UNDERGRADUATE STUDENT HANDBOOK
# Academic Year 2022-2023

## TABLE OF CONTENTS

- Welcome to the Radford University School of Nursing ............................................. 5
- Dean’s Welcome ............................................................................................................. 6
- Undergraduate Program Leadership ............................................................................. 7
- Three Locations, One School of Nursing ................................................................. 8
- Parking .......................................................................................................................... 8
- About the Radford University School of Nursing ..................................................... 9
- History ............................................................................................................................ 9
- Mission, Vision, & Values ............................................................................................ 11
- Congruency of Mission, Vision, and Values ............................................................... 13
- Accreditation ................................................................................................................ 13
- Important Nursing Student Links .............................................................................. 14
- Admission Requirements ........................................................................................... 14
- Academic Success Center / Advising ......................................................................... 14
- Financial Aid ................................................................................................................ 14
- Graduation (University) ............................................................................................... 14
- Radford University & School of Nursing Policies ..................................................... 14
- Radford University Student Health ............................................................................ 14
- Student Forms ............................................................................................................. 14
- Nursing Course Descriptions ................................................................................... 15
- Student Resources ..................................................................................................... 15
- School of Nursing Student Resources (Quick link for D2L, IT Help, Zoom, CAS)..... 15
- Radford University Student Resources ................................................................... 15
- Student & Professional Organizations ...................................................................... 15
- Student Nursing Organization webpage .................................................................. 15
- Epsilon Psi chapter, Sigma Theta Tau International Nursing Honor Society .......... 15
- Bachelor of Science in Nursing (BSN) ........................................................................ 16
- Traditional BSN .......................................................................................................... 16
- Student Learning Outcomes for All BSN Programs .................................................. 16
- REAL General Education Curriculum for Nursing .................................................. 17
- Example Traditional BSN Four-Year Program of Study .......................................... 18
- Two Locations for Pre-licensure Traditional BSN ...................................................... 21
- Main Campus .............................................................................................................. 22
- Main Campus Admission Requirements for Pre-Nursing Students .......................... 22
- Pre-requisite Grade Requirements ............................................................................ 22
- Application Deadlines for the Main Campus Traditional BSN Program .................. 22
- Radford University Carilion Location ....................................................................... 22
- Freshman Admission ................................................................................................. 22
- Admission Dates ....................................................................................................... 22
- Accelerated BSN ....................................................................................................... 23
Accelerated BSN (ABSN) at RUC Location-Admission Requirements ................................................................. 23
Accelerated BSN Prerequisites .......................................................................................................................... 23
Prerequisites Required for Admission .................................................................................................................. 23
Prerequisites to be completed prior to beginning Nursing courses (32 credits) .................................................. 23
Application Deadlines for RUC Accelerated BSN Program .................................................................................. 23
Transfer students: Admission to Traditional or Accelerated B.S.N. ........................................................................... 23
Transfer from another University/College .................................................................................................................. 23
Students from other Nursing programs ................................................................................................................... 23
Accelerated BSN Program of Study-Fall Cohort ..................................................................................................... 24
Accelerated BSN Program of Study - Spring Cohort ................................................................................................. 25
RN-to-BSN Fast Track, Online Program .................................................................................................................. 25
RN-to-BSN Program - Admission Requirements ........................................................................................................ 25
REAL General Education Curriculum ....................................................................................................................... 26
Course Enrollment .................................................................................................................................................. 26
RN-to-BSN Program of Study .................................................................................................................................... 26
Requirements & Standards for All Students .............................................................................................................. 27
Functional and Technical Standards ......................................................................................................................... 27
Criminal Background Check ..................................................................................................................................... 29
Charges / Convictions ............................................................................................................................................. 29
Drug Screen ............................................................................................................................................................ 30
Health Requirements .................................................................................................................................................. 30
Changes to Health Status .......................................................................................................................................... 31
Flu Vaccine .............................................................................................................................................................. 31
Immunizations & Tuberculosis Screening .................................................................................................................. 31
Private Health Insurance ........................................................................................................................................... 32
Liability Insurance .................................................................................................................................................... 32
CPR Certification ....................................................................................................................................................... 32
School of Nursing Grading ........................................................................................................................................ 33
Minimum Passing Grade for Nursing Courses ......................................................................................................... 33
School of Nursing Grading Scale ............................................................................................................................... 34
Student Accommodations ........................................................................................................................................ 34
Progression in the Prelicensure Undergraduate Nursing Programs ................................................................................. 34
Medication Mathematics Testing ............................................................................................................................... 34
Attendance .................................................................................................................................................................. 34
Kaplan Standardized Testing ....................................................................................................................................... 34
Changing Cohorts ..................................................................................................................................................... 35
TBSN Alternative Sequencing ..................................................................................................................................... 35
Requesting Alternative Sequencing ........................................................................................................................... 36
Incomplete Grades ..................................................................................................................................................... 37
Program Readmission .................................................................................................................................................. 37
<table>
<thead>
<tr>
<th>Clinical Requirements</th>
<th>37</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clinical Uniforms</td>
<td>37</td>
</tr>
<tr>
<td>Clinical Supplies</td>
<td>38</td>
</tr>
<tr>
<td>Purchase of Stethoscope</td>
<td>39</td>
</tr>
<tr>
<td>Online Simulation Experiences</td>
<td>39</td>
</tr>
<tr>
<td>Clinical Opportunities Abroad</td>
<td>39</td>
</tr>
<tr>
<td>Clinical Simulation Centers</td>
<td>40</td>
</tr>
<tr>
<td>Degree and Graduation Requirements</td>
<td>40</td>
</tr>
<tr>
<td>Traditional BSN Programs</td>
<td>40</td>
</tr>
<tr>
<td>Accelerated BSN Program</td>
<td>40</td>
</tr>
<tr>
<td>RN-to-BSN Program</td>
<td>41</td>
</tr>
<tr>
<td>Licensure as a Registered Nurse (RN)</td>
<td>41</td>
</tr>
<tr>
<td>Pinning and Graduation Ceremony</td>
<td>41</td>
</tr>
<tr>
<td>Associated Items and Costs</td>
<td>41</td>
</tr>
<tr>
<td>Nursing Pin</td>
<td>41</td>
</tr>
<tr>
<td>Additional Information for Students</td>
<td>42</td>
</tr>
<tr>
<td>Closure or Delayed Opening of the University/Emergency Events</td>
<td>42</td>
</tr>
<tr>
<td>Student Emergencies</td>
<td>42</td>
</tr>
<tr>
<td>Title IX</td>
<td>42</td>
</tr>
<tr>
<td>Gift Giving/Showing Gratitude</td>
<td>42</td>
</tr>
<tr>
<td>Nursing Committees, Organizations, Activities and Awards</td>
<td>43</td>
</tr>
<tr>
<td>School of Nursing Committees</td>
<td>43</td>
</tr>
<tr>
<td>Student Nurses’ Organization (SNO) for Pre-licensure Students</td>
<td>43</td>
</tr>
<tr>
<td>Sigma Theta Tau International Honor Society, Epsilon Psi Chapter</td>
<td>43</td>
</tr>
<tr>
<td>Student Agreement Form</td>
<td>44</td>
</tr>
<tr>
<td>Permission to Use Student Work</td>
<td>45</td>
</tr>
<tr>
<td>Appendix</td>
<td>46</td>
</tr>
</tbody>
</table>
Welcome to the Radford University School of Nursing

The Radford University School of Nursing has a rich history of rigor and merit that prepares students to become vital, confident, highly skilled professionals on the fast-paced front lines of the healthcare industry. Graduates of our accredited nursing programs work every day across the region, the Commonwealth of Virginia, and beyond to improve and maintain the good health of our families, friends and neighbors.

As a student, you are never alone in this journey. A dedicated, experienced administration, faculty and staff are committed to helping you achieve your educational and career goals. Our students can choose the best fit for their interests, goals and circumstances from the School of Nursing’s two distinct learning locations.

On the main campus in Radford, the programs are structured as traditional journeys to a degree, with students entering as pre-nursing majors during their first year, then applying to the School of Nursing as they gain experience. This path allows students to explore academic opportunities and enjoy a traditional college life on campus. Located alongside the New River, this location offers a small-town feel in the Heart of the New River Valley, while offering ample opportunities in and around the classroom.

Radford University Carilion (RUC), located in Roanoke, VA, pairs mountain views with a more urban environment. This location offers two routes to a nursing degree. First, a traditional BSN program allows students to enter the nursing program from day one of admission, with a qualification requirement to enter upper division nursing in the third year. The second route, the Accelerated BSN program, offers a 16-month curriculum to applicants who hold a bachelor’s degree in another field. Specific prerequisites for the accelerated program are required for admission.

We are also proud to welcome students to our online campus. We work with wonderful Registered Nurses that have completed their preparation for licensure through an Associate’s Degree and are now joining us for their Bachelor’s degree. The RN-to-BSN program is especially designed for working nurses in a flexible seven-week term format. Students complete all of their courses online and within their own community.

Whatever path you choose, you can be sure that your nursing education will be one of the most exciting and deeply influential experiences of your life. Nurses care for the sick, heal the injured and support those in need. Upon graduation, you will be a member of one of the most trusted, valued and honored professions in the world. We can’t wait to help you reach that goal.
Dean’s Welcome

Thank you for choosing Radford University School of Nursing (RUSON), where we are committed to providing you with an outstanding education immersed in a culture of inclusiveness and caring. If you are new to Radford University, welcome to our family. If you are an alumn of Radford University or Jefferson College of Health Sciences, welcome back! I am humbled to serve as the Interim Dean and to work alongside an exceptionally dedicated group of faculty, staff, and leaders, each prepared to guide and support you during your time at Radford University.

Nursing is a challenging and ever-changing field, and you can expect the same from our degree programs. Deeply rooted in science, each course will test your application of nursing knowledge and skills during assessments (tests, quizzes, written assignments, clinical skills) rather than merely memorizing facts. At the same time, we recognize that nursing is an art and a science. Our desire is to prepare you to be enlightened, compassionate professionals who understand that our patients are not just a disease but holistic human beings.

The art of nursing requires practice. Take the opportunity to get to know your faculty, preceptors, and peers. Seek out challenges in your coursework and connect with individuals during clinical experiences through open, honest, and professional communication. These “soft skills” are at the heart of caring for others - and nursing.

I wish you a wonderful academic year and much success in reaching your goals!

Best regards,

Dr. Wendy Downey, DNP MSEd RN CNE
Interim Dean, Radford University School of Nursing
# Undergraduate Program Leadership

## All Locations

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dean and Professor, School of Nursing</strong></td>
<td>Dr. Wendy Downey</td>
<td>Waldron Hall, Radford University, Radford VA 24142 Radford University Carilion, Roanoke VA 24013</td>
</tr>
</tbody>
</table>
| | | Office:  
| | | Email: wrdowney@radford.edu |

## Radford University Main Campus/Roanoke Higher Education Center locations

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unit Head – RU Main &amp; RHEC</strong></td>
<td>Dr. Christi Callahan</td>
<td>317 Waldron Hall, Radford University, Radford VA 24142</td>
</tr>
<tr>
<td></td>
<td>Assistant Professor</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Office:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Email:</td>
<td><a href="mailto:ccallahan7@radford.edu">ccallahan7@radford.edu</a></td>
</tr>
<tr>
<td><strong>TBSN Undergraduate Coordinator/RU Main &amp; RHEC</strong></td>
<td>Prof. Jessica Fenton</td>
<td>324 Waldron Hall, Radford University, Radford VA 24142</td>
</tr>
<tr>
<td></td>
<td>Office: 540-831-7658</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:jwhittake@radford.edu">jwhittake@radford.edu</a></td>
<td></td>
</tr>
</tbody>
</table>

## Radford University Carilion (RUC) location

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unit Head - RUC/ Accelerated BSN Program Coordinator</strong></td>
<td>Dr. Tara Chitwood</td>
<td>Radford University Carilion Rm 1004, Roanoke VA 24013</td>
</tr>
<tr>
<td></td>
<td>Assistant Professor</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Office: 540-224-4697</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:tmchitwood@radford.edu">tmchitwood@radford.edu</a></td>
<td></td>
</tr>
<tr>
<td><strong>RUC Traditional BSN Program Coordinator</strong></td>
<td>Dr. Deidra Pennington</td>
<td>Radford University Carilion Rm 1020, Roanoke VA 24013</td>
</tr>
<tr>
<td></td>
<td>Assistant Professor</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Office: 540-985-4032</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:dpennington@radford.edu">dpennington@radford.edu</a></td>
<td></td>
</tr>
<tr>
<td><strong>RUC Accelerated BSN Program Coordinator</strong></td>
<td>Dr. Jennifer Turner</td>
<td>Radford University Carilion Rm 1023</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Phone 540-831-1673</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Email: <a href="mailto:jturner28@radford.edu">jturner28@radford.edu</a></td>
</tr>
</tbody>
</table>
Three Locations, One School of Nursing

Main Campus – Radford University
Waldron Hall - Third Floor
Mailing Address: PO Box 6964, Radford VA 24142
Phone: 540-831-7741 Fax: 540-831-7746

Radford University Carilion
Carilion Roanoke Community Hospital - 10th Floor
Mailing Address: 101 Elm Ave, Roanoke VA 24013
Phone: 540-985-8260 Fax: 540-224-4785

Roanoke Higher Education Center---Level IV Fall 2022 only
Nursing Suite - 307
Mailing Address: 108 N Jefferson St, Roanoke VA 24016
Phone: 540-767-6182 Fax: 540-767-6179

Clinical Simulation Centers (CSC)
Main Campus CSC
Cook Hall - Third Floor
Radford VA 24142
Phone: 540-831-7175

Roanoke Higher Education Center
CSC
108 N Jefferson St, Suite 104A
Roanoke VA 24016
Phone: 540-767-6159

Parking
Main campus
Students taking classes at the Radford University main campus are required to purchase yearly parking passes to park on campus. Roanoke-based students who are required to attend classes, labs, or events at the Radford Campus need to purchase a daily, weekly, or yearly parking pass. For more information about parking, please contact Radford University Parking Services at Heth Hall, phone: 831-6361 or 831-6330.

Roanoke Higher Education Center (RHEC)
Each semester RHEC-based students are required to obtain a hang tag from the front desk of the RHEC in order to use RHEC designated parking lots. Students can obtain a parking pass to park for free in designated student lots from the main reception desk on the second floor of RHEC. Students can use the pay lot in the front of the building (must pay the meter) or there is some timed street parking monitored by the City of Roanoke.

Radford University Carilion (RUC)
RUC has free parking in the parking garage at Carilion Roanoke Community Hospital. There is also designated overflow parking across the street from RUC on Jefferson.

It is the student’s responsibility to know the parking rules at each campus, to have a parking pass when required, and to park in a lawful manner. Parking tickets are never the responsibility of the School of Nursing.
About the Radford University School of Nursing

History
In 1966, Radford College was approved by the State Council of Higher Education for Virginia (SCHEV) and the Virginia Board of Nursing to develop a nursing program. The first students were admitted to the undergraduate program in 1969. Eleven members of the charter class graduated in 1973, and the program was granted initial accreditation by the National League for Nursing in 1976.

In 1979, Radford College was granted university status and, following a rapid growth period, the nursing program gained school status in 1982 and college status in 1984. Based on a needs assessment conducted by the Western Region Consortium for Continuing Higher Education, a track for registered nurse (RN) students was initiated in the fall of 1986. Off-site classes were established in select regions of Southwestern Virginia using a variety of distance education technology (audio teleconferencing and video/computers). Then in 1988, the Roanoke Higher Education Center site was established through an agreement between Radford University and Carilion Roanoke Memorial Hospital.

In 1988, the graduate program in nursing started with a master’s of science in nursing (MSN) with a concentration in home health nursing followed by an advanced adult concentration in 1991. In 1995, two more MSN concentrations were initiated - a family nurse practitioner (FNP) concentration and a certificate program for both post baccalaureate and post master's students in Gerontological nursing. As a result of institutional reorganization in 1997, the School of Nursing became part of Waldron College of Health and Human Services.

The Doctor of Nursing Practice (DNP) program, which opened in fall 2010, was the first of its kind in Virginia to be offered in a distance-learning format and to both post-baccalaureate and post-master's degree students. It awarded its first doctoral degrees in 2011. As of a large Advanced Nursing Education (ANE) grant from the Health Resources and Service Administration (HRSA) and a series of Waldron College of Health and Human Services programs focused on improving regional health care, the Post- Master's Psychiatric Mental Health Nurse Practitioner Certificate began.

In 2005, regional nursing programs and the Executive Director of the Roanoke Higher Education Center (RHEC) met to explore ways of partnering with public and private entities to maximize the use of scarce resources, address the shortage of nursing faculty, and explore alternatives for clinical education of nursing students. Radford University School of Nursing assumed leadership in developing the concept and received funding in 2006 for the project for creating, maintaining and sustaining two Nursing Clinical Simulation Centers (CSC)—one at the Roanoke Higher Education Center and one at the Radford University Corporate Park (relocated to Cook Hall on the main campus in 2018). Both of these sites have been renovated and greatly expanded since 2017. Sharing resources for this expensive facility allows an economy of scale and gives all regional nursing programs access to this invaluable facility. Partners include Radford University, Wytheville Community College, New River Community College, Virginia Western Community College, and Patrick Henry Community College.

In early 2018, Carilion Clinic, Jefferson College of Health Sciences (JCHS) and Radford University joined together again to announce the intent to merge JCHS into the Radford
University family of colleges and departments. After 18 months of collaboration and planning, Radford University Carilion (RUC) enrolled its inaugural class of students in Fall 2019. The RUC location is home to the School of Nursing’s accelerated baccalaureate program (ABSN) and two Masters of Nursing (MSN) programs – Family Nurse Practitioner and Nursing Administration. In addition, RUC offers the traditional BSN program with admission to Nursing from the first day of college.

The School of Nursing continues to grow - in the number of students, faculty, programs, and, ultimately, patients we impact in our region and across the nation. We continue to evolve our educational programs in response to the health care needs, delivery mechanisms, and technology advancements in the region, Commonwealth, nation, and world.
Mission, Vision, & Values

Vision Statement

Blending the art and science of nursing to prepare enlightened, compassionate professionals who will meet the diverse needs of the local and global community.

Mission Statement

Radford University School of Nursing is committed to excellence in the development of professional nurses to meet changing local and global health care needs through education, research, practice, and community engagement.

Core Values

- **Advocacy**: We intervene on behalf of vulnerable populations and the nursing profession to address ethical and healthcare issues through legal, administrative, and legislative pathways.

- **Safe Caring**: We exemplify compassion for others in an altruistic manner through presence and safe, holistic practice

- **Cultural humility**: We honor traditions and beliefs of diverse populations through intentional and inclusive engagements of those in our care while supporting health promotion in the patients we serve.

- **Excellence**: We utilize rigorous evidence-based methodologies to instill competency and inspire professionalism and leadership in our graduates.

- **Interprofessionalism**: We demonstrate respect in interdisciplinary, collaborative practice to achieve the highest quality outcomes.

- **Innovation**: We engage our students in the discovery of healthcare technology to support implementation of the nursing process while providing person-centered care.
### Congruency of Mission, Vision, and Values

<table>
<thead>
<tr>
<th>Radford University</th>
<th>Radford University School of Nursing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Vision</strong></td>
<td><strong>Vision</strong></td>
</tr>
<tr>
<td>Radford University aspires to be the premier, innovative, student-centered university in the Commonwealth of Virginia and beyond with a keen focus on teaching, research and service.</td>
<td>Blending the art and science of nursing to prepare enlightened, compassionate professionals who will meet the diverse needs of the local and global community.</td>
</tr>
<tr>
<td><strong>Mission</strong></td>
<td><strong>Mission</strong></td>
</tr>
</tbody>
</table>
| • As a mid-sized, comprehensive public institution dedicated to the creation and dissemination of knowledge, Radford University empowers students from diverse backgrounds by providing transformative educational experiences, from the baccalaureate to the doctoral level, within and beyond the classroom.  
  • As an inclusive university community, we specialize in cultivating relationships among students, faculty, staff, alumni and other partners, and in providing a culture of service, support and engagement.  
  • We embrace innovation and tradition and instill students with purpose and the ability to think creatively and critically.  
  • We provide an educational environment and the tools to address the social, economic and environmental issues confronting our region, nation and the world. | Radford University School of Nursing is committed to excellence in the development of professional nurses to meet changing local and global health care needs through education, research, practice, and community engagement. |
<table>
<thead>
<tr>
<th>Core Values</th>
<th>Core Values</th>
</tr>
</thead>
</table>
| • Student Empowerment and Success: We engage and support our students in the discovery and pursuit of their own unique paths.  
• Excellence: We expect our community to strive for the highest standards.  
• Inclusiveness: We are committed to a spirit of cooperation and collaboration, embracing and honoring the diversity of our community.  
• Community: We foster relationships and a culture of service within and beyond our university community.  
• Intellectual Freedom: We encourage and defend a fearless exploration of knowledge in all its forms.  
• Innovation: We inspire and support creativity in research, scholarship, pedagogy and service.  
• Sustainability: We are committed to integrating sustainable practices into all aspects of our operations and engage students across the curriculum to learn, discover and contribute to positive current and future environmental solutions. | • Advocacy: We intervene on behalf of vulnerable populations and the nursing profession to address ethical and healthcare issues through legal, administrative, and legislative pathways.  
• Safe Caring: We exemplify compassion for others in an altruistic manner through presence and safe, holistic practice.  
• Cultural humility: We honor traditions and beliefs of diverse populations through intentional and inclusive engagements of those in our care while supporting health promotion in the patients we serve.  
• Excellence: We utilize rigorous evidence-based methodologies to instill competency and inspire professionalism and leadership in our graduates.  
• Interprofessionalism: We demonstrate respect in interdisciplinary, collaborative practice to achieve the highest quality outcomes.  
• Innovation: We engage our students in the discovery of healthcare technology to support implementation of the nursing process while providing person-centered care. |
**Accreditation**

The State Council of Higher Education in Virginia has certified Radford University to operate in the Commonwealth of Virginia. The address for the university’s main campus is: Radford University, 801 East Main Street, Radford, Virginia 24142.

Radford University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, masters, specialist, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Radford University.

The baccalaureate, master’s, post-master’s certificate, and Doctor of Nursing Practice programs at Radford University’s School of Nursing are accredited by the Commission on Collegiate Nursing Education, 655 K Street NW, Suite 750, Washington, DC 20001, 202-887-6791.
Important Nursing Student Links See the SON Online Webpage:

https://www.radford.edu/content/nursing/home/resources.html

1. Admission Requirements

Admission information for all undergraduate programs, including Bachelor of Science in Nursing, RN-BSN, and the Accelerated program.

https://www.radford.edu/content/nursing/home/bsn.html

2. Academic Success Center / Advising

https://www.radford.edu/content/academic-success/home.html

Stephanie Slover, Academic Advisor, Young Hall 302D
(540) 831-7527, email: snslover@radford.edu

3. Financial Aid

https://www.radford.edu/content/financial-aid/home.html

3. University Graduation Information

Information regarding graduating from Radford University, including commencement dates, graduation requirements, and frequently asked questions can be found

https://www.radford.edu/content/registrar/home/graduation.html

4. Radford University & School of Nursing Policies

Undergraduate Nursing Policies and Procedures are located in the student orientation D2L shell available upon admission to a School of Nursing program.

Radford University Academic Catalog
https://catalog.radford.edu/

Radford University Academic Policies
https://catalog.radford.edu/content.php?catoid=42&navoid=1610

Radford University Credit Hour Policy
https://www.radford.edu/content/registrar/home/course-descriptions/credit-policy.html

5. Radford University Student Health

Appointments, General Services, Health Records, Vaccines, After Hours Emergency Services, Etc.

https://www.radford.edu/content/student-health/home.html
6. Radford University Carilion Student Health

   Student health services for Radford University Carilion (RUC) can be reached by calling 540-795-3273. The services are available in the form of a dedicated Nurse Navigator position in partnership with Carilion Clinic. To speak with the RUC dedicated healthcare professional, please call the provided phone number Monday through Friday from 9:00 a.m. to 1:00 p.m. In addition to telehealth services through the Nurse Navigator, the student health primary care provider is the Carilion Colonial Family Medicine practice, which is located at 3369 Colonial Avenue SW in Roanoke. Carilion Colonial Family Medicine serves as the preferred provider for students needing to establish care for chronic or preventative needs. Appointments with the preferred provider will be made by the Nurse Navigator for individual students.

7. Student Forms

   Includes forms for withdrawal, academic leave, independent study, transfer evaluation, undergraduate readmission, name change, FERPA release
   https://www.radford.edu/content/registrar/home/forms.html

   School of Nursing Student Forms
   - Student Agreement Form (Acknowledgement of Review of Handbook and Policies)
   - Agreement for Shared Information with Faculty
   - Confidentiality Agreement for Nursing Majors
   - Non-Plagiarism Affirmation

8. Undergraduate Nursing Course Descriptions

   Undergraduate nursing course descriptions
   https://www.radford.edu/content/registrar/home/course-descriptions/son-descriptions/nursing.html

9. Student Resources

   School of Nursing Handbooks and Resources
   https://www.radford.edu/content/nursing/home/resources.html

   Radford University Student Resources
   https://www.radford.edu/content/radfordcore/home/student-life/resources.html

10. Student & Professional Organizations

    Student Nursing Organization webpage
    https://groupme.com/join_group/86288323/Nwwn5yZF

    Epsilon Psi chapter, Sigma Theta Tau International Nursing Honor Society
    https://Membership.SigmaNursing.org
Bachelor of Science in Nursing (BSN)

The Bachelor of Science in Nursing (BSN) degree prepares graduates for the professional roles of a registered nurse. Graduates of the BSN program are prepared to deliver and evaluate patient-centered care while demonstrating clinical competency, critical thinking skills and caring behaviors. The BSN program builds upon a strong foundation of general education courses and prepares students to take the National Council Licensure Exam-RN (NCLEX-RN).

The BSN graduate:
- promotes health to individuals, families, groups and communities
- implements evidenced-based interventions when health is altered
- works in a variety of health care and community settings
- is prepared to pursue graduate education

There are three programs at Radford University School of Nursing with which to earn a BSN degree: Traditional BSN (TBSN), Accelerated BSN (ABSN), and RN-to-BSN. Each has its own program of study, and these are not designed for students to transfer between tracks. Students in the TBSN and ABSN programs need to maintain continuous registration for nursing major courses.

Traditional BSN

The Traditional BSN (TBSN) Track is designed for the student who does not have a previous degree in nursing. The track builds on a strong foundation of REAL general education courses which provides students with the knowledge and cognitive skills necessary to enter the nursing program. Graduates of the TBSN track will be prepared to take the National Council Licensing Examination-Registered Nurse (NCLEX-RN). During the first two years of the TBSN program, students take their general education (REAL curriculum) requirements and their pre-requisites.

Student Learning Outcomes for All BSN Programs

1. Integrate life-long learning strategies into professional nursing practice.
2. Assume leadership role within complex healthcare systems to promote holistic health and diverse populations.
3. Utilize evidence-based processes in collaboration with other members of the healthcare team to improve nursing practice and healthcare outcomes.
4. Utilize technology and information systems to enhance clinical decision making.
5. Advocate for policies and legislation that promote a safe, affordable, patient-centered healthcare environment.
6. Utilize effective communication strategies to create a positive professional work environment.
7. Collaborate in the design, implementation, and evaluation of a health promotion program.
8. Exemplify the core values of nursing as a collaborative member of the healthcare team.
9. Facilitate coordination of care within a variety of healthcare settings.
REAL General Education Curriculum for Nursing

The Nursing major fulfills the R, A, and L areas of the REAL curriculum. The Nursing R and A areas fulfill the pre-requisites for the foundational knowledge necessary for the nursing profession. These include a focus on the sciences and the understanding of human behavior. The Nursing L areas demonstrates the applied learning and culmination of skills during the nursing program.

Complete the following categories in addition to the REAL areas below:

a. **REAL Foundational Math Requirements** (3 credits): MATH 100, 121, or 125
b. **REAL Foundational Writing**: ENGL 111 (3 credits)
c. **REAL Cornerstone Contributions**
   i. **Writing Intensive**: choose 6 credits of courses designated as
   ii. **Personal and Professional Development**: NUTR 214

All courses listed below are required for the Nursing major.

**R AREA - Scientific and Quantitative REASONING**

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 120 or CHEM 111 &amp; 112</td>
<td>Chemistry of Life General Chemistry I &amp; General Chemistry II (4 credits each)</td>
<td>4</td>
</tr>
<tr>
<td>STAT 200 or STAT 130</td>
<td>Introduction to Statistics Understanding Statistics in Society</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 310</td>
<td>Human Structure and Function I</td>
<td>4</td>
</tr>
<tr>
<td>BIOL 311</td>
<td>Human Structure and Function II</td>
<td>4</td>
</tr>
</tbody>
</table>

**E AREA – Humanistic or Artistic EXPRESSION**: minor to be selected by student

9 credits to complete selected minor or 15 credits for general education minor

**A AREA - Cultural or Behavioral ANALYSIS**

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOCY 110</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 121</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 230</td>
<td>Lifespan Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 352</td>
<td>Mental Health Nursing</td>
<td>5</td>
</tr>
</tbody>
</table>

**L AREA - Applied LEARNING**

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 451</td>
<td>Community Health Nursing</td>
<td>5</td>
</tr>
<tr>
<td>NURS 454</td>
<td>Nursing Practicum</td>
<td>4</td>
</tr>
</tbody>
</table>

**Additional Required Courses**

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 334</td>
<td>Microbiology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 321</td>
<td>Pathophysiology</td>
<td>3</td>
</tr>
</tbody>
</table>
## Example Traditional BSN Four-Year Program of Study

With **Health Humanities Minor** (total: 123 credit hours; 19 from Minor)

<table>
<thead>
<tr>
<th>YEAR</th>
<th>ONE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEMMESTER 1</strong></td>
<td><strong>SEMMESTER 2</strong></td>
</tr>
<tr>
<td>ENGL 111</td>
<td>Principles of College Composition (FW)</td>
</tr>
<tr>
<td>MATH 100</td>
<td>Quantitative Reasoning (FM)</td>
</tr>
<tr>
<td>PSYC 121</td>
<td>Introduction to Psychology (A)</td>
</tr>
<tr>
<td>CHEM 120</td>
<td>Chemistry of Life (R)</td>
</tr>
<tr>
<td>STAT 130</td>
<td>Under Statistics in Society (R)</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>YEAR</th>
<th>TWO</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEMMESTER 3</strong></td>
<td><strong>SEMMESTER 4</strong></td>
</tr>
<tr>
<td>BIOL 311</td>
<td>Anatomy &amp; Physiology II (R)</td>
</tr>
<tr>
<td>NUTR 214</td>
<td>Nutrition (PPD)</td>
</tr>
<tr>
<td>PHIL 215</td>
<td>Healthcare Ethics (E)</td>
</tr>
<tr>
<td>xxx</td>
<td>Elective from HHUM Minor list (WI)</td>
</tr>
<tr>
<td>xxx</td>
<td>Elective from HHUM Minor list (300400 level)</td>
</tr>
<tr>
<td>xxx</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>
### Admission to Upper Division Nursing Courses

<table>
<thead>
<tr>
<th>YEAR</th>
<th>THREE</th>
<th></th>
<th>SEMESTER 5 (LEVEL 1 NURSING)</th>
<th>SEMESTER 6 (LEVEL 2 NURSING)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>NURS 34 Health Assessment</td>
<td>3 NURS 362 Nursing Research</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>34</td>
<td>362</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>NURS 34 Found. of Nursing Practice</td>
<td>6 NURS 364 Nursing of the Adult I (90 clinical hours)</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>34</td>
<td>364</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>NURS 35 Mental Health Nursing (45 clinical hours)</td>
<td>5 NURS 366 Nursing-Childbearing Family (45 clinical hour)</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>35</td>
<td>366</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>NURS 36 Pharmacology</td>
<td>3 NURS 368 Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>36</td>
<td>368</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL 17</td>
<td>TOTAL 14</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>YEAR</th>
<th>FOUR</th>
<th></th>
<th>SEMESTER 7 (LEVEL 3 NURSING)</th>
<th>SEMESTER 8 (LEVEL 4 NURSING)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>NURS 44 Nursing of Children (45 clinical hours)</td>
<td>5 NURS 451 Community Health Nursing (45 clinical hours)</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>44</td>
<td>451</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>NURS 44 Gerontological Nursing (45 clinical hours)</td>
<td>5 NURS 453 Leadership in Nursing</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>44</td>
<td>453</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>NURS 44 Nursing of the Adult II (90 clinical hours)</td>
<td>5 NURS 454 Nursing Practicum (168 clinical hours)</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>44</td>
<td>454</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>NURS 457 Transition to Licensure</td>
<td>HHUM 498 Health Humanities Capstone (E)</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>457</td>
<td>498</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>TOTAL 15</td>
<td>TOTAL 15</td>
<td></td>
</tr>
</tbody>
</table>

*RUC TBSN students are required to take NURS 471 Leadership and Health Policy in Nursing instead of NURS 453 Leadership in Nursing.*

**REAL Curriculum:** The Traditional BSN fulfills the R, A, and L areas, and the HHUM minor fulfills the E area.
- R - R course to fulfill Scientific and Quantitative Reasoning in Nursing
- E - E course to fulfill Health and Humanities Minor
- A - A course to fulfill Scientific and Quantitative Reasoning in Nursing
- L - L course to fulfill Scientific and Quantitative Reasoning in Nursing

---

FM - Foundational Math
Pre – Required Pre-requisite outside of R, A, L
FW - Foundational Writing
PPD – Personal/Professional Development
WI - Writing Intensive
Sim - Simulation
Health Humanities Minor - Approved Elective Courses (not otherwise required) All elective courses are not available on all campuses.

ASL 221: Introduction to American Sign Language (ASL) and Deaf Culture (3 credits)
APST 460: Seminar: Issues in Appalachia* (3 credits)
APST 495: Research in Appalachia* (3 credits)
ESHE 315: Physical Activity and Aging (3 credits)
HLTH 325: Community Health and Diversity (3 credits)
HLTH 450: Current Health Problems – Topical (1-3 credits; only when offered for 3 credits)
HLTH 460: International Health (3 credits)
CINE 310: Genres: Form, Content, and Culture* (3 credits)
CINE 402: Film History II (3 credits)
CINE 467: Special Topics in Cinema and Screen Studies*
(3 credits)
COMS 460: Special Topics* (3 credits)
COMS 465: Communication and Health Care (3 credits)
CRJU 380: Rural Crime and Law Enforcement (3 credits)
ENGL 200: Literary Texts and Contexts* (3 credits)
ENGL 201: Readings in World Literature* (3 credits)
ENGL 202: British and Commonwealth Literature* (3 credits)
ENGL 203: Readings in American Literature* (3 credits)
ENGL 308: Professional Writing Technologies (3 credits)
ENGL 309: Fiction Writing (3 credits)
ENGL 310: Poetry Writing (3 credits)
ENGL 312: Creative Nonfiction Writing (3 credits)
ENGL 321: The Study of Fiction* (3 credits)
ENGL 322: The Study of Poetry* (3 credits)
ENGL 323: The Study of Drama* (3 credits)
ENGL 406: Advanced Technical Writing* (3 credits)
ENGL 414: Special Topics in Literature* (3 credits)
ENGL 425: The Study of Adolescent Literature* (3 credits)
ENGL 470: Author in Context* (3 credits)
HIST 392: Special Topics in History* (3 credits)
PHIL 290: Selected Issues in Philosophy* (3 credits)
PHIL 439: Abnormal Psychology (3 credits)
PSYC 335: American Public Policy (3 credits)
POSC 335: American Public Policy (3 credits)
POSC 390: Topics in Political Science* (3 credits)
POSC 432: Public Organization Theory and Leadership (3 credits)
PSYC 439: Abnormal Psychology (3 credits)
PSYC 439: Abnormal Psychology (3 credits)
POSC 390: Topics in Political Science* (3 credits)
RELN 290: Special Issues in Religious Studies* (3 credits)
RELN 381: Religion and Death (3 credits)
SOCY 213: Social Issues in Healthcare Delivery (3 credits)
SOCY 340: Appalachian Health Culture (3 credits)
SOCY 341: Sociology of Health and Medicine (3 credits)
SOCY 342: Racial Disparities in Healthcare (3 credits)
SOCY 370: Environmental Sociology (3 credits)
SOCY 370: Environmental Sociology (3 credits)
SOCY 495: Topical Seminar in Sociology* (3 credits)
SPAN 211: Spanish for Health Care (3 credits)
WGST 290: Special Topics in Women's and Gender Studies* (3 credits)
ART 100: Art Appreciation (3 credits)
ARTH 215: Art History Survey: Prehistory to Gothic (3 credits)
ARTH 216: Art History Survey: Renaissance to Contemporary (3 credits)
ARTH 420: Twentieth Century Art (3 credits)
THEA 100: Theater Appreciation (3 credits)
THEA 180: Introduction to Cinema* (3 credits)
THEA 382: Genre Study: Horror* (3 credits)
THEA 383: Genre Study: Science Fiction* (3 credits)
THEA 482: Documentary/Nonfiction Film* (3 credits)
MGNT 240: Social Entrepreneurship (3 credits)
MGNT 250: Entrepreneurship and Innovation (3 credits)
MGNT 350: Owning and Managing a Business* (3 credits)
COSD 225: Communication Processes, Develop., and Disorders (3 credits)
HSCI 310: Issues in Community Health
PBHL 210: Survey of Global Environmental Health (3 credits)
PBHL 320: Social Determinants of Health (3 credits)

*when topically appropriate
Health Humanities Minor - Approved Writing Intensive Courses

All elective courses are not available on all campuses.

(no prerequisites) 3 credits at 300-400 level

ARTH 412 Renaissance Art  
ARTH 420 Contemporary Art History  
CINE 310 Genres: Form, Content, and Culture  
COSD 315 Language Science  
DNCE 480 History and Philosophy of Dance  
ENGL 300 Introduction to English Studies  
ENGL 306 Professional Writing  
ENGL 470 The Author in Context  
ESHE 450 Research Methods  
ESID 440 Current Issues in Emergency Services  
HSCI 325 Professional Communication in Health Sciences

The list of HHUM minor electives may continue to grow, and the availability of these electives will vary between semesters. Refer to the HHUM Minor website and the university class schedule for details and up-to-date information.

Two Locations for Pre-licensure Traditional BSN

Our two learning locations offer the TBSN program: 1) Main Campus, where students enter as freshman as Pre-Nursing majors on the Main Campus, and 2) Radford University Carilion in Roanoke, where students enter the university as Nursing majors. Admission to the nursing programs is competitive and is offered as criteria is met and space is available.

1. Main Campus

On the main campus in Radford, the program is structured as a traditional journey to a degree, with students entering as Pre-Nursing majors during their first year, then applying to the School of Nursing (SON) during their sophomore year for the following semester.

Main Campus Admission Requirements for Pre-Nursing Students

• Cumulative GPA of 2.8 or above (competitive GPA for admission may be considerably higher)
• At the time of application deadline, students may have no more than two (2) of the following science courses to complete: Chemistry 120, Biology 334 Microbiology, Biology 310 A&P and Biology 311 A&P.
• All pre-requisite courses must be completed with a grade of “C” or above before students can start the nursing major with the exception of pathophysiology which must be completed following the School of Nursing grading scale of “B-” or above.
• Students offered admission to Nursing must maintain the 2.80 GPA in order to start the nursing major.

Pre-requisite Grade Requirements

All pre-requisite courses must be completed with a grade of “C” or above before students can start the nursing major with the exception of pathophysiology which must be completed under the School of Nursing grading scale of a ”B-” or above.

• Students offered admission to the Nursing major Fall semester must meet the pre-requisite grades listed above for courses taken during Spring or Summer semesters. If student does not meet the pre-requisite course grades or withdraws from pre-requisite courses prior to Fall semester, the offer of admission will be revoked or deferred by the School of Nursing.
• Students offered admission to the Nursing major Spring Semester, must meet the
• prerequisite grades listed above for courses taken during the fall semester
  requisite courses with a grade of “C” or above by the end of the Fall semester. If a student
does not meet the required pre-requisite grades or withdraws from pre-requisite
courses during the Fall semester, the offer of admission will be revoked or deferred by
the School of Nursing.
• If offer of admission is revoked or deferred, the School of Nursing will notify student by e-
  mail or phone call.

Application Deadlines for the Main Campus Traditional BSN Program
Fall admission (Main campus in Radford): **November 15** by 5pm for the following fall
Spring admission (Main campus in Radford): **August 1** by 5pm for the following spring
(Applications may be accepted past these dates if space is available.)

2. Radford University Carilion Location TBSN
Radford University Carilion (RUC), located in Roanoke, VA, pairs mountain views with a more
urban environment. This location allows traditional BSN students to enter the nursing
program from day one of admission, with a qualification requirement to enter upper division
nursing in the third year.

Freshman Admission
Students admitted to Radford University Carilion (RUC) prelicensure BSN program will
begin as freshman, taking all of their course work at the RUC location in Roanoke. All
students admitted to pre-licensure nursing tracks (Traditional and Accelerated BSN) are
placed in a cohort. A cohort is defined as a group of students who are eligible to take the
same courses on the Program of Study and progress through the Program of Study
together.

Freshman applicants for the B.S.N. program at RUC must meet the following requirements to
be considered for direct admission:

• Cumulative GPA of 2.8 or higher
• Completion of 1 Biology & 1 Chemistry course or Anatomy & Physiology course with a
  C or higher

Application Deadlines for the RUC Campus Traditional BSN Program
Fall admission: (RUC campus in Roanoke): **March 15** by 5 p.m.
Spring admission: (RUC campus in Roanoke): **November 15** by 5 p.m.
(Applications may be accepted past these dates if space is available.)

3. Radford University Carilion Accelerated BSN (ABSN)
For students who hold a Bachelor’s degree in another field, the prelicensure Accelerated BSN
(ABSN) track at Radford University Carilion allows students complete the BSN degree in only 16
months over four continuous semesters, following completion of 33 hours of prerequisites listed
on the ABSN Program of Study. Graduates of the ABSN track will be prepared to take the
National Council Licensing Examination-Registered Nurse (NCLEX-RN).
Due to the full-time demands of this program, it is strongly recommended that students not work while enrolled in this program.

Accelerated BSN (ABSN) at RUC Location- Admission Requirements

- Baccalaureate degree from a regionally accredited institution with a cumulative GPA of 2.8 or higher
- Writing sample, one page or less, double-spaced, 12-font on the following topic: Please describe your motivation for pursuing a BSN degree, and why you want to do so at Radford University Carilion
- Resume documenting previous education and work experience
- Completion of all prerequisite coursework by the end of the semester preceding the cohort start
- Students who have failed one nursing course at another institution must submit a letter of good academic standing from their previous nursing institution.
- Students seeking entry into the Accelerated Bachelor of Science Nursing program who have been program dismissed from another nursing program must wait for two years to be considered for admission at Radford University Carilion.
- Qualified students (minimum GPA 2.80) who have applied for change-of-major into the Accelerated BSN Program will be considered on a first-come-first-served basis according to date requested (date the request is received by program secretary).

Accelerated BSN Prerequisites (ABSN)

**Prerequisites Required for Admission**

- Baccalaureate Degree (18 credits)
- Core Waiver (15 credits): English (9cr), Ethics (3cr), Social/Behavioral Sciences (3cr)

**Prerequisites to be completed prior to beginning Nursing courses (32 credits)**

- BIOL 310 & 311 Anatomy and Physiology I & II (8 cr)
- CHEM 104 Chemistry of Life (or CHEM 111 & 112) (8 cr)
- PSYC 230. Lifespan Development (3 cr)
- BIOL 334 Microbiology (4 cr)
- NUTR 214 Nutrition (3 cr)
- STAT 130 or 200 Introduction to Statistics (3 cr)
- NURS 321 Pathophysiology (may be taken concurrently in the first semester) (3 cr)

Application Deadlines for RUC Accelerated BSN Program

- Fall cohort: January 15 by 5 pm
- Spring cohort: September 15 by 5 pm

Transfer students: Admission to Traditional or Accelerated BSN

Transfer from another University/College

- Overall combined GPA for courses taken are considered for admission.
- Students with prior BA/BS degree: an official transcript from the institution conferring the degree is required.
- Two semesters of Chemistry (CHEM 111 and 112) are required in order to receive credit for CHEM 120 at Radford University.
Students from other Nursing programs

- Students who have been unsuccessful in a previous nursing program may apply to the School of Nursing if it has been at least two years since last enrollment in the program in which the student was unsuccessful.
- The student must not have had any conduct or honor code violations and must provide a letter of good standing from the previous nursing program director.
- The student should provide a letter with the application explaining the previous experience in the nursing program and how the student plans to be successful in the future.
- All transcripts from the previous nursing program must be supplied. If the student is accepted, the student will be required to take all nursing courses.
- The School of Nursing may request further documentation from previous nursing program.

Accelerated BSN Program of Study - Fall Cohort

<table>
<thead>
<tr>
<th>FALL SEMESTER 1</th>
<th>SPRING SEMESTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>INDS 100 Introduction to Healthcare Delivery Systems</td>
<td>IPEH 200 Fundamentals of Teamwork (online)</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>NURS 300 Pharmacology</td>
<td>NURS 314 Nursing Process in Psychiatric/Mental Health</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>NURS 301 Dosage Calculation</td>
<td>NURS 317 Nursing Process in Gerontology</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>NURS 303 Foundations of Professional Nursing Practice</td>
<td>NURS 354 Nursing Process Applications for ABSN I</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>NURS 340 Health Assessment</td>
<td>NURS 358C Clinical Practicum for ABSN I</td>
</tr>
<tr>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>NURS 351 Prof Nursing Skills for ABSN</td>
<td>NURS 410 Research Applications in Healthcare</td>
</tr>
<tr>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong> 15</td>
<td><strong>TOTAL</strong> 16</td>
</tr>
</tbody>
</table>

*NURS 321 Pathophysiology may be taken as a prerequisite or corequisite the first semester

<table>
<thead>
<tr>
<th>SUMMER SEMESTER</th>
<th>FALL SEMESTER 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 320 Informatics and Technology in Health Care</td>
<td>NURS 423 Community and Population Health</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>NURS 334 Nursing Process of the Childbearing Family</td>
<td>NURS 461 Nursing Process Applications for ABSN III</td>
</tr>
<tr>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>NURS 336 Nursing Process for Children</td>
<td>NURS 457 Professional Nursing Practice for ABSN</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>NURS 361 Nursing Process Applications for ABSN II</td>
<td>NURS 471 Leadership and Health Policy in Nursing for ABSN</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>IPEH 350 IP Healthcare Exploration (online)</td>
<td>NURS 479C Clinical Practicum for ABSN III</td>
</tr>
<tr>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>NURS 369C Clinical Practicum for ABSN II</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong> 16</td>
<td><strong>TOTAL</strong> 16</td>
</tr>
</tbody>
</table>
Accelerated BSN Program of Study - Spring Cohort

<table>
<thead>
<tr>
<th>SPRING SEMESTER 1</th>
<th>SUMMER SEMESTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>INDS 100</td>
<td>IPEH 200</td>
</tr>
<tr>
<td>NURS 300</td>
<td>NURS 314</td>
</tr>
<tr>
<td>NURS 301</td>
<td>NURS 317</td>
</tr>
<tr>
<td>NURS 303</td>
<td>NURS 320</td>
</tr>
<tr>
<td>NURS 340</td>
<td>NURS 354</td>
</tr>
<tr>
<td>NURS 351</td>
<td>NURS 358C</td>
</tr>
<tr>
<td><strong>TOTAL 15</strong></td>
<td><strong>TOTAL 16</strong></td>
</tr>
</tbody>
</table>

* NURS 321 Pathophysiology may be taken as a prerequisite or corequisite the first semester

<table>
<thead>
<tr>
<th>FALL SEMESTER</th>
<th>SPRING SEMESTER 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 334</td>
<td>NURS 423</td>
</tr>
<tr>
<td>NURS 336</td>
<td>NURS 457</td>
</tr>
<tr>
<td>NURS 361</td>
<td>NURS 461</td>
</tr>
<tr>
<td>IPEH 350</td>
<td>NURS 471</td>
</tr>
<tr>
<td>NURS 369C</td>
<td>NURS 479C</td>
</tr>
<tr>
<td>NURS 410</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL 16</strong></td>
<td><strong>TOTAL 16</strong></td>
</tr>
</tbody>
</table>

RN-to-BSN Fast Track, Online Program

The post-licensure track of the undergraduate nursing program, or “RN-to-BSN,” provides flexible online learning opportunities in short 7-week terms for students who are graduates of community colleges or diploma schools and are licensed registered nurses (RN). Co-enrollment options are available as well. This curriculum is designed to accommodate RNs who are employed and/or involved with family, community, and other responsibilities.

A total of 120 semester hours are required for graduation including general education and nursing major requirements:

- 30 credit hours minimum at Radford University: ten (10) 3-credit hour nursing courses
- All RN-to-BSN students will need to complete the following courses, or their transfer equivalencies, with a grade of “C” or better prior to degree completion: Anatomy/Physiology (equivalent to 8 total credit hours), Microbiology with lab, Statistics (this is a pre-requisite to Nursing Research), Developmental Psychology and Nutrition.
RN-to-BSN Program - Admission Requirements

Eligibility criteria options:

Option 1: Full-time or part-time studies
- An Associate Degree or Diploma in Nursing from a State-approved program
- An active license as Registered Nurse with the Virginia Board of Nursing or a Nurse Licensure Compact state; OR an active license as Registered Nurse in another state and eligible for licensure in the Commonwealth of Virginia
- Minimum cumulative GPA of 2.5 on all nursing courses attempted and on all cumulative college work

Option 2: Concurrently Enrolled VCCS Students
- Enrolled in an Associate of Applied Science Nursing Program in any Virginia Community College System (VCCS) school
- Completed at least one year of program
- Minimum cumulative GPA of 2.5 on all nursing courses attempted and on all cumulative college work
- Limited to one course per term while concurrently enrolled

REAL General Education Curriculum
Students in this program will likely be bringing in more than 60 credit hours of transferrable credit from their associates’ program; the additional nursing requirements will map to cover R and A and students will need an additional course to cover E to fulfill the transfer requirements for REAL. The School of Nursing will allow nursing courses from regionally accredited programs to transfer in as NURS 1ELE in the equivalent number of credit hours.

Course Enrollment
Students may only enroll in one RN-to-BSN course per semester if:
- The student has 5 or more non-nursing required courses to be completed (Core or Additional Requirements) OR
- The student is concurrently enrolled at a Virginia Community College AAS in Nursing (RN) program

RN-to-BSN Program of Study

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 400</td>
<td>RN Strategies for Professional Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 401</td>
<td>RN Theoretical Foundations of Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NURS 402</td>
<td>RN Healthcare Informatics and Technology</td>
<td>3</td>
</tr>
<tr>
<td>NURS 403</td>
<td>RN Healthcare Policy</td>
<td>3</td>
</tr>
<tr>
<td>NURS 404</td>
<td>RN Community Health Nursing</td>
<td>3</td>
</tr>
</tbody>
</table>
Professional Portfolio
During the last semester of RN-to-BSN program, students are required to submit a professional portfolio. The portfolio represents the best of a student’s work and is concrete evidence of individual talent, skills, abilities and interests. The student is advised to retain all student work completed during nursing major in preparation for completion of this requirement. If clinically relevant information is used in the portfolio, all potential patient identifying information must be removed from all work.

Requirements & Standards for All Students
Nursing students are expected to maintain all of the following requirements on an ongoing basis during enrollment in the Nursing program.

All students must read the following policies, sign the Student Agreement form, and upload the form along with their health insurance card to their CastleBranch account prior to the beginning of the semester in which the student is admitted to the School of Nursing.

- Functional and Technical Standards
- Agreement for Shared Information with Faculty
- Risk Management (Drug Use/Abuse)
- Standards of Professional Practice Education
- Standards of Student Conduct
- Clinical Simulation Center Student Expectations
- Clinical Simulation Center Confidentiality Agreement
- Confidentiality Agreement for Nursing Majors
- Clinical Absence/Tardiness Policy
- Copy of Health Insurance Card – front and back of card
- Signed Student Agreement Form
- Copy of covid vaccine card or exemption documentation

To access the document management system in CastleBranch, log into: https://castlebranch.com

Functional and Technical Standards
The following serves to notify prospective students of standards for safe nursing practice. It is the student's responsibility to utilize a critical thinking process to assess, implement, and evaluate their ability to learn and fulfill these standards throughout the educational process and the act of professional nursing.

| NURS 405 | RN Gerontologic Nursing | 3 |
| NURS 406 | RN Holistic Nursing Practice | 3 |
| NURS 407 | RN Leadership and Management | 3 |
| NURS 408 | RN Nursing Research and Evidence Based Practice | 3 |
| NURS 409 | RN Interprofessional Clinical and Capstone | 3 |
Essential Mental Abilities

- Follow instructions and rules.
- Demonstrate safe nursing practice within the defined clinical time period.
- Maintain reality orientation accompanied by short- and long-term memory.
- Assimilate knowledge acquired through lectures, discussion, readings and self-directed studies and effectively apply that knowledge in clinical settings for a variety of client needs and problems.
- Locate, retrieve, and utilize information from a variety of resources, e.g., electronics, libraries, people, and organizations.
- Demonstrate the ability to apply basic mathematical skills accurately, including, but not limited to, ratio proportion concepts, use of conversion tables, and calculations of drug dosages and solutions.
- Comprehend and apply abstract concepts from biological, sociological, and psychological sciences.
- Utilize sufficient critical thinking abilities for clinical judgment.
- Appreciate the diversity of people relative to age, gender, sexual orientation, culture, ethnicity, religion, socio economic level, lifestyle, values and functional ability.

Essential Communication Skills

- Organize thoughts to communicate effectively through written documents that are correct in style, grammar, and mechanics. Speak clearly in order to communicate with patients, families, healthcare team members, peers and faculty.
- Effectively utilize interpersonal abilities to interact with diverse individuals, families and groups.
- Establish interpersonal rapport sufficient to communicate, collaborate, and relate effectively with individuals, families, community groups, and health care professionals.
- Read and accurately interpret written communications (i.e., test questions, provider orders etc.).

Essential Physical Abilities

**Visual Acuity:** Be able to read charts, records, scales, handwritten notations, and detect changes in skin color or condition accurately. Be able to draw up the correct quantity of medication in a syringe, accurately read a syringe, and any other measuring device. Demonstrate eye/hand coordination for manipulation of equipment.

**Auditory Ability:** Demonstrate the ability to distinguish tonal differences and the ability to use the telephone. Included in this policy, but not limited to, is the ability to communicate effectively with patients in English, detect sounds related to bodily functions using a stethoscope, and detect audible alarms generated by mechanical systems used to monitor patients.

**Sensory Ability**
- Distinguish odors, e.g., drugs, solutions, body fluids, smoke, and chemicals.
- Demonstrate sufficient tactile ability to differentiate changes in sensation, with or without the use of protective gloves, e.g., pulse, temperature, and skin irregularity.
Motor Ability

• Manipulate equipment appropriately to provide nursing care to clients, e.g., syringes, infusion pumps, life support devices, and stethoscopes. Use of hands for grasping, pushing, pulling and fine manipulations.
• Move unassisted from room to room, and stand and walk for six to twelve hours per day. Maintain balance while standing and able to reach below the waist and overhead.
• Provide a safe and clean environment, and be able to assist others in activities of daily living, e.g., walking, bathing, eating, toileting, transferring, and lifting.
• Perform CPR (i.e., move patient to compress chest and manually ventilate patient).
• Complete assignments with specified time periods, e.g., technical procedures, health assessments, written work, tests, and client documentation.
• Perform multiple tasks accurately in rapidly changing situations.

Other

• Take responsibility for personal safety in laboratory and clinical environments.

Criminal Background Check

Applications can be denied because of previous felony or misdemeanor charges or convictions. If admitted to the nursing major, students are required to do a Criminal Background Check and drug screening. If the Criminal Background Check and/or drug screen shows issues of concern, the School of Nursing will take appropriate action which could include dismissal. The information will be shared with the clinical agencies that the School of Nursing uses for clinical placements. The clinical agencies will determine eligibility for clinical at the agency. If the clinical agency refuses to allow a student in clinical, the student will be dismissed by the School of Nursing.

The School of Nursing must adhere to requirements established by clinical agencies regarding Criminal Background Checks (CBC) on students and faculty members. **All students will be required to have an initial CBC upon admission and every semester thereafter a CBC recheck if student is taking clinical courses.** The School of Nursing has contracted with CastleBranch to do the background checks. Link to order background check: [https://portal.castlebranch.com/RC70](https://portal.castlebranch.com/RC70) To place the order click on Place Order. You will be taken to another page then click on please select and click on nursing. You will select the appropriate semester either, Fall or Spring, that you start the nursing major to begin the background check. You will need to click on either resident of Virginia or Non-Resident of Virginia. The student will be responsible for the fees associated with any CBCs required for clinical.

If the background check shows issues of concern the results will be shared with the clinical agencies that the School of Nursing uses for clinical. The clinical agencies will determine whether you can come to their agency for clinical. If the clinical agency refuses to allow you in clinical you will be dismissed by the School of Nursing. Conduct checks will be done every semester by the School of Nursing with the Office of Student Standards and Conduct.

Charges / Convictions

After you start the nursing major, if you are charged or convicted, pled guilty to, or pled nolo contendere (no contest) to a violation of any federal, state or other statute or ordinance
constituting a felony or misdemeanor, this includes, offenses for driving under the influence of drugs and/or alcohol must be reported to the Undergraduate Coordinator of the School of Nursing. Failure to report this information will result in disciplinary action by the School of Nursing. This will be reported to clinical agencies as necessary and the Dean of Students and the Office of Student Standards and Conduct. Student will provide all required and requested court papers. The clinical agency will decide if a student can attend clinical. If not, the student will be required to withdraw from the School of Nursing.

Drug Screen

Each semester, prelicensure nursing students will have a urine drug testing at a time designated by the School of Nursing. Students may be subject to additional screenings throughout upper division at the student’s expense. Students under reasonable suspicion of substance abuse demonstrating unusual, unexplained behavior will also be tested. At this time marijuana prescription cards are not being accepted by our clinical partners.

A SAMSHA (Federally) certified reference laboratory must perform testing. The School of Nursing will designate where students are to receive their drug screen. The testing fee is the responsibility of the individual student. The following categories of drugs will be tested for in the urine drug screen:

- Amphetamines
- Barbiturates
- Benzodiazepines
- Cannabinoids (THC) (Please note CBD can contain THC and may make a drug screening positive for marijuana which is prohibited by clinical agencies).
- Cocaine (as Benzoylecgonine)
- Meperidine (Demerol)
- Methadone (Dolophine)
- Opiates (codeine, morphine, hydrocodone, hydromorphone)
- Oxycodone (Oxycodone, oxymorphone)
- Phencyclidine (PCP)
- Propoxyphene (Darvon)
- Tramadol
- Dilution testing- creatinine

Health Requirements

The following must be uploaded to the student’s CastleBranch account prior to the beginning of starting in the Nursing major:

- Personal information and next of kin
- Health care credentials
- Health history
- Tuberculosis screening (aka PPD): 2-step PPD, QuantiFERON Gold or T-spot blood test (must be done annually and is responsibility of student)
- Certificate of immunizations (6): Tetanus, diphtheria, and pertussis (Tdap) Measles, mumps, and rubella
(MMR) Polio virus series of 4 vaccines  
(IPV) Meningococcal conjugate vaccine  
Hepatitis B vaccine series of 3 vaccines  
Varicella zoster, Covid-19 vaccines

- Physical examination with health care provider signature
- Student signature and health record dated
- Covid vaccine card or approved exemption documentation

After initial submission of the requisite forms, any changes in information originally submitted that occur during a student’s enrollment in the program must be immediately communicated to the Undergraduate Coordinators and the Clinical Coordinator/Clinical Resource Associate to confirm clinical or program eligibility. This is the responsibility of the student and failure to comply with this mandate may jeopardize a student’s participation in the required clinical or didactic portion of the program.

Changes to Health Status

All health status changes are considered important and relevant. Health status changes that are prolonged or highly disruptive to attending class or clinical must be immediately communicated. The communication path to follow is Clinical Instructor, then Course Leads, and then the Undergraduate Coordinator. In various circumstances, the consent of a qualified health care professional may be required to permit the student to continue in the classroom and/or clinical area.

With any illness (physical, emotional or mental) or condition (pregnancy/injury), the School of Nursing may require that the student have documentation from a medical provider or counselor certifying that the student is able to perform all duties expected of a nursing student (in the classroom and/or clinical area). The student may not be able to continue in the program until such documentation is received. The student is responsible for any expenses incurred related to illness or injury while acting in the capacity of a student.

Flu Vaccine

Radford University Nursing students: the flu vaccine is required by many of our clinical agencies. Therefore, nursing students will be required to get a flu vaccine by October 1st of each year unless a student has a documented medical reason they cannot receive the flu shot. Students need to upload proof of their flu vaccine or medical documentation about why they have to decline. Students who do not receive the flu vaccine, will be required to wear a mask in all patient settings and may limit where a student can attend clinical.

Immunizations & Tuberculosis Screening

All immunizations MUST be completed and verification recorded on health record. Verification of Tuberculosis Screening (2-step PPD, QuantiFERON Gold (QFT- G) or T-spot blood test or Chest X-Ray if positive screening or previous positive screening must be completed prior to enrollment in upper division nursing major and must be kept up-to-date during the remainder of the nursing major. All pertinent information must be submitted to the student CastleBranch account by the date given by the School of Nursing.
Please do not ask nursing faculty to sign off on paperwork for a negative PPD. Please return to the place where you received the test to have them sign off.

Each semester students will have a urine drug testing at both the Radford and Roanoke site at a time designated by the School of Nursing. Students may be subject to additional screenings throughout upper division at the student’s expense.

Private Health Insurance

Students are required to have private health insurance when starting clinical courses and are required to provide proof and upload their insurance card to their CastleBranch account each semester. This is a requirement of our clinical agencies. Students are responsible for all expenses related to required vaccinations and physical exams. Students will be responsible for all expenses related to providing documentation from a healthcare provider if class or clinical is missed due to illness. If a student has a medical issue during clinical, the student is solely responsible for the out-of-pocket expenses related to any care provided.

Liability Insurance

It is highly recommended that students carry their own liability or malpractice insurance for nursing students. An individual is legally and financially responsible for injury caused as a result of one’s negligence. The School of Nursing does not recommend any specific company and any company can be used. The following is provided for information only: Nurses Service Organization (NSO) is the official National Student Nurses’ Association (NSNA)-endorsed provider of professional liability insurance for nursing students. Visit the following website for more information.

https://landing.nso.com/malpractice-insurance/?refID=iiWW2PPi&utm_source=google&utm_medium=cpc&utm_campaign=HC-NSO-PPC-[nso]-Brand-Exact-D&utm_term=nso&utm_source=google&utm_medium=cpc&utm_campaign=&utm_term=nso&mkwid=shZiMnIxm-dc_pcrid_599380967756_pkw_nso_pmt_e_slid_&pgrid=65431860200&ptaid=kwd-300822973111&gclid=EAIaIQobChMI-4-gwKDK-QIVjsGzCh1ngQJuEAAYASAAEgKxi_D_BwE&qclsrc=aw.ds

CPR Certification

All nursing students are required to maintain cardiopulmonary resuscitation (CPR) certification during upper division nursing courses where clinical rotations are required. The American Heart Association BLS-C Health Care Provider course is the only approved course for CPR and must be renewed every two years. Some CPR courses offer the didactic (lecture) component online, but you must be checked off by an AHA-certified CPR instructor for the hands-on component in order for the course to be accepted by the School of Nursing.
The student is responsible for maintaining current certification throughout the upper division nursing program where clinical rotations are required and is responsible for submitting a copy of the new card or ecard to the CastleBranch account. If the CPR certification expires, the student will not be allowed to attend clinical rotations until they have updated this information their CastleBranch account and approved by School of Nursing designee. **No grace period will be allowed, and not attending clinical will result in probationary action.**

Basic First Aid certification is not required but optional. This may be included in some CPR courses and may provide student with valuable beginning skills.

**School of Nursing Grading**

**Minimum Passing Grade for Nursing Courses**

A minimum final letter grade of “B-” is required in each Nursing course (see Radford University School of Nursing Undergraduate Grading Policy). A final grade of “C” or below requires the student to re-take the course. Unsuccessful clinical performance will result in course failure.

In courses combined with theory, laboratory and/or graded clinical components, a passing grade of 80 must be earned in each component in order to pass the entire course. In addition, clinical evaluations must receive a PASS on PASS/FAIL system in order to pass the course.

Faculty will measure theory grading component with clearly measurable assessment instruments (tests, proctored quizzes, final exam).

- Numeric scores from these instruments will stand alone as the course grade if less than 80 is achieved.
- Papers, projects and other course work will not be calculated until the minimum score of 80 is achieved.
- If the testing portion grade is lower than the 80, then the grade in the course will be a C, D or F depending on the average test grades regardless of the points or grades in the other parts of the course.

**School of Nursing Grading Scale**

The undergraduate Nursing programs use the Radford University grading scale except the minimum passing grade for all upper division (NURS) nursing courses is 80 (B-).
Student Accommodations

Students seeking academic accommodations under the Americans with Disabilities Act must register with Radford University’s Center for Accessibility Services (CAS). The policies regarding students with disabilities may be found at:

https://www.radford.edu/content/cas/home.html

Phone: 540-831-6350 Email: cas@radford.edu. Students qualified for academic accommodations should meet with each course professor during office hours, to review and discuss accommodations.

Progression in Prelicensure Undergraduate Nursing Programs

Details for progression in all undergraduate Nursing programs can be found in the School of Nursing Progression and Graduation Policy.

RUSON Academic Progression Policy 10142021.pdf

Medication Mathematics Testing

All students in every level of upper division nursing must successfully complete a standardized medication math test at each level of the pre-licensure nursing curriculum. Tests will cover typical drug dosage calculations for the patient populations encountered at each level and will be given during the initial weeks of each academic semester. Students will be also required to pass dosage calculations in selected nursing courses throughout the curriculum. For more details on testing and general rules for rounding in math calculations, please see the School of Nursing Medication Mathematics Testing Policy.

RUSON Medication Mathematics Testing Policy 10142021.pdf

Radford University SON Undergraduate Handbook AY 2022-2023
Attendance
Students are expected to participate in all scheduled learning experiences, including but not limited to classroom, laboratory, simulation, clinical, and preceptorship (see School of Nursing Attendance Policy and current Radford University Standards of Student Conduct. Children, family and friends are not permitted to attend or visit classes, lab or clinical. Family members or friends are not permitted to visit students in clinical areas even if the family member or friend is an employee of that agency.

RUSON Attendance Policy 10142021.pdf

Kaplan Standardized Testing
Standardized specialty exams and case studies are assigned to each level within the Upper Division, School of Nursing Curriculum. Students in all levels are required to purchase Kaplan testing and case study products, and students bear the financial responsibility of paying for these tests and case studies. See School of Nursing Examination Policy for details.

Changing Cohorts
Students will not be moved from their original cohort until these three conditions are met:
1. The Change of Cohort Request form has been completed and signed, AND
2. The current semester comes to an end, AND
3. Their position in a new cohort has been assigned
If a pre-licensure nursing student fails or withdraws from one nursing course on the Program of Study, the student will be dropped from their current cohort.

Students desiring to change cohorts are placed on a waiting list to be moved into their desired cohort, if space is available, in the following order of priority:
1. Students who have already started nursing courses but must slow their progression due to non-academic reasons
2. Students who need to repeat one nursing course, have at least a 2.80 GPA, and have fallen back in progression
3. Students who have failed a sequenced prerequisite course (e.g., science course)

After the semester ends, the APG committee will notify the student as to whether or not the Change of Cohort Request was approved. If a student's change of cohort is approved, the advisor will assist the student in revising their Plan of Study to reflect the change.

TBSN Alternative Sequencing
The alternative sequencing track allows students to take upper division TBSN courses over five (5) semesters rather than four (4). Admission to alternative sequencing is not guaranteed, and the number of students may be limited. Since this option could impact a student's financial aid, the student may choose to take elective courses during these three semesters to bring their admission status to full-time. The policies regarding withdrawal and course failure for progression in the TBSN program remains the same while students are in alternative sequencing.
The following Alternative Sequencing of Upper Division TBSN Courses has been approved:

<table>
<thead>
<tr>
<th>YEAR THREE</th>
<th>SEMESTER 5 (LEVEL 1 NURSING)</th>
<th>SEMESTER 6 (LEVEL 2 NURSING)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 340</td>
<td>Health Assessment</td>
<td>3</td>
</tr>
<tr>
<td>NURS 345</td>
<td>Found. of Nursing Practice</td>
<td>6</td>
</tr>
<tr>
<td>NURS 352</td>
<td>Mental Health Nursing</td>
<td>5</td>
</tr>
<tr>
<td>NURS 368</td>
<td>Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>17</td>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>SEMESTER 7 (LEVEL 2/3 NURSING)</th>
<th>SEMESTER 8 (LEVEL 3 NURSING)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 366</td>
<td>Nursing-Childbearing Family</td>
<td>5</td>
</tr>
<tr>
<td>NURS 448</td>
<td>Nursing of the Adult II</td>
<td>5</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>10</td>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>SEMESTER 9 (LEVEL 4 NURSING)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 451</td>
<td>Community Health Nursing</td>
</tr>
<tr>
<td>NURS 453</td>
<td>Leadership in Nursing</td>
</tr>
<tr>
<td>NURS 454</td>
<td>Nursing Practicum</td>
</tr>
<tr>
<td>NURS 457</td>
<td>Transition to Licensure</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>14</td>
</tr>
</tbody>
</table>

Requesting Alternative Sequencing

- Students interested in alternative sequencing need to discuss this option during Semester 5 (Level 1) with their advisor and then with the Undergraduate Coordinator.
- Students will write a letter to the APG committee to formally make the request and explain the reasons why this option is necessary for the student’s academic success.
- The request letter must be submitted (email or post) to the Chair of the APG committee by the 1st Tuesday after finals week by 10:00 am of the student’s semester.
Incomplete Grades
Incomplete grades must be completed prior to progressing to the next sequential nursing semester. Incompletes may not be completed during Wintermester, Maymester, or Summermester.

Program Readmission
For voluntary breaks in attendance, readmission is not automatic. Please refer to the School of Nursing Readmission Policy for details on how to be readmitted to the undergraduate nursing program.

RUSON Readmission Policy 10142021.pdf

Clinical Requirements

Pre-licensure Nursing students receive direct, hands-on experiences through participation in experiential learning activities (clinical rotations) at healthcare partner sites across the New River and Roanoke valleys and through simulated experiences at our state-of-the-art Clinical Simulation Centers. A minimum of 500 hours of direct client care, supervised by qualified faculty, is provided to our students as required by the Virginia Board of Nursing (Regulation 18VAC90-27-100). For details of all requirements of clinical, uniforms, and dress code, please refer to the School of Nursing Classroom and Clinical Policy and the School of Nursing Dress Code Policy.

RUSON Classroom and Clinical Policy 10142021.pdf

Clinical shifts may be up to twelve (12) hours and may include days, evenings, nights, and weekends. Clinical rotations are subject to last minute changes each semester. Requests for placement into a specific clinical site cannot be accommodated. Therefore, students’ personal commitments must remain flexible to accommodate program requirements. Each student is responsible for providing their own transportation to meet the requirements for clinical.

Nursing students are required to complete orientation and training at assigned clinical agencies throughout the nursing program. School of Nursing staff and faculty will notify students electronically and/or in person when and where orientation/training will be held (or if online training is to be utilized) and any associated due dates. Students may be required to complete online training when school is not in session because of agency deadlines. Students are expected to check email frequently and comply with the requests in the email. Some clinical agencies require an additional fee for clinical placements. The payment for clinical placements will go directly to the agency and will be the sole responsibility of the student.

Clinical Uniforms

The School of Nursing Uniforms are to be purchased from the Radford University Bookstore. You may purchase them online or in the store on campus.

   Radford University Bookstore Fairfax Street/Dalton Hall Radford, Virginia 24142
   Barnes & Noble - Radford University; Phone: 540-831-5498, Fax: 540-831-6166
Students are to order the following uniforms for RU Main Campus:

- Two Gray Cherokee Scrub Tops with Radford University Logo
- Two Gray Cherokee Scrub pants
  Additional tops and pants may also be purchased. There may be times when you will have 3 clinical days in a row. If you only have 2 sets of scrubs, you will need to wash your uniform before the 3rd clinical day, if this isn’t possible, you will need to have a 3rd set of scrubs.
- Gray Polo Shirt with Radford Logo Required as part of uniform in Nursing 352 (Level 1) clinical rotation. Polo shirt with Radford Logo must be purchased through the Radford University Bookstore.
- Black Scrub pants are to be worn with the Gray Polo Shirt when in the Nursing 352 clinical. The black scrub pants can be purchased any place and do not need to be a specific style. They are not available in the Radford University bookstore.
- Red or Gray Polo Shirt for Nursing 444 and Nursing 451 in Level 3 to wear with Khaki or black pants in these levels.
- Khaki or black pants can be purchased anyplace of your choosing. Pants must be made of material thick enough to prevent seeing undergarments through the fabric.
- Radford University School of Nursing Photo ID Name Tag. First name and middle initial only will appear on the name tag. All nursing students must have a School of Nursing ID badge, made at the RU Express and Parking Office in Heth Hall on main campus.
- Additional items as desired.

Students are to order the following uniforms for RUC Campus:

Students may purchase uniforms from either the RUC Bookstore or Update Uniforms. Do not buy uniforms from Radford University Main campus, as they are not the correct uniforms for RUC.

**Brand** - Cherokee Workwear Uniforms

**Color** - Pewter

Ladies’ Monogramed Top
Ladies’ Pant Style #WW160
Men’s Monogramed Top
Men's Pant Style #WW190

Pewter Scrub Jacket (does not need to be monogramed) Style #WW340

Students must purchase scrubs the semester of NURS 340 Health Assessment course.

RUC TBSN students are required to wear a specific polo shirt ordered from the RU Bookstore for the NURS 444 Gerontological Nursing & NURS 451 Community Health Nursing courses. More information and details will be given closer to Level 3 nursing courses.

**Radford University Carilion Name Badges**

Students must wear their Radford University Carilion name badge at all times when on campus for classes or in clinical activities. Lost or damaged cards will be replaced by the Office of Student Accounts located on the 4th Floor of RUC in Room 406.

**Clinical Supplies**

Level 1 students are required to purchase a skills pack, which includes a pen light, for the lab portion of NURS 345 in Level 1. Other required supplies include medical scissors, a stethoscope,
and a normal-sized adult blood pressure cuff with manual, (aneroid sphygmomanometer (dial gauge) is required at RU main).

**Purchase of Stethoscope**

What to look for when purchasing a stethoscope:
A stethoscope is an important piece of equipment for a registered nurse. It helps the nurse assess and monitor a client’s blood pressure, heart rate, rhythm, lung sounds, abdominal sounds, and bruits. Stethoscopes range in price from $15 - $800, you should be able to get one for under $100. You do not need to purchase an expensive stethoscope. Cheaper stethoscopes are fine for a nursing student. Purchase what you can afford.

The BEST stethoscope for you is one you can afford and one that has the features listed below:

- Earpieces should fit snugly and comfortably in your ears.
- Binaural should be angled and strong enough to keep the earpieces in place without causing discomfort.
- Earpieces should point toward your nose when you put them in your ears.
- The tubing should be flexible and 12 to 18 inches in length (longer tubing decreases sound transmission through the stethoscope)
- The tubing should be thick walled (internal diameter of 4 mm or 1/8 inch) to help eliminate transmission of noises caused by rubbing the tubing against other surfaces.
- Before buying, listen to your own or another person’s heart sounds to determine if you can indeed hear with the stethoscope you are considering.
- The higher priced stethoscopes may have adapters that you can purchase which allow you to change off the adult chest piece for a child chest piece. Check the options listed with the stethoscope packaging information. Pediatric attachments aren’t necessary for nursing school.
- Based on advice of nursing faculty, it is best to purchase a traditional bell and diaphragm stethoscope instead of the new combination model with a one-sided chest piece that changes from bell to diaphragm by pressure.
- The School of Nursing will have a few child stethoscopes and blood pressure cuffs for use during the pediatric rotation. The neonatal nursery in the hospital has tiny models for you to use during that rotation. No need to purchase a stethoscope with pediatric/neonatal size chest pieces.
- No cloth covering on stethoscopes.
- You do not need to purchase an expensive cardiology stethoscope.

**Online Simulation Experiences**

Online learning/simulations for clinical credit may be required in nursing courses to help students gain experience in content specific skills. These resources are identified by the instructor prior to the start of the semester along with other course materials, and students are responsible for payment of these learning sources. All online simulations are debriefed by qualified faculty to ensure excellence and continuity of experiences.

**Clinical Opportunities Abroad**

In some cases, students may use International Travel/Study Abroad or Faculty Approved and Supervised trips for some of the clinical hours for NURS 451 in Level 4 of the TBSN program.
These hours must be approved by supervising Radford University SON faculty and NURS 451 lead faculty. Please see the Study Abroad Policy for more details.

Clinical Simulation Centers

Our Clinical Simulation Center (CSC) program aspires to be the premier, innovative and student-centered simulation program with a keen focus on teaching, research and interprofessional education preparing competent, compassionate, professional clinicians to meet the needs of the local and global community. Radford University has two CSC locations which serve students and faculty from the School of Nursing, Waldron College of Health and Human Services, and the greater healthcare community: Main campus Cook Hall and Roanoke Higher Education Center.

The Radford University Clinical Simulation Centers are training and assessment centers that include the following simulation technologies: standardized patients (SPs), full-size electromechanical patient simulators, computer assisted instruction (CAI), and audio/visual equipment for simulation recording.

The Clinical Simulation Centers are committed to:
• Deliver a simulation environment that is safe and realistic
• Integrate innovation and evidence-based practice into simulation teaching strategies
• Incorporate state-of the art technologies in clinical education
• Promote interprofessional education
• Provide active learning experiences that foster student reflection and self-discovery
• Produce quality healthcare professionals with enhanced critical thinking abilities, communication and teamwork skills and clinical competence

Degree and Graduation Requirements

It is the responsibility of the student to ensure that they meet the degree requirements. Students should meet with an advisor in the Academic Success Center or Academic Advisor to review their academic records and establish a plan for completing degree requirements. See the School of Nursing Progression and Graduation Policy for more details.

Traditional BSN Programs
To graduate with a Bachelor’s of Science in Nursing degree in the Traditional program, students must meet the following:

1. **Credit Hours**: a student must have a total of 123 semester credit hours, with a minimum of 45 credit hours completed at Radford University. Transfer students may be required to enroll in additional upper division courses to meet the degree requirements.

2. **Grade Point Average**: A minimum grade point average of 2.5 in the Nursing major is required for graduation.

Accelerated BSN Program
To graduate with a Bachelor’s of Science in Nursing degree in the Traditional program, students must meet the following:
1. **Credit Hours**: a student must have a total of 122 semester credit hours, with a minimum of 45 credit hours completed at Radford University. Transfer students may be required to enroll in additional upper division courses to meet the degree requirements.

2. **Grade Point Average**: A minimum grade point average of 2.5 in the Nursing major is required for graduation.

RN-to-BSN Program
To graduate with a Bachelor’s of Science in Nursing degree in the RN-to-BSN program, students must meet the following:

1. **Credit Hours**: a student must have a total of 120 semester credit hours, with a minimum of 30 credit hours completed at Radford University. Transfer students may be required to enroll in additional upper division courses to meet the degree requirements.

2. **Grade Point Average**: A minimum grade point average of 2.5 in the Nursing major is required for graduation.

Licensure as a Registered Nurse (RN)
Successful completion of pre-licensure nursing program requirements, including completion of at least 500 direct clinical hours, helps to prepare the graduate to take the national NCLEX-RN examination for registered nursing in the Commonwealth of Virginia, which is a Nursing Licensure Compact state.

The Nursing Licensure Compact is an agreement among states that allows nurses licensed in a compact state to practice in other states. Virginia participates in the agreement so that nurses licensed in Virginia can practice in these other states. States that do not belong to the compact may have additional requirements for licensure than provided for in the Radford University educational program. For more information, go to:

https://www.ncsbn.org/nurse-licensure-compact.htm

For information on applying for licensure in the Commonwealth of Virginia, please go to
https://www.dhp.virginia.gov/Boards/Nursing/ApplicantResources/ApplyforLicense

Pinning and Graduation Ceremony

**Associated Items and Costs**
- Nursing Pin – cost is $40-$340 depending on the type of pin the student chooses
- Composite Nursing Picture – sitting fee between $30-$40
- Graduation Cap and Gown – may be purchased in Radford University Bookstore
- State Board Application for Licensure and NCLEX testing – approximately $400

**Nursing Pin**
Upon graduation, the student will have the right and privilege of wearing the School of Nursing pin. Students will order the pin at the beginning of the final semester prior to graduation. The school pin designed for the Radford University Nursing Graduate is oval in design. The pin is surrounded by a gold edge of twelve scallops representing the members of the first class. The outer band of the original pin was white enamel,
representing nursing, with Radford University Nursing embedded in gold. Today, this outer band may also be gold or silver. The center is of black enamel lettering upon which is superimposed a gold ankh, ancient symbol for love, life, and peace. The ankh has the infinity symbol resting horizontally across it.

Additional Information for Students

Closure or Delayed Opening of the University / Emergency Events
If any classes, clinical, simulation or labs are cancelled because of closure/delay of opening of the university learning location, inclement weather, or faculty illness, the missed time will be rescheduled at the discretion of the course or clinical faculty. All clinical hours must be made up prior to end of semester due to accreditation standards and State Board of Nursing requirements. For in-depth details, please refer to the School of Nursing Closings and Delays Policy.

Student Emergencies
If a faculty member at any time feels that a student is need of emergency assistance (physical or mental health) the faculty, if deemed appropriate, will notify the Radford University Police, Roanoke Police or 911 who will activate the EMS system. The Dean of Students will also be notified. Any medical expenses incurred are the responsibility of the student.

Title IX
Radford University faculty and staff are mandatory reporters of Title IX violations. Sexual harassment or misconduct will not be tolerated by students, faculty, staff or third-party individuals where our students are in clinical. If at any time a student feels uncomfortable or feels that there may have been a Title IX violation, they are to report this to the Office of Institutional Equity, www.radford.edu/oie

If at any time students feel that someone has acted unprofessionally toward them, they may report this to their clinical instructor or lead faculty of the course. Follow the chain of communication found in this handbook.

Gift Giving/Showing Gratitude
Some students come from a culture of giving where it is respectful to provide gifts to professors to show their gratitude. Due to any possible perceptions of undue influence, students are discouraged from giving gifts to faculty members. It would be better for students to write a note of thanks or appreciation to faculty. We encourage clinical groups to provide a token of appreciation to our clinical units that provide valuable clinical experiences to students. Many clinical groups provide food on the last clinical day. Please refer to your clinical instructor for guidance. Gifts or tokens of appreciation may be given to your clinical preceptors during your practicum experience. Students may wish to show gratitude to professors by giving monetary donations to the School of Nursing through the Radford University Foundation. https://connct.radford.edu/give
Nursing Committees, Organizations, Activities and Awards

All students are encouraged to become active members of College organizations that are of interest. Students holding RN licensure are strongly encouraged to hold current membership in the professional nursing organization of their choice.

School of Nursing Committees

Student input and feedback are integral to ongoing program evaluation that fosters ongoing improvement. Student representatives are requested to serve on specific nursing faculty committees, as well as on selected College committees. Interested students are invited to submit their names to the Program Director or they may discuss possible nursing faculty committee appointment with their advisor or a member of the nursing faculty. Student input is invited and student participation is greatly appreciated. BSN students are sent an announcement prior to BSN and BSN Curriculum meetings and are provided a link for providing constructive feedback. Student input is used to identify strengths and opportunities for improvements in the BSN program and all BSN students are encouraged to participate.

Student Nurses’ Organization (SNO) for Pre-licensure Students

All program-enrolled pre-licensure students are invited and encouraged to join the Student Nurses’s Organization at their respective campus. The Radford University campus chapters of the Student Nurses’ Organization are affiliated with the National Student Nurses’ Association.

Sigma Theta Tau International Honor Society, Epsilon Psi Chapter

Sigma is an international honor society with the vision of creating a global community of nurses who lead in using knowledge, scholarship, service and learning to improve the health of the world’s people. Qualified students are invited to join the honor society through one of 540 chapters throughout 100 countries around the world. Membership eligibility criteria:

- Completed at least ½ of the nursing curriculum
- Achieve academic excellence
- Rank in top 35%
- Meet expectations of academic integrity

The Radford University chapter of Sigma is Epsilon Psi. For more information about this organization, go to the Epsilon Psi chapter, Sigma Theta Tau International Nursing Honor Society site.
Radford University School of Nursing

Student Agreement Form

The School of Nursing has distinct expectations of students that are in addition to those outlined in the Radford University Undergraduate Catalog and the Radford University Student Handbook.

The School of Nursing Undergraduate Student Handbook outlines policies that apply to students in the undergraduate program.

The purpose of this form is to document that I have: (1) been made aware of these policies; (2) read the Radford University School of Nursing Undergraduate Student Handbook; (3) familiarized myself with the expectations contained in handbook; and, (4) agreed to abide by these throughout my enrollment in the School of Nursing.

I know that this form will be kept in my academic file until graduation and is appropriate for all learning experiences in the Nursing Program.

I understand and agree to abide by the School of Nursing Undergraduate Student Handbook.

Signature: ________________________________

Print Name: ______________________________

Student ID #: ____________________________

Date: ________________________________
Radford University School of Nursing

Permission to Use Student Work

1. Grant of Permission. I, the undersigned, am a former or current student of Radford University School of Nursing and I give the School of Nursing permission to display my course materials in the Exhibit Room during the Commission on Collegiate Nursing Education (CCNE) program accreditation site visit.

2. Scope of Permission. This permission extends to the display of graded papers, projects and evaluations, etc. The purpose for displaying these works is to provide samples of student works that show individual student achievements in meeting course and program outcomes.

Student Name (Printed): ____________________________

Student Signature: ____________________________

Date: ________________

Student’s Undergraduate Program (select):

_____ Traditional BSN
_____ Accelerated BSN
_____ RN-BSN

Individuals receiving this document via email may send a return email to confirm your agreement to these terms.
Appendix

A. Radford University School of Nursing Drug Testing and Risk Management

Pre-enrollment and each semester Drug Testing Requirements:

i. Each semester, a negative urine drug screen is required of all students in the Radford University School of Nursing.

ii. A SAMSHA (Federally) certified reference laboratory must perform testing. The School of Nursing will designate where students are to receive their drug screen.

iii. The testing fee is the responsibility of the individual student.

The following categories of drugs will be tested for in the urine drug screen:

- Amphetamines
- Barbiturates
- Benzodiazepines
- Cannabinoids (THC) (Please note CBD can contain THC and may make a drug screening positive for marijuana which is prohibited by clinical agencies).
- Cocaine (as Benzoylecgonine)
- Meperidine (Demerol)
- Methadone (Dolophine)
- Opiates (codeine, morphine, hydrocodone, hydromorphone)
  - Oxycodone (Oxycodone, oxymorphone)
  - Phencyclidine (PCP)
  - Propoxyphene (Darvon)
  - Tramadol
  - Dilution testing- creatinine

IV. A student who tests positive on the drug screen panel will have the results reviewed by the Medical Review Officer (MRO) of the laboratory. The final determination of a positive or negative drug screen will be determined by the MRO. Failure to follow up as directed with the MRO results in a POSITIVE drug screen panel for the student.

- The School of Nursing reserves the right to require additional drug screening at any time during enrollment in the School of Nursing.

- If a student is found to be positive in any drug category, as reported by the lab MRO, the student will be dismissed from the School of Nursing and will follow below policy for readmission.

- If a student is found to have an “out of range creatine out of range specific gravity urine” drug screen, the drug screen must be repeated. The sample is considered dilute and is not considered a negative test. The student is responsible for the cost of the recheck.
Positive Drug Screens

I. Students will be dismissed from the School of Nursing for 2 semesters

II. Students may reapply for progression by writing a letter to the Undergraduate Admission, Progression, and Graduation (APG) committee for consideration for readmission.

III. If approved to progress/readmission, the student will be subject to adherence to an individualized progression plan, including random drug screening(s), throughout the remainder of their time in the School of Nursing.

IV. The student is responsible for the expenses related to all drug screenings.

V. If, at any time, the student demonstrates a second positive drug screen, the student will be permanently dismissed from the School of Nursing with no possibility of readmission.

Directions for Drug Screens

i. Each semester, students will have a urine drug test at a time designated by the School of Nursing. Students may be subject to additional screenings throughout the upper division at the student’s expense.

ii. The School of Nursing will email each level student with instructions on how to order the drug screening and the time frame the drug screening must be completed. All drug screenings must be completed within the time frame and have a negative report. If drug screening is not completed within the time frame, this will be cause for dismissal from the School of Nursing for two semesters. Student must reapply and follow the policy for positive drug screening.

iii. You will order your drug screening online through Castle Branch. The order form will require personal information – You will enter your full name, date of birth, social security number, current address, phone number, and e-mail address.

iv. When you register for testing, you will be given a location of the LabCorp that is closest to the address you provide on the order form. If you are not at the address you list on the order form, you can take your custody form, LabCorp Drug Screen Registration Form, to any LabCorp and have the drug screening done. You will have to find the nearest LabCorp to where you are staying.

v. Within 24 - 48 hours after you place your order, the LabCorp Drug Screen Registration Form will be placed directly into your CastleBranch account. You will receive an email that your LabCorp Drug Screen Registration Form is ready to print. You will need to print the form and take it with you to do the test.

vi. When final report is posted to your CastleBranch account the results must be negative. Drinking large amounts of water may cause a dilute negative result. If you have a dilute negative, you will be required to retest. You will need to order another drug screening and pay an additional fee to retest.
vii. If you are on medication(s) this may affect the results of your screening. The assigned laboratory’s Medical Review Officer (MRO) will review your test results to determine the results of your screening. The MRO will call you to clear up any possible positive screening. Failure to contact the MRO will result in a POSITIVE drug screening posted to your CastleBranch account and reported to the School of Nursing. If you have a positive screening posted to your CastleBranch account due to not following up with the MRO you will be dismissed from the School of Nursing for 2 semesters. You must follow the policy for readmission after a positive drug screen. All students must have a negative screening. Please answer all unknown calls during this time to speak to the MRO if they try to reach you.

viii. Your drug screening results will be posted to your CastleBranch account. The School of Nursing will have access to the results.

ix. If a student cannot provide a urine sample at the time of screening, they will be required to reorder the test, pay an additional fee.

Testing Under Reasonable Suspicion:

I. The instructor will request the student to leave the classroom or clinical environment and direct that student to the School of Nursing administrative office or agency administrative office if there is reasonable suspicion of substance abuse. Reasonable suspicion of substance abuse is considered when any student demonstrates unusual, unexplained behavior. Observable signs might include, but are not limited to:

- Slurred speech
- Odor of alcohol on breath or person
- Unsteady gait
- Disoriented or confused behavior
- Significant changes in work habits
- Observed behaviors indicative of hallucinations
- Unexplained accident or injury
- Sloppy, inappropriate clothing or appearance
- Physically assaultive, unduly talkative, exaggerated self-importance, making incoherent or irrelevant statements
- Excessive sick days, excessive tardiness when reporting for class or clinical
- Missed deadlines, careless mistakes, taking longer than customary to complete work
- Coordination (not normal, swayiing, staggering, lack of coordination, grasping for support)
- Performance (unsafe practices, unsatisfactory work)
- Alertness (change in alertness, sleepy, confused)
- Demeanor (change in personality, fighting, excited, combative, aggressive, violent, argumentative, indifferent, threatening, antagonistic)
- Eyes (bloodshot, dilated)
- Other clinical observations consistent with impairment
Procedure for non-clinical times:

i. Once it has been determined by the Coordinator/ AUH or Dean of the School of Nursing, or an individual designated by the Dean, that testing an individual student for drugs and alcohol is warranted, the student will be notified by the School of Nursing official requesting the testing.

ii. The student will submit to testing for substances within one hour of notification.

iii. The School of Nursing official will notify the laboratory that a student is being sent for testing.

i. The School of Nursing official will call a cab to transport the student to the laboratory and will escort the student to the cab. Following testing, a cab or responsible person will drive the student home.

iv. The student is responsible for any costs associated with laboratory testing and transportation.

v. The student will not be allowed to return to the classroom or clinical environment until the test results are confirmed.

Testing for reasonable suspicion during a Clinical Rotation:

ii. The clinical instructor will request the student to leave the clinical environment and direct that student to the collection site or emergency department as per agency protocol.

iii. The Dean, Director or Undergraduate Coordinator of the School of Nursing will be immediately notified by the clinical instructor of the incident.

iv. The School of Nursing official will notify the laboratory/ED that a student is being sent for testing.

v. The School of Nursing official will call a cab to transport the student to the laboratory/ED and will escort the student to the cab. Following testing, a cab or responsible person will drive the student home.

vi. The student is responsible for any costs associated with laboratory testing and transportation.

vii. The student will not be allowed to return to the clinical environment until the test results are confirmed.

viii. If test results are negative, students will be allowed to make up missed work.
Test Results:

i. Positive test results will be reported to a Medical Review Officer (MRO) appointed by the testing laboratory. The Medical Review Officer will confer with the student to determine if there is any authorized reason for the positive test result. Failure to make contact with the MRO as requested results in a POSITIVE drug screening.

ii. All confirmed positive test results will be reported to the School of Nursing Undergraduate Coordinator, Academic Unit Head, and Dean of the School of Nursing. Progression issues with students are reported to the Chair of the Admissions, Progression, and Graduation Committee (APG).

iii. Any student who, as a result of testing, is found to have unauthorized drugs or alcohol in his or her system in excess of established standards, regardless of when or where the substance entered the student's systems, will be considered in violation of this policy.

iv. If a test result shows the test or specimen is rejected, cancelled, given a No test result due to an invalid sample- the test will be considered adulterated. If the test shows the temperature of the sample is invalid or the creatinine, specific gravity or color makes the sample invalid- the test will be considered adulterated and the test will be considered positive and in violation of the drug and alcohol policy. Policy Violations and Procedures:

v. Any violation of the School of Nursing’s Policy (Drug and Alcohol Use/Abuse) will result in immediate removal of the student from all courses within the School of Nursing. A positive test result will be considered a violation of the policy and result in removal from all courses.

vi. In the presence of irregular student behavior, the instructor will immediately notify the student of that observation; document reasons for suspicion that describes dysfunctional/unsafe student performance; and require that the student leave the clinical/classroom setting immediately. With the determination of the Dean, Academic Unit Head or Undergraduate Coordinator of the School of Nursing or said designee, the student will be required to submit to urine/blood/breath testing for substances within one hour of the precipitant event. The educator’s judgment is itself sufficient to direct these measures. Any student recourse will necessarily follow their unquestioning execution of that educator’s direction for testing.

vii. Persons found in violation of this policy may also be subject to arrest, criminal prosecution, and/or university judicial charges and sanctions.

Confidentiality:

All records and information obtained by the School of Nursing regarding drug testing, will be maintained by restricting access, on a need-to-know basis, to those designated by the Dean or Director of Nursing - as allowed for by the Family Educational Right to Privacy Act. (Buckley Amendment) which can be viewed at [http://cpsr.org/prevsite/cpsr/privacy/ssn/ferpa.buckley.html](http://cpsr.org/prevsite/cpsr/privacy/ssn/ferpa.buckley.html)