GMAT Waiver Request: Standard for Professional Experience

The Radford MBA Program will accept relevant professional experience in lieu of a GMAT score when the applicant submits a resume, this form, and letter of intent demonstrating the following criteria:

☐ Demonstration of substantial accumulated professional experience of five years or more following award of a bachelor’s degree.
   (Can be with one or multiple employers and work experience may have occurred during interrupted intervals of time to achieve the equivalent of five years full-time experience)
   □ Full-time experience of _______ years; or
   □ Part-time experience of _______ years; or
      (Required 24 or more hours/week)
   □ Non-paid work of _______ years
      (For example, serving as a volunteer coordinator for a non-profit)

Comments:

☐ Demonstration of increased responsibility over time
   □ Submitted a statement explaining how this requirement is met by their experience; and
   □ Submitted contact information for one previous employer willing to attest to this fact

Comments:

☐ Demonstration of professional experience managing one or more of the following:
   □ People/Staff: Directs reports or indirect management will be considered. For example, identification as a Team Leader for work responsibilities will be considered management of people.
   □ Projects: Primary responsibility for long-term and/or short-term accomplishment and success of work-based projects.
   □ Budgets: responsibility for budgets for projects or work units (e.g., departments). This shall include accountability for these budgets.

Comments:

For Office Use Only:

Applicant Name: ________________________________________
   __________________________________________

Waiver Reviewer Name _________________________ Signature    Date _________________________

Updated: 5/4/2021