

## Spring 2018 Catalog Addendum

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### Accreditation

Jefferson College of Health Sciences is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate, baccalaureate, master's, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia, 30033-4097 or call 404-679-4500 for questions about the accreditation of Jefferson College of Health Sciences.

Jefferson College of Health Sciences is certified by the State Council of Higher Education for Virginia (SCHEV) to operate campuses in Virginia.

In addition to institutional accreditation, the following programs maintain professional accreditation and/or approval:

- The Emergency Services program is accredited by the Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon the recommendation of the Committee on Accreditation for Emergency Medical Services Professions (CoAEMSP).
  - CAAHEP, 25400 US Highway 19 North, Suite 158, Clearwater, FL 33756, Phone: 727-210-2350, [www.caahep.org](http://www.caahep.org)
  - CoAEMSP, 8301 Lakeview Parkway, Suite 111-312, Rowlett, TX 75099, Phone 214-703-8445
- The Emergency Services program is also accredited by the Virginia Department of Health Office of Emergency Medical Services (VAOEMS) (1041 Technology Park Drive, Glen Allen, VA. 23059, phone 1-800-523-6019).
- The Medical Laboratory Science Program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), 5600 N. River Rd., Suite 720, Rosemont, IL 60018-5119. Website: [www.naacls.org](http://www.naacls.org)
- The Baccalaureate degree and Master's Degree Nursing programs at Jefferson College of Health Sciences are accredited by the Commission on Collegiate Nursing Education (CCNE), 655 K Street NW, Suite 750 Washington, DC, 20001  
Phone: (202) 887-6791  
Fax: (202) 887-8476
- The Pre-licensure Baccalaureate Nursing program and Accelerated Baccalaureate Nursing program are approved by the Virginia Board

of Nursing, Perimeter Center, 9960 Maryland Drive, Suite 300,  
Richmond, Virginia 23233-1463, Phone: 804-367-4515, Fax: 804-  
527-4455, Complaints: 800-533-1560, E-mail:

[nursebd@dhp.virginia.gov](mailto:nursebd@dhp.virginia.gov), website:  
<http://www.dhp.state.va.us/nursing>

- The Occupational Therapy and Occupational Therapy Assistant programs are accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA) located at 4720 Montgomery Lane, Suite 200, Bethesda, Maryland, 20814-3449. ACOTE's phone number is 301-652-2682. Websites: [www.aota.org](http://www.aota.org) and [www.acoteonline.org](http://www.acoteonline.org). Upon graduation from this program graduates must sit for a national registry exam administered by the National Board for Certification in Occupational Therapy (NBCOT). The NBCOT office is located at One Bank Street, Suite 330 Gaithersburg, Maryland, 20877. NBCOT's phone number is 301-990-7979. Website: [www.nbcot.org](http://www.nbcot.org).
- The Physical Therapist Assistant program at Jefferson College of Health Sciences is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, VA 22314, Phone 703-684-3245, e-mail, [accreditation@apta.org](mailto:accreditation@apta.org), website: <http://www.capteonline.org>.
- The Physician Assistant Program was originally accredited by the Accreditation Review Commission for the Physician Assistant (ARC-PA), the recognized accrediting agency for physician assistant education, in 1997. The current accreditation status granted by the ARC-PA to Jefferson College of Health Sciences Physician Assistant Program is Accreditation-Continued. This status is granted to established programs that are in compliance with accreditation Standards. According to the ARC-PA definition, a status of accreditation-continued will remain in effect until the program closes or withdraws from the accreditation process or until accreditation is withdrawn for failure to comply with the Standards, ARC-PA requirements or procedures. The next accreditation review of the Jefferson College of Health Sciences Physician Assistant Program is currently planned for March 2023.

#### ARC-PA

12000 Findley Road, Suite 275  
Johns Creek, Georgia, 30097  
Phone: 770-476-1224  
Fax: 770-476-1738

- The Respiratory Therapy program is accredited by the Committee on Accreditation for Respiratory Care (CoARC), 1248 Harwood Road, Bedford, Texas 76021-4244, Phone 817-283-2835.

- The Surgical Technology program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA). Graduates of a CAAHEP and ABHES (Accrediting Bureau of Health Education Schools) accredited program are eligible to sit for the Certified Surgical Technologist (CST) exam, a national credentialing examination administered by the National Board for Surgical Technology and Surgical Assisting (NBSTSA).
  - Commission on Accreditation of Allied Health Education Programs, 25400 US Highway 19 North, Suite 158, Clearwater, FL 33756, 727-210-2350 ([www.caahep.org](http://www.caahep.org))

### ***Readmission Policies***

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#### **Readmission Following Academic Dismissal**

Any academically dismissed student from the College may reapply after a period of one year (3 consecutive semesters) during which time they are not eligible to take coursework at Jefferson. To be considered for readmission they must complete the following steps for consideration:

- Successfully complete (2.0 gpa or greater) a minimum of 12 credit hours post dismissal at an accredited institution,
- Consult with their academic advisor for guidance on which courses would be appropriate to take during the dismissal period to best demonstrate their readiness to return,
- Submit a letter of request to the Dean of the College explaining actions that have been taken to ensure academic success, and
- Submit an official transcript to the Dean of the College demonstrating successful completion of a minimum of 12 credit hours.

#### ***Psychology Minor***

Students who are majoring in disciplines other than Health Psychology may choose to minor in Psychology. The student must complete a minimum of 15 credit hours, of which 9 must be earned at Jefferson.

## Required

- PSY 101 Introduction to Psychology 3 credits  
**OR**
- PSY 120 Introductory and Developmental Psychology 4 credits
- Psychology course work 200 level 3 credits
- Psychology course work 300/400 level 9 credits

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## Credit Hours

Jefferson College of Health Sciences' credit hour policy is consistent with the Federal definition of a credit hour as *“an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates:*

- *Not less than one hour of classroom or direct faculty instruction and a minimum of two hours out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time, or*
- *At least an equivalent amount of work as required outlined in item 1 above for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.”*

Specifically:

- Credit hours for on-campus, online, hybrid, independent, or directed-studies courses are awarded based on the amount of work the student is expected to accomplish in that class. Regardless of the delivery method, the amount of work should be equivalent to the number of hours normally expected in a course awarded the same number of credit hours. Hence, a student in a three semester credit hour course should be accomplishing approximately 135 hours of work, the equivalent of 45 hours of seat time and 90 hours of outside activities.
- For laboratory classes, one semester credit hour consists of the equivalent of a minimum of two hours of laboratory work per week for fifteen weeks.
- For practica, externships, and clinical experiences, one semester credit hour is equivalent to 45 to 55 hours of instruction, in accordance with professional accrediting agency expectations.
- For classes offered in an alternative or compressed format, the hours are

prorated so the classes contain the same total number of hours as if the classes were scheduled for a full fifteen-week semester.

- For graduate and professional students, the required academic work normally will exceed a minimum of two hours of out of class work per credit per week.

Faculty's role is to ensure the required quantity of student learning per credit is equivalent to a minimum of forty-five hours of coursework over a fifteen-week semester through instructional activities that address and demonstrate student competencies in defined learning outcomes.

Ultimately, the responsibility for protecting the academic integrity of curricula, programs, and class schedules rests with the Dean for Academic Affairs. The College may adjust its basic measure for awarding academic credit proportionately to reflect modified academic calendars and formats of study as long as it meets the aforementioned criteria. The College may also grant semester credit hours for formalized instruction in a variety of delivery modes, such as a lecture course, which also requires laboratory work and/or supervised independent study or field activities.

Regardless of the mode of instructional delivery or class scheduling, the College will assign academic credit consistently across academic programs, as well as for transfer credit. In all cases, the student learning outcomes must be equivalent.

Programs leading to the Associate of Applied Science Degree consist of a minimum of 60 semester credit hours. Programs leading to the Bachelor of Science Degree consist of a minimum of 120 semester credit hours. Graduate programs consist of at least 30 semester credit hours.

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## **Academic Policies**

In addition to those policies published in the Jefferson Catalog and Jefferson Student Handbook, students are expected to follow the program policies as published in the DHSc Student Handbook. This handbook is available electronically on the program blackboard site and may be requested from the department secretary.

Semester	Fall 2018
Tuition Fees Due	Jul. 23
College Meeting for Faculty & Staff	Aug. 13
Residence Hall Move-in (Blue Week Students Only)	Aug. 13
BLUE Week	Aug. 14 - 16
Residence Hall Move-in (Returning Students)	Aug. 16
Programmatic Orientation	Aug. 16 (pm)
Orientation for New Students and Convocation	Aug. 17
<b>Classes Begin: General, 1<sup>st</sup> Half, &amp; 10 Wk. Sessions</b>	<b>Aug. 20</b>
Graduate Students: Last Day to Add/Drop w/full refund	Aug. 24
Undergraduates: Last Day to Add/Drop w/full refund	Aug. 31
College Closed (Labor Day)	Sept. 3
<b>1st Half Session: Last day to Withdraw</b>	<b>Sept. 17</b>
<b>Ten Week Session: Last day to Withdraw</b>	<b>Sept. 24</b>
Fall Break (No Classes, Offices Open)	Oct. 1- 2
Faculty Ed Day	Oct. 2 pm
<b>1<sup>st</sup> Half Session: Classes End/Exams</b>	Oct. 10
Midterm Grades Due: General Session	Oct. 11
<b>Classes Begin: 2<sup>nd</sup> half Session</b>	<b>Oct. 15</b>
Last day to Remove an "I"	Oct. 18
<b>General Session: Last day to Withdraw</b>	Oct. 22
<b>Ten Week Session: Classes End/Exams</b>	<b>Oct. 31</b>
Returning Students Registration Begins (Spring)	Nov. 1
<b>2<sup>nd</sup> Half Session: Last day to Withdraw</b>	Nov. 9
New Student Registration for (Spring)	Nov. 8
No Classes, Offices Open	Nov. 21
College Closed (Thanksgiving)	Nov. 22 – 23
<b>General Session &amp; 2<sup>nd</sup> Half Session: Classes End</b>	Dec. 3
Exams	Dec. 4 - 7
Final Grades Due	3 days after scheduled final
Graduation	Dec. 8
Residence Hall Move-out (noon; non-returning students)	Dec. 9
College Closed (Winter Break)	Dec. 17 – Jan. 1