

RADFORD UNIVERSITY

College of Humanities and Behavioral Sciences

April 17, 2019
2:00 p.m. in CHBS 3030

Attendees: Matt Smith, Bill Kennan, Beth Lyman, Tanya Corbin, Rosemary Guruswamy, Jeff Aspelmeier, Steve Owen, Kim Gainer, Gloria Tuckwiller, Robert Williams, Paul Thomas and Kerie Benson. Stacey Griffin served as recorder for the group.

Absent: Matthew Turner and Sharon Roger Hepburn

Call to Order at 2pm

Minutes from 4/3/19 approved as written.

Reports

- Interim Dean, Dr. Matthew J. Smith
 - Jefferson faculty to be zoomed in for Dept meeting.
 - ETF requests anticipated for early August 2019.
 - August 19th 2019 - Institutional Effectiveness Day.
 - RU Venture Lab – open space 24/7 for all
 - Faculty Awards Committee reports a drop in nominations.
 - UNIV100 1 credit class available for faculty as overload.
- Associate Dean, Dr. Kim Gainer
 - Foundation Scholarship name have been sent forward.
 - One nominee for two open positions received for Faculty Senate. Still need at least one more. For two year appointment.
 - No nominees for the grievance and appeals committee. Three year appointment only available for Tenured faculty.
- Executive Secretary, Ms. Stacey Griffin
 - FLAC coding open in SIAASGN for Maymester, Summer I and Summer III.
 - Reminder Monday 4/22/19 is budget sweep day.
 - Admin Meeting tomorrow, 4/18/19 at 11am.
 - Wednesday 4/24/19 is Administrative Assistant appreciation day – CHBS Admins will be going to a lunch from 10-2.
- Assistant to the Dean, Ms. Kerie Benson
 - Deans Scholar event Friday April 19th 3-5pm in 1016.
- Director of Advising, Ms. Gloria Tuckwiller
 - Faculty marshals are still needed.
 - Quest descriptions to be reviewed.

New Business

- Spring Fling reminder.
- Department tenure criteria policies discussed.
- Brochure template review in process.
- Title IX proactive for 2019-20.
- General Education open discussion.

Adjourned at 3:35pm

Nota Bene

Dean's Scholars Reception on Friday, April 19 @ 3:00 p.m.

CHBS Leadership Team Meeting Wednesday, May 1 @ 2:00 p.m.