

**REQUEST FOR PROPOSAL
CVPA Faculty Research Grant
(FY 2017-18)**

Eligible Faculty:

All full-time instructional faculty members (teaching and research faculty, special purpose faculty, AP faculty), are eligible.

Purpose and Eligible Activities and Support:

The purpose of a College Faculty Research Grant is to provide support to faculty members to expand their records of research/scholarly/creative activity. To that end, the expectation is that funded projects result in 'deliverables' as an expected outcome of these grants (i.e. peer-reviewed publication, regional/national juried presentations, recordings, performances/exhibits in venues beyond the RU campus, projects to support external grants applications/funding, etc.). These funds should not be used for curriculum/pedagogical projects nor should they be used for professional development activities not directly and primarily tied to the proposed research/scholarly project.

Eligible requests would be any activity or research support tied directly to the ability of the faculty member to accomplish his/her proposal. This could include salary (at the appropriate pro-rated amount), GA/student research stipend(s), buying a course release, travel, registrations, supplies and equipment. All Research Awards received as a salary stipend will be taxed at approximately 40% of the award. Budgets for awards dispensed as a stipend should include the additional 40% as part of the initial grant request.

Award:

Minimum award is \$1,000. Maximum award is \$10,000. The funding may come in the form of a salary contract or a line-item budget if all funds can be spent and receipted by June 1, 2018. A follow up dissemination report is due to the appropriate chair and dean at the end of this award's cycle.

Application Requirements:

Proposals should be 5-10 double-spaced pages in length. The proposal should follow this outline:

1. Cover page with abstract;
2. Description of the scholarly activity in terms comprehensible to a general audience;
3. Work done by the investigator on the project to date;
4. Description of how the project will be accomplished (research design or project plan, as appropriate to the discipline);
5. Individual qualifications (Attach vita);
6. Detailed description of the expected outcomes (deliverables) of the Research/Scholarly Project

7. Detailed, line-item budget with justification (if not a salary supplement); and
8. If the applicant has received a Research Grant or Seed Grant in the past five years, a description of the status of that project is required. Provide a brief explanation of how and where the previous awards were disseminated.

Review Process:

Electronic proposals will be due to Leslie King by October 1, 2017. The dean and department chairs will institute a process for ranking submissions within the College. Applicants will be informed by a letter from the dean shortly after receipt of applications.