

CHBS Leadership Team Meeting Minutes
November 1st, 2017

In attendance: Dean Kate Hawkins, Associate Dean Kim Gainer, Kerie Benson, Deborah Kitts, Paul Thomas, Robert Williams, Matthew Turner, Jeff Aspelmeier, Matt Smith, Steve Owen, Beth Lyman, Mary Ferrari, Major Wendi McBride-Rentschler, Sharon Roger Hepburn, Rosemary Guruswamy

Not in attendance: Stacey Griffin

Meeting called to order at 2:00 p.m.

Welcomed Major Wendi McBride-Rentschler to the CHBS Leadership Team.

Meeting Minutes from October 23rd meeting will be reviewed at our next meeting.

Associate Dean (Kim) and Assistant to the Dean (Kerie) offered reports. Kerie will order keys for seminar room 5041 for departments that have faculty using the room for classes. Departments will be responsible for keeping track of the keys they give to faculty members for access to 5041.

Reminder that the CHBS Leadership Team professional development activity is scheduled for Thursday, November 2, at 6:00 p.m. at The Farmhouse in Christiansburg.

Please encourage faculty and student groups to participate in or attend the Radford Holiday Parade: Tuesday, December 5th.

Action Item

Moved and seconded to not allow student information tables in the CHBS atriums or elsewhere in the building. Unanimous vote in favor of the motion. Effective immediately, Kerie will decline requests to schedule student information tables in the building.

Dean Hawkins will follow up with Chartwell's about the use of the atriums to hand out free food to students.

Discussion Item

Discussed "New Initiatives," both recurring and one-time. Kate will present these at AALT on November 8th.

Meeting adjourned at 4:14 p.m.