

**CONSTITUTION
ADVISORY COUNCIL
FOR THE DAVIS COLLEGE OF BUSINESS AND ECONOMICS
RADFORD UNIVERSITY**

The mission of the Advisory Council is to provide advice, guidance, and support for the continuing development of high quality business programs at Radford University.

ARTICLE I (Name)

This organization shall be known as the Advisory Council for the Davis College of Business and Economics (aka, the Davis COBE Council).

ARTICLE II (Membership)

Section 1. The Davis COBE Council shall have a maximum of eleven voting members (Executive and Voting General Council Members). Individuals shall be nominated for Council membership by a majority of the Executive Committee and elected by a majority of the voting members of the Davis COBE Council attending any regular meeting. The Council consists of four membership categories with the associated expectations as identified in Table 1.

Table 1. Davis COBE Council and Associated Expectations/Requirements.

Council Category	Financial Donation	Meeting Participation	Event Participation	Remarks
Executive Committee	An annual contribution in any amount to a Davis COBE sponsored fund initiative is required.	Participate in three of four Council meetings over two years.	Participate in at least two Davis COBE educational / mentoring activities annually.	Chair, Vice Chair and three other voting members that serve 2 year terms.
Voting General Council	An annual contribution in any amount to a Davis COBE sponsored fund initiative is required.	Participate in four of six Council meetings over three years.	Participate in at least two Davis COBE educational / mentoring activities annually.	Six total voting members that serve 3 year terms.
Non-Voting General Council	A contribution to a Davis COBE sponsored fund initiative is encouraged.	Participation is encouraged.	Participation is encouraged.	No number restriction, left to discretion of executive committee. No voting rights
Ex-Officio Members	A contribution to a Davis COBE sponsored fund initiative is encouraged.	Participation is encouraged.	Participation is encouraged.	President, Provost, Vice President for University Advancement, Dean Associate Dean, Department Chairs, MBA Director, Director of University Advancement - Davis COBE, and Council Coordinator. No voting rights

ARTICLE III (Purpose)

Section 1. The general purpose of the Davis COBE Council is to provide advice, guidance, and support for the continuing development of high quality business programs at Radford University. The Council's role is advisory to the Dean and faculty in promoting leadership in business.

Section 2. It is anticipated that the Davis COBE Council will assist in promoting the professional image of and good relations for the Davis COBE with the larger business community. More specifically, the Council shall assist the College by:

a. Providing advice and counsel to the Dean and faculty on all pertinent matters that affect the college, internal as well as external, to best relate the college and its programs to the changing needs of the business community.

b. Supplementing the existing career counseling and placement services to increase the availability of job opportunities to undergraduate and graduate business majors, including communication between business people and students to acquaint students with challenges and opportunities.

c. Providing the faculty opportunities for meaningful business engagements, short-term employment in responsible positions, and other relationships and programs with the business community, including providing research support for faculty members by assisting in gaining access to or by creating databases and, if appropriate, providing research grants.

d. Sharing the special insight and expertise of business executives through classroom presentation or other meeting situations, executive-in-residence programs, executive to student counseling and faculty consultation.

e. Assisting the College in acquiring the resources necessary to continue its development as a leader in the education of business majors by taking an active role in private fund-raising activities.

ARTICLE IV (Officers)

Section I. The Chair and the Vice Chair of the Council shall be elected by the voting members upon the recommendation of the Executive Committee. These officers may not serve more than two consecutive one year terms.

Section 2. The Chair shall preside over all meetings of the Davis COBE Council, shall have and exercise general control and supervision over the affairs of the Council, shall see that all orders and resolutions of the Council are carried into effect, shall be a member of all committees of the Council with voting privileges, and shall perform other duties and exercise other powers as may be assigned to him or her by the Council. The Chair shall chair meetings of the Council and Executive Committee and work with the Dean in formulating the agenda.

Section 3. The Vice Chair shall serve in absence of the Chair.

Section 4. The Dean of the Davis COBE shall appoint the Council Coordinator.

Section 5. The Executive Committee shall consist of the Chair of the Advisory Council, the Vice Chair of the Advisory Council, three additional members (elected by the voting members), and the Dean of the Davis COBE. The Executive Committee shall be authorized to act on behalf of the Council as necessary. A simple majority of the Executive Committee shall have the authority to act for the whole Council on all matters not in conflict with the Constitution or bylaws.

ARTICLE V (Meetings)

Section 1. Recognizing that individual members of the Davis COBE Council will be contacted throughout their term for advice on specific issues, the Council will only meet formally in the spring and fall of each year on dates established by the Chair in consultation with the Dean. Committees, as defined by the Executive Committee, will meet during part of the general meetings and on other dates as appropriate. The format of meetings will generally be open and informal to maximize discussion.

Section 2. For the Davis COBE Council as a whole and for the Executive Committee, a quorum shall consist of those members present at any called meeting. All called meetings shall be announced at least two weeks in advance.

ARTICLE VI (Financial and Time/Event Reporting)

Section 1. The Dean of the Davis COBE and the Director of University Advancement - Davis COBE will create and manage a fund raising campaign that includes COBE sponsored fund raising initiatives with financial goals.

Section 2. The Davis COBE Council will provide ideas and assistance with the fund raising campaign.

Section 3. At each Davis COBE Council meeting, the Director of University Advancement - Davis COBE will report to the Council the status of all Davis COBE Council members financial, time and/or event contributions towards COBE sponsored initiatives.

ARTICLE VII (Amendments)

Amendments may be added at regular meetings of the Council upon approval by two-thirds of the voting members present provided the members have been sent a copy of the amendment prior to the meeting.

ARTICLE VIII (By-Laws)

By-laws may be adopted by a majority vote of the members present at any Council meeting. The By-laws must be consistent with this Constitution.

*Amended 3 January, 2019
Ratified 8 March, 2019*