All clinical requirements are processed through CastleBranch. Instructions on how to get your account set up in CastleBranch and get started with your clinical requirements will be provided separately. There is a $20.00* fee to initially set up your CastleBranch account. This is a one-time fee and offers lifetime access, including access to view and print each of your records.

Background Check – Processed through CastleBranch. DO NOT order this until you are given the go-ahead by your Clinical Coordinator.

Drug Screen – Processed through CastleBranch. You can order this at any time, but do not give the sample until you are given the go-ahead by your Clinical Coordinator.

Immunizations – Submit proof of each immunization. Immunizations required:

- MMR – 2 doses or a positive titer
- Varicella/Chicken Pox – 2 doses or a positive titer only (no history of disease)
- Hepatitis B – 3 doses or a positive titer
- Tuberculosis (TB) – 2-step PPD (if it’s been more than 15 months), 1-step PPD, blood test, or x-ray are acceptable; good for 12 months (x-rays good for 5 years)
- Tetanus – any tetanus vaccine; good for 10 years
- Influenza (Due Nov 1 of each season)

COVID-19 – Submit documentation of your COVID-19 vaccination(s). All required doses must be complete before submitting documentation.

CPR Certification – Submit a copy of front and back of card. American Heart Association’s Basic Life Support (BLS) CPR is the only CPR accepted for clinical rotations.

Health Insurance – Submit copy of the front and back of your insurance card. A letter from your insurance company stating the start date of service is acceptable if you do not have a card yet.

Physical Examination – Page 6 of the Health Record Form may be used. However, any physical examination within the last 12 months may be submitted if it has signed by a Healthcare Provider.

Break down of Costs
CastleBranch Account Set-Up: $20.00
Full Background Check: $66.00
Drug Screen: $40.00

Clinical Clearance Coordinator
Tracy Jones
Radford University Carilion
101 Elm Avenue SE
Student Affairs Suite, Room 424
Roanoke, VA 24013-2222
tjones105@radford.edu
Phone: (540) 985-8501
Fax: (540) 985-8001