I. Call to Order

*Present:* Interim Dean Matthew Smith, Stephen Owen, Kim Gainer, Maj. Wendi McBride-Rentschler, Gloria Tuckwiller, Sharon Roger Hepburn, Rosemary Guruswamy, Robert Williams, Paul Thomas, Bill Kennan, Matthew Turner, Jeff Aspelmeier, Beth Lyman

*Not Present:* Stacey Griffin, Tanya Corbin

II. Approval of the Minutes from the Previous Meeting: APPROVED ADDED MUG CONVERSATION

III. Ms. Susana Carrillo, Assistant Provost for Global Education and Engagement

IV. Programmatic Updates

- **Army Reserve Officer Training Corps**: Maj. Wendi McBride-Rentschler
- **Criminal Justice**: Dr. Steve Owen
- **English**: Dr. Rosemary Guruswamy
- **Foreign Languages and Literatures**: Dr. Matthew Turner
- **History**: Dr. Sharon Roger Hepburn
- **Interdisciplinary Studies in Liberal Arts**: Dr. Robert Williams
- **Philosophy and Religious Studies**: Dr. Paul Thomas
- **Political Science**: Dr. Tanya Corbin
- **Psychology**: Dr. Jeff Aspelmeier
- **School of Communication**: Dr. Bill Kennan
- **Sociology**: Dr. Beth Lyman

VI. Reports

- **Interim Dean**: Dr. Matthew J. Smith
- **Associate Dean**: Dr. Kim Gainer
Dean Scholar and Ambassador selections to her before spring break.

Executive Secretary          Ms. Stacey Griffin
Assistant to the Dean         Ms. Kerie Benson

Projected Dates for Events in April let us know if there are conflicts
Moved to not host a separate awards for graduate students but help underwrite events each department hosts for them.

Director of Advising          Ms. Gloria Tuckwiller

Quest is Saturday January 19th
February 14th Advising Conference on campus in Heth
Harvey Knowledge Center sent out tutoring information
Students on probation registered for CORE150, Gloria to send a list of students to each department

V. Old Business

Fall 2019 Schedules  DISCUSSED

Faculty Search Checklist—Dr. Sharon Roger Hepburn & Dr. Jeff Aspelmeier: DISCUSSED
                      Stacey to look at travel section Appendix D

VI. New Business

    CHBS Advisory Board
    Volunteer Summit Update

VII. For the Good of the Order  3:58pm

Nota Bene
MLK Day of Service on Monday, January 21  
CHBS Leadership Team Meeting on Wednesday, January 30 @ 2:00 p.m.