

## **GRADUATE AFFAIRS COUNCIL**

Friday, October 7, 2011

1:00 p.m. – Heth 043

**PRESENT:** Dennis Grady (Chair), John Brummette, Matthew Brunner, Virginia Burggraf, Joan Dickinson, Rana Duncan-Daston, Wendy Eckenrod-Green, Lori Elis, Tom Pierce for Ann Elliott, Bill Flora, Sarah Hastings, Kathy Hoover, Alison Armstrong for Kay Johnson, Jerry Kopf, Donald Langrehr, Jennifer Mabry, Diane Millar, Douglas Mitchell, Kristan Morrison, Koehler Slagel, Ed Swanson, Chris White, Paul Witkowsky.  
Guest: Sam Minner, Provost.

Non-voting members: Laura Jacobsen, Chris Niles, Ellen Taylor.

Staff: Nora Reilly, Rebecca Conner, Victor Horton, Ryan Phillips, Jean Cox, Morgan Conner.

Recorder: Sandy Steele.

### **1. CALL TO ORDER/INTRODUCTIONS**

The meeting was called to order at approximately 1:00 p.m. Dr. Grady introduced Provost, Dr. Sam Minner. Council members introduced themselves.

### **2. THOUGHTS ON GRADUATE EDUCATION AT RU – Dr. Sam Minner**

Dr. Minner discussed the 6-year plan recently submitted to SCHEV and graduate education at RU.

Math Education at Radford University is broadening. Faculty are considering a parallel master's degree in science or environmental education. There is also an interest at the state level for graduate programs or certificates in autism spectrum disorders. The University is responding to interest in 3-year undergraduate degrees and 3+1 year undergraduate/graduate degrees. The new Design Thinking concentration under the MFA will begin enrollment in Fall 2012. A specific goal in the 6-year plan targets an increase in graduate enrollment of 300 over a six year period, assuming resources are available. The plan includes increases in tuition and state funding. The plan continues to evolve.

Conversations have taken place with New College Institute (NCI) in Martinsville, but nothing specific is on the table at this point. They are very interested in becoming a branch campus, and have their own source of funding. The projected cost for offering a selected curriculum is estimated to be between \$750,000 to \$800,000 per year. NCI representatives are coming to campus next week to discuss cohorts in elementary education at the baccalaureate and graduate levels.

Dr. Minner opened the floor for questions and discussion. An "expansion" of the Math Education program for additional cohorts at various locations is being considered. Laura Jacobsen commented that the NCI is interested in teacher education and is looking at Radford University as well as Virginia State University and Virginia Commonwealth University. NCI sees educational development as a precursor of economic development. Virginia Burggraf asked if nursing was considered. Dr. Minner stated that it did come up and positive things were said but nothing was determined. Jerry Kopf asked if Radford University has explored use of tobacco funding, and suggested it might be used

for one-time initiatives, i.e., distance learning, etc. He added that certain counties are not eligible for funding based on criteria set aside for the funding, and offered to investigate.

Dr. Minner announced that he will be holding regular open forums beginning next week. An email announcing the first meeting next week was recently sent.

### 3. MINUTES

A motion was made and seconded to approve minutes from the September 16, 2011 meeting. The motion was approved by consensus.

Dr. Grady provided the following updates to the minutes:

- A meeting was recently held with a vendor, ACALOG, Academic Catalog Management, regarding an online catalog process. The estimated cost is \$70,000 for initial set up and \$9,000 annually.
- The new GRE test is currently being scored, and we hope to get someone from GRE at a Graduate Affairs Council meeting in the near future.
- Nora Reilly reported that the Graduate College is currently auditing forms for editing. In the meantime, if the format of a form moves information around print out the form and complete it by hand.

### 4. ANNOUNCEMENTS

**Program Videos** – Dr. Grady reported that the program video project is near completion. Programs were encouraged to post completed videos on their websites. They are currently being used at grad fairs.

ACTION: Dr. Grady will show the new videos at the November meeting.

**Grad Fairs:** Dr. Grady thanked Ellen Taylor for her role in hosting a grad fair at Radford University. She and the Graduate College will be working to get more students from RU to attend next year. Graduate college staff are traveling to many graduate fairs around the region. Donna Spradlin and Victor Horton are on the road today.

**Admissions/Enrollment** – Dr. Grady asked Ryan Phillips in Graduate Admissions to provide information about the number of students that applied, accepted, but didn't attend RU's graduate college this Fall. There were 57 students with valid email addresses in that group, 20 of whom responded to the follow-up inquiry. Nine of the 20 students went to another program, six didn't come due to financial reasons, and five deferred until Spring 2012.

ACTION: Additional follow-up will be done to learn why students choose to attend other programs.

**McNair Scholars** – We are one of the few universities that do not waive the McNair Scholars’ application fee. The Graduate College is working with the business office to waive the fee.

**DNP Graduate Ceremony** – Dr. Grady stated that a celebration of the first doctoral graduates was held on September 19<sup>th</sup> in Muse Hall. President Kyle and Dr. Kathy LaSala were unable to attend but participated by video messages. Caps and gowns will provided for the doctoral students graduating in December.

**Online Application** – Becca Conner is working with CollegeNET to upload a new graduate college application for Fall 2012 to include the MFA in Design Thinking.

## 5. **SUB-COMMITTEE REPORTS**

**Graduate Faculty** – Two applications requiring subcommittee review and two applications not requiring subcommittee review were presented. The applications were approved as presented, as they were previously moved and seconded (see attached).

**Academic Course and Program Review** – Nora Reilly reported that the subcommittee met on September 23<sup>rd</sup>. Five proposals were approved (see attached report). The next scheduled meeting date is Friday, October 14<sup>th</sup>. It is not certain if information will be available by then for a meeting. A second meeting of the Probation Regulations ad hoc subcommittee needs to be held, as well as other ad hoc committee meetings. The ad hoc meeting dates will be decided after the GAC meeting. Council members were asked to leave the October 14<sup>th</sup> date open at 1 p.m. until further notice.

**Graduate Student Council (GSC)** – Graduate Student Council President, Koehler Slagel, reported that the first GSC event is scheduled for Monday, October 31<sup>st</sup>. Students, faculty, friends, and family are invited to a cookout on the rear patio of Lucas Hall. There will be pumpkin painting.

## 6. **NEW BUSINESS - None**

## 7. **OLD BUSINESS**

**Ad Hoc Committee – Probation Regulations** - Nora Reilly reported that ad hoc committee information was distributed. One Probation Regulations meeting was held. Those attending: Nora Reilly, Ed Swanson, Sarah Hastings, Douglas Mitchell, Susan Schoppelrey, Sallie Strauss for Ginger Burggraf, Jean Cox, Annette Tokarczyk, and Morgan Conner. No action was taken because attendance was not representative of the GAC membership. Further discussion may continue next Friday.

The Comprehensive Exam Process/ Participation in Hooding and Commencement ad hoc committee meeting will be held in Heth 043 following today’s GAC meeting.

**8. OTHER - None**

**9. ADJOURN**

The meeting was adjourned at approximately 1:50 p.m.

Atta. (2)

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**Graduate Faculty Applications Not Requiring Sub-Committee Review**

(Approved Since Last Graduate Affairs Council Meeting)

**Full Graduate Faculty Status - 5 year term**

<b>Name</b>		<b>Dept</b>	<b>Limitation(s)</b>
Green	Egan	Criminal Justice	
Wynne	Cynthia	STEL - Education	

**Recommendations from Graduate Faculty Sub-Committee\*  
Graduate Affairs Council Meeting**

**Associate Graduate Faculty Status - 3 year term**

<b>Name</b>		<b>Dept</b>	<b>Limitation(s)</b>
Hammond*	Amy	COSD	COSD 640
Vandergrift*	Kerry	Social Work	SOWK 772, 621, 784 for Fall 2011 only

**Report from  
ACADEMIC COURSE AND PROGRAM REVIEW COMMITTEE  
Meeting  
Friday, September 23, 2011  
1:00 p.m. – Lucas Hall Conference Room**

**Approved:**

**1. Counseling and Human Development**

a. Course Title Change

- i. 01\_COED\_12 (COED 650 Clinical Mental Health Counseling)

**2. Applied Health Physical Therapy**

a. Course Number Changes

- i. 01\_AHPT\_12 (AHPT 842 Professional Affairs)
- ii. 02\_AHPT\_12 (AHPT 818 Neuroscience)
- iii. 03\_AHPT\_12 (AHPT 862 Clinical Medicine III)
- iv. 04\_AHPT\_12 (AHPT 846 Differential Diagnosis)