

GRADUATE AFFAIRS COUNCIL

Friday, December 2, 2016

1:00 p.m. – Bonnie Combo Room

Attendees: Dennis Grady (*presiding*), Laura Jacobsen (*ex officio*), Roann Barris, John Brummette, Olga Pogorelsky for Matthew Brunner, Joan Dickinson, Deneen Evans, Lauren Flora, Alan Forrest, Sertrice Grice, Nicole Hendrix, Pam Jackson, Kristin Machac, Eric Mesmer, Douglas Mitchell, Tony Ramsey, Ruth Riding-Malon, Alex Siyufy, Cheri Triplett, Stacey Turmel, Patricia Winter, Paul Witkowski

Guests: Amanda Kellogg, Ellen Taylor, Meghan Williams

Staff: Patricia Phillips (*recorder*), Rebecca Conner, Phillip Hardy, Teri Hills, Robert Jennings, Michele Ralston

1. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at approximately 1:05 p.m. by Dr. Dennis Grady.

2. MINUTES

A motion was made and seconded to approve the minutes from the October 7, 2016 meeting. The minutes were approved by consensus.

3. ANNOUNCEMENTS

- Dean Grady announced that our “Recruitment Team” is fully staffed. Robert Jennings is the Coordinator of Graduate Recruitment and Phillip Hardy is the Graduate Recruitment and Retention Specialist.
- Dr. Grady discussed the standings of the University Strategic Planning committees, and upcoming meetings.
- Dr. Laura Jacobsen discussed the standing of the Economic Development and Community Partnership committee.
- Dr. Jacobsen announced the winners of the “3 Minute Thesis”
 - Judges’ Choice Winner: Robert Weisbeck, DPT
Effects of a Neuroprosthesis on Oxygen Cost During Gait in Acute Stroke Patients
Supervisor: Adrian Aron
 - People’s Choice Winner: Sertrice Grice, IO Psychology
Putting Personality Back Into Personality Assessment: Development of a Situational Judgment Test
Supervisor: Nicole Petersen
- Dr. Jacobsen discussed the changes to the Featured Graduate Students of the month on our website.

- Dr. Grady and Dr. Jacobsen presented new photos used for photo shoot and social media that Access help obtain. Lora Gordon and Joe Carpenter will work with programs to take additional photos as needed.
- Dr. Jacobsen announced that the Graduate College is now active on social media; Facebook, Twitter and Instagram.
- Meghan Williams from University Relations discussed changes to the Graduate College's web page. She also talked about changes to program web pages that will be consistent and easier to find on the College's page.
- GAC members were reminded to talk with their faculty regarding thesis/dissertation committee membership so it can go to Policies and Procedures Committee. Membership was changed for the Comprehensive committee yet did not include the thesis/dissertation committee. Should these two committees have the same standards?
- Dr. Grady spoke about the proposal that was voted on via email in November regarding the "Graduate Credit for College Seniors". This would allow non-RU undergrads to take RU graduate courses if they met the same requirements as RU students must meet. The proposal passed via email vote.

4. SUBCOMMITTEE REPORTS

- **Graduate Faculty** – No report at this time.
- **Academic Course and Program Review** – The minutes from the October 28, 2016 and November 18, 2016 subcommittee meetings were presented by Dr. Laura Jacobsen. The minutes were approved as presented.
- **Policies and Procedures Committee** – Proposal from the committee on "Graduate Enrollment Checklist for First Semester of Enrollment" was presented (see attached). The proposal was approved as presented.

5. FOR THE GOOD OF THE ORDER

- Dean Grady updated members regarding the Occupational Therapy Doctorate, and there will be a site visit in early February with the launch date of Fall 2017. The Educational Doctorate is still in play with more edits being done.
- Enrollments are up for spring semester.
- The open position in Graduate Admissions will be advertise soon and hopefully filled quickly.
- Prospect is still moving forward.

- So far we have spent approximately \$25,000 out of the student travel budget of \$50,000. Next year the budget might be a little less, but still not confirmed.

6. ADJOURN

Dr. Grady adjourned the meeting at 2:18 p.m.

MINUTES
ACADEMIC COURSE AND PROGRAM REVIEW COMMITTEE
Friday, October 28, 2016
1:00 p.m. - Heth 018

Proposals were approved via email.

I. APST

A. New Course Proposal

1. APST 01-17-092316 APST 650 "Appalachian Cultural Competency for Professionals" **Approved**

II. ART

A. Revision of Existing Degree/Certificate Program

1. ART 01-17-102416 Revision to admission requirements.
Approved

III. COSD

A. Course Deletion

1. COSD01-17-080116 Course deletion of COSD 511
Approved

MINUTES
ACADEMIC COURSE AND PROGRAM REVIEW COMMITTEE
Friday, November 18, 2016
1:00 p.m. - Heth 018

Present: Laura Jacobsen (presiding), Brad Bizzell, Matthew Brunner, Kay Johnson, Tony Ramsey

Staff: Patricia Phillips (recorder), Teri Hills

IV. ART

B. Revision of Existing Degree/Certificate Program

2. ART 02-17-102416 Revision to MFA Certificate [Approved](#)

C. Prerequisite Change

3. ART 03-17-102416 Prerequisite change to DSN 575
[Approved](#)

Admissions

Graduate Enrollment Checklist for First Semester of Enrollment

1. If a student applied to the Graduate College before his or her undergraduate degree was conferred, it is the student's responsibility to ask his or her undergraduate institution to send a final transcript verifying conferral of the degree to the Graduate College within 30 days of the start of the first term of his or her enrollment.
2. If a student is admitted conditionally with the condition of earning grades of B or better in all classes his or her first term of enrollment, his or her status will automatically be changed to regular once his or her final grades are posted and show that the condition has been met. If the student has been admitted with any other conditions, included but not limited to, lacks official supporting documentation (test scores, a letter of reference, etc.) or has deficient prerequisite coursework to successfully complete, his or her status will be changed to regular with the department's approval as the specific conditions are met. All conditionally admitted students must also have a complete application on file, including an official final transcript verifying a conferred undergraduate degree and in the case of some doctoral programs, a master's degree conferred, in order to be eligible for his or her status to be updated to regular, completed the first semester with at least a B average, does not have more than two grades of C or lower, all deficiency courses have been successfully fulfilled, and the application is complete, including an official final transcript verifying conferral of the undergraduate degree and in the case of some doctoral programs, a master's degree.