

Leadership Team Meeting  
Wednesday, November 15, 2017  
CHBS 3030

Attendees: Kate Hawkins, Paul Thomas, Robert Williams, Matthew Turner, Matt Smith, Mary Ferrari, Rosemary Guruswamy, Jeff Aspelmeier, Lynn Arnold for Steve Owen. Stacey Griffin served as recorder for the group.

Absent: Kim Gainer, Deborah Kitts, Beth Lyman, Sharon Roger Hepburn & Kerie Benson

Meeting called to order at: 2pm

Guest Attendees: Nishy Mathews & Alicia Dials training for PeopleAdmin SelectSuite.

Updates:

- Dr. Kim Gainer, Associate Dean
  - Met with Cherie Durban regarding the Student Scholarship process. Anticipated that Departments/School will be able to review student applications in early February 2018.

New Business:

- Concern raised about the deadline for the FPDL submission deadline – currently requested for January 4<sup>th</sup> 2018.

Good of the Order:

- Reminder the CHBS Holiday Gathering is Thursday, December 14<sup>th</sup>, 2017 at Sharkeys – On Top from 5pm-7pm.

Adjourned at: 3:55pm