**Cover Sheet for New Undergraduate Curriculum Proposals**

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| **Date:**  | **Proposal Number:** (Assigned by the Registrar)**Contact Person:**  |
| **Department:**  |
| **Current Course or Program ID:**  |

**Proposal Category:** (🗸 all that apply). A separate cover sheet must be submitted for each proposal.

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| \_\_\_\_ Course Prerequisite Change | \_\_\_\_ Change to Catalog Description |
| \_\_\_\_ Course Title Change  | \_\_\_\_ Minor Change to Course |
| \_\_\_\_ Course Deletion | \_\_\_\_ New Course |
| \_\_\_\_ Course Number Change | \_\_\_\_ Program Revision |
| \_\_\_\_ Course Credit Hour Change  | \_\_\_\_ New or Discontinued Program  (Major, minor, or certificate) |
| \_\_\_\_ Course Syllabus Change |  |

**Other Proposal Requirements:** (🗸 as applies and attach form)

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| **\_\_\_\_** | For New Course Proposals, attach the New Course Proposal.  |
|  | For New or Discontinued Majors or Certificates, or significant changes in program requirements contact the SCHEV liaison, the Assistant Provost for Academic Operations, to compose and attach the proposal in SCHEV format. |

**Proposal Description with Rationale:** For changes in catalog entries or syllabi, include the current language and use track changes to indicate proposed changes. Explain why the change is desired.

**Effective Date**:

Reason for requesting an alternative effective date: