

RADFORD UNIVERSITY

College of Humanities and Behavioral Sciences

April 14, 2021

2:00 p.m. via Zoom

Attendees: Matt Smith, Kim Gainer, Sharon Roger Hepburn, Gloria Tuckwiller, Beth Lyman, Lisa Baker Webster, Matthew Turner, Eric Williams, Stephen Owen, Jeff Aspelmeier, Paul Thomas, Dan Woods, Ellen Taylor and Kerie Benson. Stacey Griffin served as recorder for the group.

Call to Order at 2pm

Minutes from 3/24 & 4/7 approved as written.

Reports

Dean - Dr. Matthew J. Smith

- Update Academic Partnerships program.
- FERP letters are to go out this afternoon – 4/14/2021.

Associate Dean - Dr. Kim Gainer

- Request from Harvey Knowledge center Advisory committee requesting CHBS faculty representation. Any nominations ready for next LTM

Executive Secretary - Ms. Stacey Griffin

- Projections for adjunct/overload for Fall 2021 & Spring 2022 are due to the Deans Office by Monday, May 17th 2021.
- Reminder first FLAC pull for summer sessions scheduled for 4/15/2021. Ensure coding in SIAASGN has been updated.
- Effective 5/1/2021 minimum wage will increase to \$9.50 from \$7.25.

Assistant to the Dean - Ms. Kerie Benson

- Virtual Ceremonies for Dean Scholars from 2020 on 4/15/21 and then 2021 on 4/16/21.
- Cubical partitions available for repurposing.

Director of Advising - Ms. Gloria Tuckwiller

- Commencement meeting tomorrow.
 - Still looking for 2nd Faculty Marshal for 3pm Friday and Saturday.

- Student RSVP's due Friday 4/16/21.
- Deadline for withdrawals is Friday 4/16/21.

Career Coach - Ms. Ellen Taylor

- First destination data to be sent this afternoon.
- Students listed as still seeking employment able to access Career.
- Just in time campaign – list to be collated and sent of employment positions to be sent to students in the “still seeking” grouping.

Old Business

- Minor Cross-Crediting Motion discussed.

Adjourned at 2:55pm

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2020 CHBS Dean's Scholars Ceremony, Thursday, April 15 @ 7:00 p.m.

2021 CHBS Dean's Scholars Ceremony, Friday, April 16 @ 6:00 p.m.

CHBS Leadership Team Meeting, Wednesday, April 21 @ 2:00 p.m.

2021 Commencement Ceremonies, Friday, April 30 @ 10 a.m. and 3 p.m.

2020 Commencement Ceremonies, Saturday, May 1 @ 10 a.m. and 3 p.m.