the 'ADD APPOINTMENT' button. A third large red arrow points to the calendar view at the bottom, which shows a weekly schedule for August 16-22, 2015. The calendar has columns for each day and rows for time slots (12am, 1am, etc.).

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DASHBOARD STUDENTS ADVISORS COURSES ALERTS SIGN OUT

Welcome, [Mallory Griffith](#)

ID or Name Search

[My Students \(1\)](#)

[View Dismissed](#)

[RADFORD Updates](#) [Add an Article](#)

No updates

[WALK-IN APPOINTMENT](#) [ADD APPOINTMENT](#) [ADVISING QUEUE](#) [MORE OPTIONS](#)

Times in US/Eastern

Aug 16 — 22 2015

	Sun 8/16	Mon 8/17	Tue 8/18	Wed 8/19	Thu 8/20	Fri 8/21	Sat 8/22
12am							
1am							

KEEPING NOTES

In an Appointment:

- Make sure you add student's name if it is a Walk-in.
- Add pertinent notes and topics you discussed then click "Create" to add to a student's record.
- You can also use "Already Completed" to log a prior appointment.

The screenshot displays the AgileGrad RADFORD - ADVISING interface. At the top, the header includes 'AgileGrad RADFORD - ADVISING' and 'RADFORD UNIVERSITY Advising'. A navigation bar contains links for DASHBOARD, STUDENTS, ADVISORS, COURSES, ALERTS, and SIGN OUT. The main content area shows a 'Welcome' message and a sidebar with 'RADFORD UNIVERSITY' and 'No updates.' A central 'Appointment' form is open, featuring a digital clock showing '00:10' and a 'Walk-in appointment' status. The form includes fields for 'Student Name (Student Email)' with a dropdown for 'Student ID', a 'Student Lookup' field with a 'Select' button, an 'Appointment Type' dropdown (currently showing 'No appointment types'), a 'Notes' text area, a 'Topics Discussed' dropdown (showing 'Select one or more options'), a 'Mark as Private' checkbox, and a 'Limit Viewing To' dropdown (showing 'Any Staff Group'). At the bottom of the form are three buttons: 'Cancel', 'Already Completed', and 'Create'.

NOTES ABOUT NOTES

The Family Educational Rights and Privacy Act (FERPA) is a federal law designed to protect the privacy of a student's educational records. It defines when and what information from a student's educational record may be released to anyone outside Radford University.

An Educational Record is defined as information that is maintained by Radford University and that can be specifically identified with a particular student. Advising notes, whether they are hard copy or electronic, are part of the student's educational record to which the student has a right of access and which can be subpoenaed.

PLEASE INCLUDE IN YOUR NOTES

- Include notes that will help the student.
- Include notes that will help future advisors understand the student or the advice that you gave.
- Include notes that will facilitate the relationship with the student.
- Include possible consequences of not following advice given.
- Include referrals of a non-sensitive nature.
- Include comments that help you in future interactions with the student.

PLEASE EXCLUDE FROM YOUR NOTES

- Exclude your subjective judgments about the student, especially when they are negative.
- Exclude referrals of a sensitive or personal nature.
- Exclude comments regarding student's instructors, especially when they are negative.

MORE NOTES ABOUT NOTES

- If in doubt, leave it out.
- Describe, do not evaluate or judge.
- When writing a note, keep it simple.
- Do *not* note a student's conduct actions, disability and/or medical information, unless the student *specifically* requests that it be part of their educational record.
- Would I send these notes directly to the student and their lawyer?
- More resources: Check out the Notes Guide on the Advising webpage at www.radford.edu/advising for examples.

ALERT TYPES

ACADEMIC ALERT via the Faculty Feedback Survey

Faculty to Primary Advisor

- Student has missed several classes, missed several assignments and/or not performing well on examinations and assignments

BEHAVIORAL ALERT

Faculty, Faculty Advisor, Professional Advisors to the BCT (Behavior Consultation Team)

- Students whose behavior may be of concern, disruptive or otherwise problematic.

SOCIAL ALERT

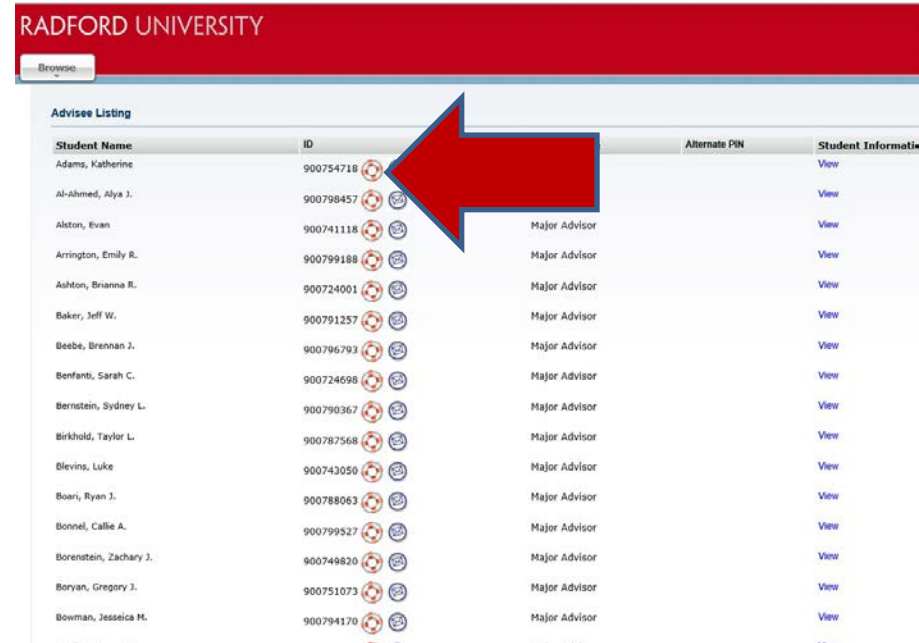
Professional and Faculty Advisor to Lauren Hatfield and Amber Mullen (Residential Life)

- This alert is used when the Professional Advisor or Faculty Advisor has made several attempts to contact the student and the student doesn't respond. The alert prompts the Residential Life staff to perform a Wellness Check on the student (Residential Life staff will physically go to the student's dorm room to make sure they are okay).

ALERTS

To initiate an academic or behavioral alert:

- In your MyRU Portal (<https://my.radford.edu>) go to "Advisee Listing" or "Class" or "Summary Class List."
- Click on the Life Preserver next to the student you wish to create an alert for.



RADFORD UNIVERSITY

Browse

Advisee Listing

Student Name	ID	Alternate PIN	Student Information
Adams, Katherine	900754718		View
Al-Ahmed, Alya J.	900798457		View
Alston, Evan	900741118	Major Advisor	View
Arrington, Emily R.	900799188	Major Advisor	View
Ashton, Brianna R.	900724001	Major Advisor	View
Baker, Jeff W.	900791257	Major Advisor	View
Beebe, Brennan J.	900796793	Major Advisor	View
Benfanti, Sarah C.	900724698	Major Advisor	View
Bernstein, Sydney L.	900790367	Major Advisor	View
Birkhold, Taylor L.	900787568	Major Advisor	View
Blevins, Luke	900743050	Major Advisor	View
Boari, Ryan J.	900788063	Major Advisor	View
Bonnel, Callie A.	900799527	Major Advisor	View
Borenstein, Zachary J.	900749820	Major Advisor	View
Boryan, Gregory J.	900751073	Major Advisor	View
Bowman, Jesseica M.	900794170	Major Advisor	View

ALERTS

- Review the descriptions of each alert type.
- The Academic Alert link will take you to Agile Advisor. You may also complete Social Alerts in Academic Advisor.
- The Behavioral Alert link will take you to the Behavioral Consultation Team's form.

RADFORD UNIVERSITY

[Browse](#)

[Personal Information](#) | [Student](#) | [Financial Aid](#) | [Faculty Services](#) | [Employee](#) | [Finance](#)

Student Success Early Alert Form

[Home](#) > [Student Success Early Alert Form](#)

Academic Alerts

Concerns of an **academic** nature are now being addressed through the AgileAdvisor product that is part of the Hobsons CRM. Academic alerts are d concern. **TO PROTECT STUDENTS' PRIVACY, PLEASE DO NOT USE AGILEADVISOR TO REPORT BEHAVIORAL CONCERNS.** (See below.) Before you submit an academic alert, please ask yourself the following questions:

1. *Have I personally addressed my concern with the student?* The instructor is almost always in the best position to work with the student. However, if the instr the resultant follow-up by the advisor, may produce an appropriate resolution.
2. *Is my concern warranted?* For example, if your class has no attendance policy, submitting an alert noting that the student has missed multiple classes will t single class is probably not necessary—unless there is a "just-one-cut-without-penalty" policy.
3. *Is there enough time remaining in the semester to address the concern?* Academic alerts are most helpful if submitted between approximate following midterm grades. During these weeks is the time to take corrective action and the option of withdrawing from the clas

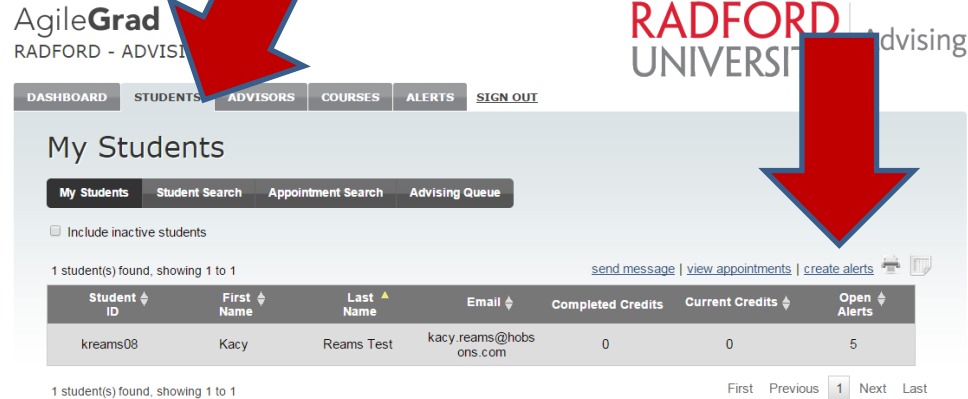
[Click here to send an academic alert](#)

Behavioral Alerts

If you are concerned because the student's **behavior** is highly inappropriate, disruptive, or otherwise problematic, please [click here to link to RU's Bel](#) behavioral concerns it has addressed in the past as well as contact information if the student appears to be in immediate distress. If you have questions about which type of alert to submit or whether submitting one is appropriate, please consult with Michele Jenkins, Associate DI Thank you for your interest in the success of Radford University students.

ACADEMIC AND SOCIAL ALERTS

- Log into Agile Advisor.
- Click on the “Student” tab.
- Then the “create alerts” link.



The screenshot shows the Agile Advisor interface for Radford University. The top navigation bar includes 'DASHBOARD', 'STUDENTS', 'ADVISORS', 'COURSES', 'ALERTS', and 'SIGN OUT'. The 'STUDENTS' tab is selected. Below the navigation bar, the 'My Students' section is visible, with sub-tabs for 'My Students', 'Student Search', 'Appointment Search', and 'Advising Queue'. A checkbox for 'Include inactive students' is present. Below this, a message states '1 student(s) found, showing 1 to 1'. A table lists the student details, and a 'create alerts' link is visible in the top right of the table area. A red arrow points to the 'STUDENTS' tab, and another red arrow points to the 'create alerts' link.

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DASHBOARD STUDENTS ADVISORS COURSES ALERTS SIGN OUT

My Students

My Students Student Search Appointment Search Advising Queue

☐ Include inactive students

1 student(s) found, showing 1 to 1

[send message](#) | [view appointments](#) | [create alerts](#)

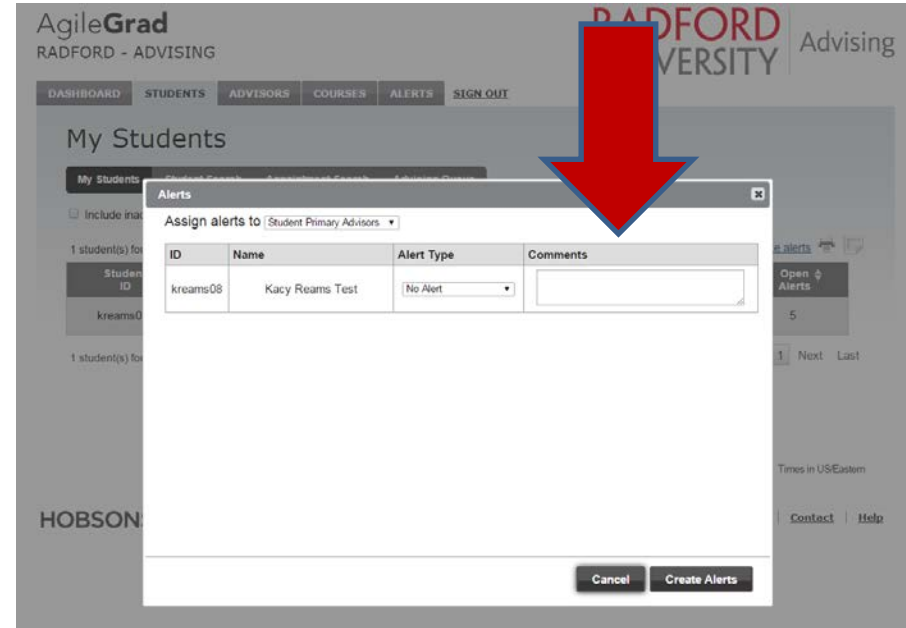
Student ID	First Name	Last Name	Email	Completed Credits	Current Credits	Open Alerts
kreams08	Kacy	Reams Test	kacy.reams@hobsons.com	0	0	5

1 student(s) found, showing 1 to 1

First Previous 1 Next Last

ACADEMIC ALERTS

- Use the pop-up dialog box to select Alert Type and add comments.
- Once submitted, an email will go to the student's primary advisor.
- An email will be sent each time the alert is updated and when it is resolved.



The screenshot shows the AgileGrad RADFORD - ADVISING interface. The main page is titled 'My Students' and lists students. A pop-up dialog box titled 'Alerts' is open, showing a table with columns: ID, Name, Alert Type, and Comments. The table contains one row: ID: kreams08, Name: Kacy Reams Test, Alert Type: No Alert (dropdown), and Comments: (empty text area). The dialog box has 'Cancel' and 'Create Alerts' buttons at the bottom. A large red arrow points to the 'Alerts' dialog box.

ID	Name	Alert Type	Comments
kreams08	Kacy Reams Test	No Alert	

SOCIAL ALERTS

- Use the pop-up dialog box to select Alert Type and add comments.
- You *must* add Amber Mullen and Lauren Hatfield as an Observer.
- To add an observer, go to the student's profile, click on the Alerts tab then click on the Alert itself to open it.
- Click Update, add Observers then click Save.

RADFORD UNIVERSITY Advising

DASHBOARD STUDENTS ADVISORS COURSES ALERTS SIGN OUT

Alerts

Alert Information

Student: Ashley Nelson - 000733761 - anelson@radford.edu

Reported by: Rachel Hall

Date Opened: 3/14/2015 9:57 AM US/Eastern

Source: AggieGrad

Status: Open

Assignee:

Type: Social

Course:

Comments: "SOCIAL ALERT TEST"

Observers: Rachel Hall, Lauren Hatfield, Amber Mullen

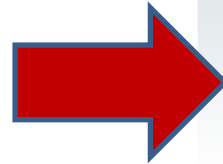
Action	Update Notes	Updated By	Update Date
Status changed from Resolved to Open		Rachel Hall	08/14/2015 10:06 AM
Observer added: Amber Mullen			
Status changed from Open to Resolved		Rachel Hall	08/14/2015 09:59 AM
Comments changed from TEST to "SOCIAL ALERT TEST"			
Observer added: Lauren Hatfield		Rachel Hall	08/14/2015 09:58 AM

Close Window Update

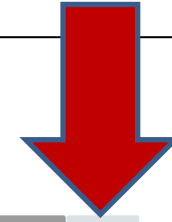
ALERTS IN FACULTY FEEDBACK

You can also add Alerts through the Faculty Feedback Survey if the student is in a class you're teaching.

- Click on the "Alerts" tab
- Then, Click "Faculty Feedback Surveys" (the second option on the left).



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Navigation: DASHBOARD STUDENTS ADVISORS COURSES **ALERTS** SIGN OUT

Alerts

OPTIONS

- View Alerts
- Faculty Feedback Surveys**
- Automatic Alerts

FACULTY FEEDBACK SURVEY

[+ Create a faculty feedback survey](#)

Surveys
This list includes all existing surveys, both open and finalized. Click on a survey name to see details.

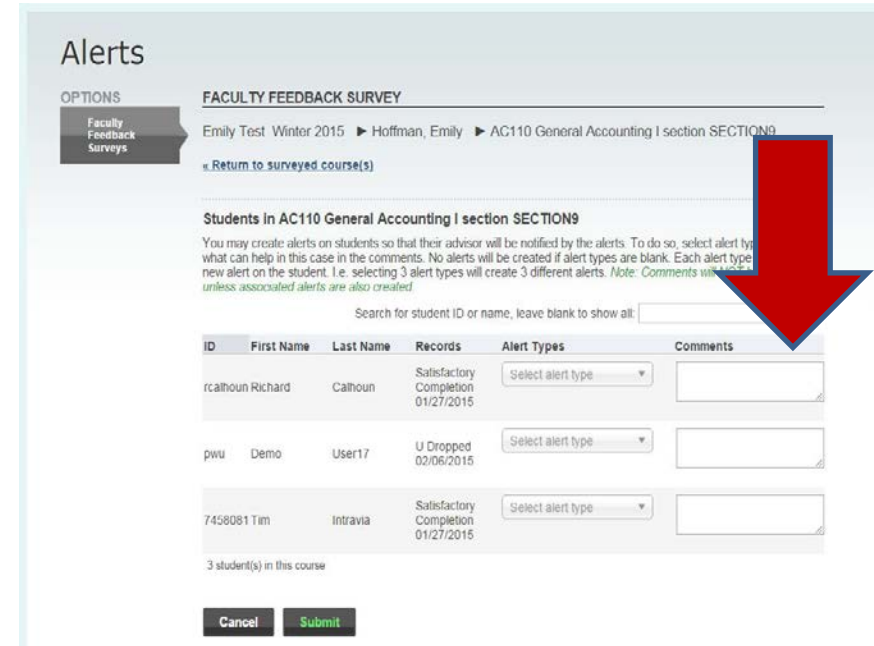
Name	Creation Date	Status	Total	Saved	Finalized Alerts
Not available					

HOBSON'S

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ALERTS IN FACULTY FEEDBACK

- Add appropriate alert types and comments for one or many students.
- Be sure to select “Submit.”
- Alerts submitted through Faculty Feedback Surveys will go to the student’s Primary Advisor.



Alerts

OPTIONS

Faculty Feedback Surveys

FACULTY FEEDBACK SURVEY

Emily Test Winter 2015 ▶ Hoffman, Emily ▶ AC110 General Accounting I section SECTION9

[Return to surveyed course\(s\)](#)

Students in AC110 General Accounting I section SECTION9

You may create alerts on students so that their advisor will be notified by the alerts. To do so, select alert type what can help in this case in the comments. No alerts will be created if alert types are blank. Each alert type new alert on the student. I.e. selecting 3 alert types will create 3 different alerts. *Note: Comments will be created unless associated alerts are also created*

Search for student ID or name, leave blank to show all:

ID	First Name	Last Name	Records	Alert Types	Comments
rcalhoun	Richard	Calhoun	Satisfactory Completion 01/27/2015	Select alert type ▼	<input type="text"/>
pwu	Demo	User17	U Dropped 02/06/2015	Select alert type ▼	<input type="text"/>
7458081	Tim	Intravia	Satisfactory Completion 01/27/2015	Select alert type ▼	<input type="text"/>

3 student(s) in this course

Cancel **Submit**

ADDITIONAL RESOURCES

- Access Agile Advisor directly on the web at (<https://agilegrad.radford.com>), through your MyRU portal (<https://my.radford.edu>) or through the Advising website (www.radford.edu/advising)
- This presentation, as well as additional documents addressing common concerns and solutions, will also be posted on the Advising website.
- Questions about what types of alert you should use in a specific situation? Contact Michele Jenkins in New Student Programs at mhjenkins@radford.edu
- FERPA questions? The Registrar's Office website has a full description of Radford's FERPA policy at www.radford.edu/registrar