### Advisor/Advisee Consultation Record

<table>
<thead>
<tr>
<th>Date</th>
<th>Discussion Topics</th>
<th>Action to be taken</th>
<th>Follow-up date on action</th>
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</thead>
</table>
| xx/xx/xx | Advisor: Name  
Office phone: 540-224-xxxx ; Email: xxxx@radford.edu  
**Expected Advisement Topics:**  
- Advisor/Advisee Expectations  
- Student expectations  
- Order for seeking help (1. Instructor; 2. Advisor; 3. Chairperson/Program Director)  
- Review of APTA Core Values and/or CPI  
- Reminder: Refer to department website for most recent handbook editions  
- Community service (hours per semester, process, and progress) | | |

Advisee Signature: ___________________________  
Advisor Signature: ___________________________  
Date: ___________________________

**RU DPT Contact Information:** Chairperson/Program Director (540-224-6675); Administrative Assistant (540-244-6657); Security (540-224-8200)

**Counseling Services Available:**
- RU Student Counseling Services. (It is the student’s responsibility to start the process.) Located: Tyler Hall, Lower Level, 8 am to 5 pm, M-F fall/spring semesters; Telephone #: (540) 831-5226.
- JCHS Counseling Services. (It is the student’s responsibility to start the process.) Located: Student Affairs, 4th floor Carilion Roanoke Community Hospital (CRCH), 8 am to 5 pm, M-F; Telephone #: (540) 985-8395.