

GRADUATE AFFAIRS COUNCIL

Friday, November 10, 2017

1:00 p.m. – Heth 043

Attendees: Laura Jacobsen (*presiding & ex officio*), Liz Altieri, Roann Barris, John Brummette, Matthew Brunner, Virginia Burggraf, Joan Dickinson, Scott Dunn, Lori Ellis, Lauren Flora, Pam Jackson, Kay Johnson, Amanda Kellogg, Eric Mesmer, Douglas Mitchell, Iris Mullins, Jeff Pittges, Ruth Riding-Malon, Steven Beach for Gary Schirr, Alex Siyufy, Robert Trent, Al Wojtera

Staff: Patricia Phillips (*recorder*), Penny Brooks, Rebecca Conner, Teri Hills, Alyssa Purdy, Michele Ralston

1. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at approximately 1:00 p.m. by Dr. Laura Jacobsen.

2. ANNOUNCEMENTS

- Dean Jacobsen that the Board of Visitors will be reviewing the final document of the Strategic Plan at their December 7, 2017 and December 8, 2017 meeting. Then the implementation of the plan will begin in January.
- Dean Jacobsen announced that Julienne Boone has taken another position at Longwood University and is no longer with the Graduate College. Steps are being taken to fill that position.
- Dean Jacobsen stated that enrollments are down for spring semester.
- Dr. Brummette announced that most coordinators have been met with regarding disbursement of recruitment funds. Classroom visits will be scheduled within the coming weeks.
- Dean Jacobsen announced that one time funds have been requested for the Graduate Student Professional Development Award for travel. Since the funding was cut in half and only \$12,500 is available for spring and the number of student requests have increased, there may be students who will not be supported.
- Dr. Brummette announced that there have not been any referrals through the “Refer a Highlander Program”. The link is still active on the Graduate College website and everyone needs to take advantage of this recruiting tool.
- Dr. Brummette announced that the Graduate Hooding Ceremony will take place on Friday, December 15, 2017 from 5:00 p.m. to 7:00 p.m. in the Bondurant Auditorium.

- Dr. Brummette announced that the Men's Basketball Coaching Staff has reached out to the Graduate College requesting a Graduate Assistant for 20 hours.

3. NEW BUSINESS

- Dean Jacobsen presented a proposal from the Policies and Procedures Committee regarding the Internal and External Accelerated Program Options within the graduate catalog. With some discussion, the proposal will be presented at the next GAC meeting as "Old Business" so it can be voted upon.

4. SUBCOMMITTEE REPORTS

- **Graduate Faculty** – A report of 22 graduate faculty applications were processed since the last GAC meeting on September 1, 2017. The report was accepted as presented. (See attached).
- **Academic Course and Program Review** – The minutes from the September 15, 2017 subcommittee meeting was presented by Dr. John Brummette. The minutes were approved as presented.
- **Policies and Procedures Committee** – A proposal was presented under "New Business" regarding the "Internal and External Accelerated Program Options". Members were asked to review the document and present any questions to the committee before the next GAC meeting.

5. FOR THE GOOD OF THE ORDER

6. ADJOURN

- Dean Jacobsen adjourned the meeting at 1:52 p.m.

November 10, 2017
Graduate Faculty Application Status
 (Approved Since Last Graduate Affairs Council Meeting)

Full Graduate Faculty Status - 5 year term

| Name | Dept | Limitation(s) |
|-------------------|------|---------------|
| Edward Okie | ITEC | |
| Z.L. Feng | ART | |
| Kerry Vandergrift | SOWK | |
| Tim Poland | ENGL | |
| Jamie McDaniel | ENGL | |
| Mashooq Salehin | SOWK | |
| Jerusalem Walker | NURS | |
| James Gumaer | COED | |
| Virginia Burggraf | NURS | |
| Joseph Scartelli | MUSC | |
| Lynn Zoch | COMS | |
| Soohyn Yun | MUSC | |

Associate Graduate Faculty Status - 3 year term

| Name | Dept | Limitation(s) |
|----------------------|------|-----------------------------------|
| Diane Shepard | COSD | COSD 640 |
| Erica Thornton | SOWK | SOWK 680, 641, 642, 791, 792, 631 |
| Lora Beeken | COSD | COSD 640 |
| Deena Cress | SOWK | SOWK 791, 792 |
| Kelly Beckner | COSD | COSD 640 |
| Jill Westland | COSD | COSD 640 |
| Cheng Fen Yeh | ART | ART 600, 699 |
| Maude Hunter-Sloan | SOWK | SOWK 601, 602 |
| Bakhitah Abdul-Ra'uf | CRJU | |
| Skeyung Jang | MUSC | MUSC 202, 302, 402 |

MINUTES
ACADEMIC COURSE AND PROGRAM REVIEW COMMITTEE
Friday, September 15, 2017
1:00 p.m. - Heth 018

Present: John Brummette (*ex officio*), Brad Bizzell, Matthew Bruner, Kay Johnson, Kristin Machac, Iris Mullins

Staff: Patricia Phillips (*recorder*), Teri Hills

I. COED

A. Revision of Existing Degree/Certificate Program

1. COED 01-18-091217 Change the recommended program sequencing for both the School Counseling and Clinical Mental Health Counseling **Approved**

II. MUSC

A. Credit Hour Change

1. MUSC 01-18-091217 Credit hour change for MUSC 696 **Approved**

B. Course Description Change and Other Catalog Revisions

1. MUSC 02-18-091217 MUSC 696 **Approved**
2. MUSC 03-18-091217 MUSC 699 **Approved**

C. Revision of Existing Degree/Certificate Program

1. MUSC 04-18-091217 **Approved**