All clinical requirements are processed through CastleBranch. See separate directions from program for instructions on how to get your account set up in CastleBranch and get started with your clinical requirements. There is a $20.00* fee to initially set up your CastleBranch account. This is a one-time fee and offers lifetime access, including access to view and print each of your records.

**Background Check** – is processed through CastleBranch. When you initially set up your account, you will order your initial background check. Ask your program for the acceptable timeframe to get this. The cost for an initial background check is $66.00*.

**Drug Screen** – is processed through CastleBranch. You will go to the LabCorp location of your choice for the actual test. When you initially set up your account, you will order your initial drug screen. Ask your program for the acceptable timeframe to get this. The cost for an initial drug screen is $40.00*.

**Authorization Form for Clinical Sites** – Download form from CastleBranch, fill out and sign, and Upload completed form. This will allow your Clinical Staff to share required information with clinical sites as requested.

**Immunizations** – Submit proof of each immunization. Immunizations required:

- MMR – 2 doses or a positive titer
- Varicella/Chicken Pox – positive titer only
- Hepatitis B – 3 doses or a positive titer
- Tuberculosis (TB) – 2-step PPD (if it’s been more than 15 months), 1-step PPD, blood test, or x-ray are acceptable; good for 12 months (x-rays good for 5 years)
- Tetanus – any tetanus vaccine; good for 10 years
- Polio – 3-4 doses, depending on vaccine given or a positive titer
- Meningitis – booster at age 16 or older
- Influenza (Due Nov 1 of each season)

**COVID-19** – As of fall 2021, Radford University requires all students that will attend in-person (at any time during their program) to have their COVID-19 vaccination(s). Some clinical sites may also require it, so we collect the documentation in CastleBranch.

**CPR Certification** – Submit a copy of front and back of card. American Heart Association’s Basic Life Support (BLS) CPR is the only CPR accepted for clinical rotations.

**Health Insurance** – Submit copy of the front and back of your insurance card. A letter from your insurance company stating the start date of service is acceptable, if you do not have a card yet.

**Physical Examination** – There is a form provided in your CastleBranch account if you would like to use it. However, any physical examination within the last 12 months may be submitted if it has signed by a Healthcare Provider.

**Health Record Form** – Packet is provided in your CastleBranch account. Fill out and submit pages 1-3.