

# Application for Completion of Post-Baccalaureate Certificate

Name: \_\_\_\_\_

Name (as you wish for it to appear on your certificate): \_\_\_\_\_

Student ID Number: \_\_\_\_\_

RU E-mail Address: \_\_\_\_\_

Telephone Number (day): \_\_\_\_\_

Local Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Certificate to be completed: \_\_\_\_\_

Term of certificate completion: \_\_\_\_\_

If applicable, term of graduate degree completion: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Certificate Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Attach completed certificate check sheet)

Graduate College Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*If submitted electronically, E-mail may serve as student signature.*

**Return Completed Form to Rebecca Conner  
College of Graduate and Professional Studies  
P.O. Box 6928, Radford, Virginia 24142  
Lucas Hall - Phone: 831-6296**

**CC: Olga Pogorelsky**

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Lucas Hall  
P.O. Box 6928  
Radford, VA 24142  
(540) 831-5724  
(540) 831-6061 FAX*

*Graduate Admissions  
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(540) 831-5431  
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*Southwest Virginia Higher  
Education Center  
P.O. Box 1987  
Abingdon, VA 24212  
(276) 619-4314  
(276) 619-4309 FAX*

*Virginia Western  
Community College  
2 Floor Thomas Center  
Roanoke, VA 24038  
(540) 857-6123  
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*Roanoke Higher Education Center  
108 N. Jefferson Street  
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